

Heard Museum

Steele Auditorium

Address: 2301 N. Central Ave. Phoenix, AZ 85004

Facility Phone: 602.252.8840

Facility Fax: 602.252.9757

Email Address: mupjohn@heard.org

Website: www.heard.org

ADMINISTRATION

Director/Manager: Frank Goodyear

Director/Manager Phone: 602.251.0227

Booking Contact: Megan Upjohn

Booking Contact Phone: 602.251.0230

Technical Director: Mike Frank

Technical Director Phone: 602.251.0276

BOX OFFICE

On Site Box Office

Box Office Phone:

Computerized Box Office

Box Office Software:

Outside Ticket Agency

Ticket Agency Name:

Primary Use: Lectures, performances

Seating Capacity: 400

Number of Removable Seats: 0

Number of Fixed Seats: 400

REQUIRED PERSONNEL

Stagehands Require

Stagehand Provided

Stagehand Fee:

Usher Required

Usher Provided

Usher Fee:

Security Required

Security Provided

Security Fee: TBD

Sound Required

Sound Provided

Sound Fee: TBD

Light Required

Light Provided

Light Fee: TBD

Box Office Required

Box Office Provided

Box Office Fee:

Custodial Required

Custodial Provided

Custodial Fee: TBD

Maintenance Required

Maintenance Provided

Maintenance Fee: TBD

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STAGE INFORMATION

Stage Type: To be determined by booking agent

Playing Space Dimensions:

Left Wing Dimensions:

Right Wing Dimensions:

Proscenium Opening:

Height Grid/Ceiling:

Stage Floor Type:

Stage Floor Covering:

PERMANENT INSTALLATIONS ON THE DECK

- | | | |
|---|--|--|
| <input type="checkbox"/> Traps in Stage | <input type="checkbox"/> Orchestra Shell | Pit Dimensions: |
| <input type="checkbox"/> Orchestra Pit | <input type="checkbox"/> Hydraulic Pit | Other: |
| <input type="checkbox"/> Electricity in Pit | <input type="checkbox"/> Music Stands | <input type="checkbox"/> Chairs in Pit |
| <input type="checkbox"/> Piano in Pit | Number of Stands | |

BACKSTAGE

- | | | |
|---|---|--|
| <input type="checkbox"/> Loading Dock | Door Dimensions: | |
| Dressing Rooms: | Maximum Capacity: | |
| <input checked="" type="checkbox"/> Toilet Access | <input type="checkbox"/> Shower Access | <input type="checkbox"/> Mirror Access |
| <input type="checkbox"/> Phone Access | <input type="checkbox"/> Kitchen Access | <input type="checkbox"/> Water Fountain Access |

ACCESSIBILITY

- | | | |
|---|--|-----------------|
| <input checked="" type="checkbox"/> Wheelchair Accessible | <input type="checkbox"/> Hearing Impaired System | Type of System: |
| <input type="checkbox"/> Audio Description | | |

REHEARSAL/STORAGE SPACE

- | | | |
|---|--|---------------------|
| <input checked="" type="checkbox"/> Rehearsal Space | <input type="checkbox"/> Rehearsal Piano | |
| Rehearsal Space Floor: TBD | | |
| <input type="checkbox"/> Mirror in Rehearsal Space | <input type="checkbox"/> Storage Space | Storage Dimensions: |

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ELECTRICS/SOUND

Electrics Amperage: To be determined by booking agent

Lighting Board: To be determined by booking agent

- Accomodate Portable Light Board
- Follow Spots Available
- Renter Provide Sound Equipment

PARKING

Parking Available Number of Spaces: 375 Parking Cost: 0

LOBBY

- Public Restrooms Restrooms Accessible
- Sell Concessions Concession Comments: Varies/To be determined by booking agent.
- Sell Alcohol Alcohol Comments: To be determined by booking agent.

FEES

Utility Fee: Varies

Insurance Fee: Varies

Additional Info:

RENTAL RATES

Rent Commercial Weekday Performance:	Varies
Rent Commercial Weekday Rehearsal:	Varies
Rent Nonprofit Weekday Performance:	Varies
Rent Nonprofit Weekday Rehearsal:	Varies
Rent Commercial Weekend Performance:	Varies
Rent Commercial Weekend Rehearsal:	Varies
Rent Nonprofit Weekend Performance:	Varies
Rent Nonprofit Weekend Rehearsal:	Varies