



The customer is responsible for providing the following information to the Development Services Department, 200 West Washington Street, 2nd Floor, Phoenix, Arizona, 85003 to make a determination if a grading and drainage permit will be required for your project. For additional information, please call (602) 262-7811.

This publication can be made available in alternate formats (Braille, large print, computer diskette, or audiotape) upon request. Contact the Development Services Department at (602) 262-7811 (voice) or (602) 534-5500 (TTY).

A. CITY CODE REQUIREMENTS:

Grading and Drainage: The City of Phoenix Grading and Drainage Ordinance (Chapter 32A of the Phoenix City Code, Section 32A-6) requires a grading permit in any of the following situations:

- Work in or over any drainage feature such as a natural water course (wash) or drainage way.
- Work in a Special Flood Hazard Area, (SFHA).
- Permanent excavation of greater than 2 feet in depth, a filling of earth of more than 1 foot in depth, or a filling of earth more than 100 cubic yards.
- Hillside lots and preservation lots w/ grading limitations .

B. APPLICABILITY REQUIREMENTS

1. The following conditions require an approved sealed, grading and drainage plan drawn by a civil engineer with the issuance of a grading and drainage permit:

- Custom home sites (when approved subdivision requires single lot grading and drainage plans).
- Hillside Lots and preservation lots w/ grading limitations.
- Lots in a designated flood plain.
- Lots requiring retaining walls on the perimeter of the site.
- Lots greater than 0.5 acres in size.
- Lots containing a natural water course (wash), drainage way, or protected by drainage easements.
- A permanent excavation of greater than 2 feet in depth, a filling of earth of greater than one foot in depth, or a filling of earth more than 100 cubic yards.
- Lots with storm water drainage onto private property.

If any box is checked, submit information and appropriate fees to 2nd floor, City Hall for review and approval. If not applicable, go to Step #2.

2. The following conditions will allow a plot plan to be utilized in lieu of a grading and drainage plan. This plot plan must include the proposed finished floor elevation (determined by a licensed Arizona registrant), drainage flow arrows, high & low curb elevation and retention areas (if required).

Note to builder: Certified finished floor must be provided by a licensed AZ registrant prior to the rough framing inspection.

- Vacant lots in a previously approved subdivision and infill lots (vacant lots in which proposed site is surrounded by existing homes.)
- A permanent excavation of less than 2 feet in depth, a filling of earth of less than one foot in depth, or a filling of earth less than 100 cubic yards..

If the conditions in Step #2 are applicable, proceed to 2nd Floor, City Hall, for review of G&D material with city staff and payment of appropriate fees. Refer to "Residential Single Family/Single Lot Plot Plan Requirements" for additional information on submittal requirements.

(Note: If a determination of the G&D status cannot be made by staff, a field review may be required. You will be instructed by city staff on the appropriate fees and review process if a field review is necessary.)