

**CITY OF PHOENIX  
REQUEST FOR COUNCIL ACTION**

Complete this form per O.P. 1.906 and A.R. 4.11.  
Refer to the City Council Agenda Process Reference Guide for Assistance

<b>ACTION REQUESTED</b>	Formal Action:	OR	Legal Document:
	Bid Award <input type="checkbox"/>		Ordinance <input checked="" type="checkbox"/>
	License Application <input type="checkbox"/>		Resolution <input type="checkbox"/>
	Public Hearing <input type="checkbox"/>		Emergency Clause? <input type="checkbox"/>
	Other <input type="checkbox"/>		(for use only w/ord. or res. requests)
<b>IMPACTED DISTRICT(S)</b>	CITYWIDE	<b>ADDITIONAL BACKUP MATERIAL SENT UNDER SEPARATE COVER?</b>	<input type="checkbox"/>
<b>SUBJECT</b>	AUTHORIZATION TO ACCEPT ESG FUNDS AND AWARD CONTRACTS FOR HOMELESS SERVICES		
<b>REQUESTED AGENDA DATE</b>	5/2/2007	<b>PREPARED BY</b>	Name: Jessica Gonzalez Department: Human Services Department Phone: 534-1879
<b>APPROVALS</b>	Division Head:	Deanna Jonovich	If prepared for another department: Department Name: Approval:
	Department Head:	Gloria Hurtado	
<b>BID AWARD INFORMATION</b>	Bid Surety Required? <input type="checkbox"/>	Performance Surety Required <input type="checkbox"/>	
	Submitted by Low Bidder? <input type="checkbox"/>	Amount? _____	
	Contract Required? <input type="checkbox"/>	Requisition No. _____	
<b>CONTRACT INFORMATION</b>	Contract Amendment? <input type="checkbox"/>		
	If Yes, Current Contract No. _____	Ordinance <input type="checkbox"/>	on Date: _____
	Approved by: Resolution <input type="checkbox"/>	Formal Action <input type="checkbox"/>	
<b>BUDGET INFORMATION</b>	\$ 748,484/501,038	To Be Encumbered? <input checked="" type="checkbox"/>	
	Source of Funds: ESG (1504) / CDBG (2007)	Fiscal Year? 2007-2008	
	Fund Center(s) (SAP-FM):	8980150005/8980150602	
	Commitment Item(s) (SAP-FM):	510025	
	Availability of Funds Approval	Gayle Webb	
<b>CITY MANAGER'S OFFICE</b>	<b>Approved by</b> Rick Naimark 4/19/07	<b>CM Control No.</b>	61
<b>CITY CLERK DEPARTMENT</b>	Council Action Taken: Adopted	RCA No.	55214
	Ordinance Number: S-33898	Contract No.	
	Resolution Number:	Meeting Date	5/2/2007
	Comments:	Item No.	62

**ITEM****CITYWIDE****AUTHORIZATION TO ACCEPT  
ESG AND CDBG FUNDS AND  
AWARD CONTRACTS FOR  
HOMELESS SERVICES**

Request to authorize the City Manager to accept SEVEN HUNDRED FORTY EIGHT THOUSAND FOUR HUNDRED EIGHTY FOUR DOLLARS (\$748,484) of Emergency Shelter Grant (ESG) funds from the United States Department of Housing and Urban Development.

Request to authorize the City Manager to award the following contracts to provide TWO HUNDRED FORTY SEVEN THOUSAND EIGHT HUNDRED THREE DOLLARS (\$247,803) of ESG funding and TWO HUNDRED FIFTY THREE THOUSAND TWO HUNDRED THIRTY FIVE DOLLARS (\$253,235) of Community Development Block Grant (CDBG) funding to community-based organizations to provide homeless services for the period of July 1, 2007 through June 30, 2008. The services are: Emergency Shelter-Operations (ES), Transitional Housing-Operations (TH), and Housing Support Services (HSS).

Request to authorize the City Controller to disburse the necessary funds for the contracts and pay all claims against the City on these contracts up to the stated amounts:

<b>Agency</b>	<b>CDBG</b>	<b>ESG</b>	<b>AA Exp. Date</b>	<b>Services</b>
Advocates for the Disabled	\$22,352		3/21/09	HSS
Chicanos Por La Causa	\$ 8,393		2/27/08	TH
Chrysalis Shelter Inc.		\$30,393	4/8/08	ES & TH
Community Information & Referral	\$40,166		1/13/08	HSS
Community Bridges		\$ 8,393	4/14/08	HSS
Catholic Charities		\$26,818	9/01/07	TH
HomeBase Youth Services, Inc.		\$ 8,844	7/05/07	TH
Labors' Community Services Agency	\$77,000		12/21/07	HSS
New Life Center	\$21,738		3/19/08	HSS
St. Vincent De Paul Ozanam Manor		\$93,275	4/15/08	TH & HSS
Sojourner Center	\$19,060		4/13/08	HSS
The Salvation Army	\$35,200		4/14/08	HSS
Tumbleweed Open Hands	\$29,326		3/26/08	HSS
UMOM New Day Center		\$66,880	12/18/07	ES & HSS
YWCA Haven House		\$13,200	3/23/08	TH
<b>TOTAL</b>	<b>\$253,235</b>	<b>\$247,803</b>		

**PROGRAM IMPACT**

The Human Services Department receives an annual ESG entitlement grant from the U.S. Department of Housing and Urban Development which may be used for homeless prevention activities, operating emergency shelters or transitional housing programs, support services, renovation of buildings for use as shelter, and administrative costs. The Human Services Department utilizes a portion of ESG funding for homeless prevention activities at the four Family Services Centers and for operating the Watkins Overflow Shelter Program. The

remaining ESG funding is combined with CDBG funding received from the City of Phoenix Neighborhood Services Department and utilized for the provision of homeless services through subcontracts with community-based organizations and for the administration of these contracts. Subcontractors are awarded through a competitive application process.

#### AFFIRMATIVE ACTION

All contractors are eligible to do business with the City of Phoenix by their compliance with the requirements of City Code, Chapter 18, Article IV or V. The contractors are responsible for maintaining their eligibility during the life of the contract and failure to do so may result in termination of the contract.

#### FINANCIAL IMPACT

No General Funds are required.