

EXHIBIT B



**CITY OF PHOENIX
PARKS AND RECREATION DEPARTMENT**

**VOLUNTEER APPLICATION
INDIVIDUAL**

FOR OFFICE USE ONLY

Date Interviewed: _____ By: _____

Start Date: _____ End Date: _____

Placement: _____

Fingerprint Required: Yes No

Date: _____ Status: _____

Accepted (circle) Yes No

Volunteers are IMPORTANT to the success of programs and to the City of Phoenix. Your decision to volunteer is appreciated! Please complete this application and submit it to any parks and recreation office or center. Due to the nature of many of the volunteer positions (i.e., working with youths), the Department makes significant efforts to screen volunteers for the safety of the participants and other volunteers. The information provided will be used to evaluate the volunteer's experience and background history. Some sensitive placements may require a formal background check.

INSTRUCTIONS: Write legibly. Fill in all spaces. Be accurate and complete.

LAST NAME		FIRST NAME		MIDDLE NAME	
ADDRESS:		APT. #:	CITY:	ZIP:	
HOME PHONE:		WORK PHONE:		EMERGENCY CONTACT/PHONE	
Circle last grade completed: Grade School: 6 7 8 High School: 9 10 11 12 College: 1 2 3 4 MORE					
E-MAIL ADDRESS:					

Volunteer Program Area of Interest - please check

- | | | |
|--|--|--|
| <input type="checkbox"/> Youth Coaching | <input type="checkbox"/> Mountain Parks | <input type="checkbox"/> Sporting Events |
| <input type="checkbox"/> Teen Volunteer Program | <input type="checkbox"/> Senior Center Work | <input type="checkbox"/> Instruction |
| <input type="checkbox"/> Adaptive Recreation | <input type="checkbox"/> Clerical / Office | <input type="checkbox"/> Aquatics |
| <input type="checkbox"/> Tutoring | <input type="checkbox"/> Archaeology/Museum | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> General - Community Centers | <input type="checkbox"/> Park Based Program | <input type="checkbox"/> Undecided |
| <input type="checkbox"/> Other (specify): _____ | <input type="checkbox"/> School Based Afterschool or Summer Programs | |

Is there a geographic area(s) of the City where you would prefer to work? (Please check)

- Northwest
 East
 West
 Central
 Northeast
 South
 Ahwatukee Area
 No preference

Specific: _____

Please list name of current or most recent employer:	
Employer _____	Phone Number _____ Supervisor _____
Address _____	Zip _____
Your Position _____	May we contact this employer? Y _____ N _____
Please list (1) one personal reference:	

Contact Name _____ Phone Number _____

Please list your special skills, interests, or hobbies that would help in your volunteer placement.

Please describe any previous volunteer experience. Provide work location and contact number.

***Have you volunteered with the Phoenix Parks and Recreation Department before? Yes ___ No ___
If yes, provide work location, dates and types of assignment.***

Why do you want to volunteer?

Have you ever been convicted of a misdemeanor, a felony, placed on probation, or given a suspended sentence in court? Include any convictions by military trial, and any criminal charges for which you are awaiting trial. Upon offer of employment, your fingerprints may be sent to local and federal agencies for record verification. Full disclosure is to your advantage because your record does not automatically disqualify you for volunteering. Failure to admit convictions will result in disqualification from the volunteer process or discharge from the City of Phoenix volunteer service. Yes ___ No ____ . IF you answered "YES", explain all cases below.

I certify that all information contained herein is true to the best of my knowledge. I consent to having a background history check, which may include fingerprinting. I understand that all omissions or misstatements may result in termination of my volunteer work. I will keep the Parks and Recreation Department advised of changes in my address and/or phone numbers or status.

Applicant Signature _____

Date _____

Print Name _____

If under age 18, print name or parent or guardian: _____ Phone _____

Parent / Guardian Signature: _____

To request a reasonable accommodation or this publication in an alternative format Call 602-262-6862 (voice) or 602-262-6713 (TTY). 602-534-3787 (FAX). E-mail: Receptionist.PKS@phoenix.gov. The City of Phoenix prohibits discrimination on the basis of race, ethnicity, national origin, sex, religion, age, sexual orientation, or disability in its services, programs and activities. Anyone who believes he or she has been discriminated against may file a complaint with the City of Phoenix Equal Opportunity Department.

