



City of Phoenix

HUMAN SERVICES DEPARTMENT

200 W. Washington St. - 18th Floor, Phoenix, AZ 85003
602-534-3328 602-534-2092/fax

2008 COMMUNITY RECOGNITION AWARDS

Award recipients* will be honored at the Annual Community Recognition Awards Breakfast

Thursday, Dec. 11, 2008
Arizona Biltmore
2400 E. Missouri Ave., Phoenix

*If selected, nominators should encourage nominees to attend breakfast to receive the award.
(One form per nominee. Please duplicate form as necessary.)

Name of nominee

Name of nominator

Name of nominee's organization

Name of nominator's organization

Title of nominee

Title of nominator

Nominee's address

Nominator's address

City State Zip

City State Zip

Phone E-mail

Phone E-mail

Award Categories and Specific Criteria

Eligible Nominees

Businesses, civic or professional organizations, media, churches or other religious organizations, government employees or organizations, and individuals may be nominated for any of the following awards.

Golden Heart Award

This prestigious award is made to an individual who, through an association with the Human Services Department and their involvement in the community, has unselfishly made personal sacrifices to help others.

Education Award

This award will be made to an individual or organization that helps promote the goals and programs of the Head Start Program. The Education Division/Head Start Program promotes school readiness by providing early child education and development services including educational, health, nutritional, social and other services to enrolled children and families.

Community Services Award

This award will be made to an individual or organization that has worked to enhance the services offered to eligible low-income residents. Through the Family Services Centers, homeless programs and community initiatives such as the Family Self-Sufficiency Program and the Earned Income Tax Credit (EITC) Campaign, the Community Services Division improves lives and strengthens communities.

Senior Services Award

This award will be made to an individual or organization that has contributed to enhance programs and services offered to seniors. Through the senior centers, Senior Companion Program and Reserve-A-Ride transportation service, the Senior Services Division promotes independence and enhances the quality of life for its customers through socialization opportunities, supportive services and resource referrals.

Carl Lightcap Award

This award will be made to an individual or organization that is committed to performing volunteer work, and advocating and helping to improve the quality of life for older adults. It honors Carl Lightcap, a long-time dedicated volunteer in the Senior Services Division.

Youth Services Award

This award will be made to a youth whose achievements in the Human Services Department are deserving of recognition. Through its various youth programs, the department partners with youth and families in their communities to empower youth to make healthy choices and strengthen family foundations.

Oscar Douglass Award

This award will be made to a youth whose achievements and goals make him/her deserving of receiving assistance with training and/or education.

NOMINATION INSTRUCTIONS

1. Basic Criteria

- Nominees must demonstrate outstanding performance in the specified area.
- Nominees may be paid staff or volunteer.
- Nominees may be self-nominated.

2. What to Include

- Describe why the individual or organization deserves to be nominated and how the candidate demonstrates performance in the specific category.
- Include the number of years the nominee has participated in the category.
- List the successful efforts, contributions and accomplishments made by the nominee.
- Include how has the nominee's achievement contributed to the Human Services Department's programs or services and its mission. Include any special challenges, obstacles and sacrifices the nominee may have encountered.
- Include any additional information to support the nomination.

3. Submission Requirements

DEADLINE: Nominations must be received no later than 4 p.m. Oct. 10, 2008

- Complete the information regarding nominee/nominator and attach the nomination. Be sure to check the appropriate award category.
- Submit the nomination information on 8 ½" x 11" format, double spaced, in 12-font Arial. Nomination should not exceed two pages.
- Include clear and concise information for each nomination entered. **(If completing electronically, use the F11 key to move from field to field.)** This form is available at phoenix.gov/VOLPRGMS/hsdawd.html.
- Nomination may be submitted in hard copy, fax or electronically.

- Submit to:
City of Phoenix Human Services Department
Attn: Lisa Araujo
200 W. Washington St. - 17th Floor
Phoenix, AZ 85003

E-mail: lisa.araujo@phoenix.gov
Fax: 602-534-2092

Questions? Call Lisa Araujo at 602-534-8196.