

# Law

Civil

Criminal

Administrative  
Services

## DEPARTMENT SUMMARY

<b>PROGRAM</b> General Government	<b>DEPARTMENT</b> Law	<b>DEPARTMENT NO.</b> 30
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**Program Goal**

The Law Department provides effective legal services to the Mayor and City Council, city manager, departments and advisory boards; interprets and enforces city, state and federal laws as they pertain to city services and activities; and effectively administers and prosecutes criminal cases filed in Phoenix Municipal Court using the prosecutorial function and discretion in a fair, impartial and efficient manner.

**EXPENDITURES BY CHARACTER**

CHARACTER	2004-05 ACTUAL EXPENDITURES	2005-06 ESTIMATED EXPENDITURES	2006-07 COUNCIL ALLOWANCE	PERCENT CHANGE FROM 2005-06 ESTIMATE
PERSONAL SERVICES	\$23,197,414	\$24,167,693	\$25,898,786	7.2%
CONTRACTUAL SERVICES	980,728	1,150,513	1,155,876	0.5%
INTERDEPARTMENTAL CHARGES AND CREDITS	(5,048,382)	(5,088,926)	(5,539,837)	8.9%
SUPPLIES	281,203	353,366	353,319	-0.0%
EQUIPMENT AND MINOR IMPROVEMENTS	63,145	33,730	40,500	20.1%
DEBT SERVICE PAYMENTS	-	-	-	-
MISCELLANEOUS TRANSFERS	-	-	-	-
<b>TOTAL</b>	<b>\$19,474,108</b>	<b>\$20,616,376</b>	<b>\$21,908,644</b>	<b>6.3%</b>

**AUTHORIZED POSITIONS**

FULL-TIME POSITIONS	242.0	246.0	246.0	-
PART-TIME POSITIONS (FTE)	-	-	-	-
<b>TOTAL</b>	<b>242.0</b>	<b>246.0</b>	<b>246.0</b>	<b>-</b>

**SOURCE OF FUNDS**

General Funds	\$18,365,984	\$19,628,961	\$21,390,793	9.0%
Grant Funds	885,951	681,268	200,365	-70.6%
Court Award Funds	150,139	157,266	165,815	5.4%
Other Restricted Funds	72,034	148,881	151,671	1.9%
<b>TOTAL</b>	<b>\$19,474,108</b>	<b>\$20,616,376</b>	<b>\$21,908,644</b>	<b>6.3%</b>

**2006-2007 OPERATING BUDGET**

**DEPARTMENT DETAIL**

PROGRAM General Government	DEPARTMENT Law		DEPARTMENT NO. 30
ORGANIZATION DETAIL	2004-2005 ACTUAL EXPENDITURES	2005-2006 ESTIMATED EXPENDITURES	2006-2007 COUNCIL ALLOWANCE
Civil	\$1,990,384	\$2,224,368	\$2,409,170
Criminal	15,576,045	16,386,648	17,339,810
Administration	1,907,679	2,005,360	2,159,664
Total	<b>\$19,474,108</b>	<b>\$20,616,376</b>	<b>\$21,908,644</b>

**PROGRAM CHANGES**

PROGRAM General Government	DEPARTMENT Law				DEPARTMENT NO. 30
DESCRIPTION	2006-2007				ADDITIONAL 2007-2008 COSTS
	REDUCTIONS		ADDITIONS		
	POSITIONS	AMOUNT	POSITIONS	AMOUNT	
Convert a temporary administrative assistant II position to regular status to meet ongoing workload.	-	-			

**2006-2007 OPERATING BUDGET**

**POSITION SCHEDULE**

PROGRAM General Government	DEPARTMENT Law	DEPARTMENT NO. 30
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ORGANIZATIONAL DETAIL/ CLASSIFICATION TITLE	PAY RANGE	2004-05	2005-06	2006-07	
		AUTHORIZED POSITIONS AS OF 6/30/05	AUTHORIZED POSITIONS AS OF 6/30/06	ADDITIONS/ REDUCTIONS	AUTHORIZED POSITIONS

**SUMMARY BY DIVISION**

Civil	59.0	60.0	-	60.0
Criminal	172.0	175.0	-	175.0
Administration	11.0	11.0	-	11.0
<b>Total Law</b>	<b>242.0</b>	<b>246.0</b>	<b>-</b>	<b>246.0</b>

**DETAIL BY DIVISION**

**Civil**

Full Time

Chief Counsel	906	1.0	1.0	-	1.0
Asst Chief Counsel	845	5.0	5.0	-	5.0
Asst City Atty IV	844	26.0	27.0	-	27.0
Legal Secretary*U8	727	16.0	16.0	-	16.0
Legal Assistant*Administration	330	1.0	1.0	-	1.0
Legal Assistant	329	1.0	1.0	-	1.0
Court/Legal Clerk II	322	1.0	2.0	-	2.0
Secretary II	321	1.0	1.0	-	1.0
Natural Resources Historian	040	1.0	1.0	-	1.0
Hydrologist	039	1.0	-	-	-
Senior User Technology Spec	037	1.0	1.0	-	1.0
Admin Asst I	030	1.0	1.0	-	1.0
Legal Secretary*Lead	028	3.0	3.0	-	3.0
Total Full Time		59.0	60.0	-	60.0
<b>Total Civil</b>		<b>59.0</b>	<b>60.0</b>	<b>-</b>	<b>60.0</b>

2006-2007 OPERATING BUDGET

POSITION SCHEDULE

PROGRAM		DEPARTMENT		DEPARTMENT NO.	
General Government		Law		30	
ORGANIZATIONAL DETAIL/ CLASSIFICATION TITLE	PAY RANGE	2004-05	2005-06	2006-07	
		AUTHORIZED POSITIONS AS OF 6/30/05	AUTHORIZED POSITIONS AS OF 6/30/06	ADDITIONS/ REDUCTIONS	AUTHORIZED POSITIONS
<b>Criminal</b>					
<u>Full Time</u>					
City Prosecutor	906	1.0	1.0	-	1.0
Deputy City Pros *Chf Asst	905	1.0	1.0	-	1.0
Deputy City Prosecutor	845	4.0	4.0	-	4.0
Asst City Atty IV*Pros	844	8.0	8.0	-	8.0
Asst City Atty III	842	1.0	1.0	-	1.0
Asst City Atty III*Pros	842	18.0	21.0	-	21.0
Legal Assistant	329	13.0	13.0	-	13.0
Legal Secretary	327	9.0	9.0	-	9.0
Admin Aide	326	1.0	1.0	-	1.0
Court/Legal Clerk II	322	19.0	20.0	-	20.0
Secretary II	321	1.0	1.0	-	1.0
Court/Legal Clerk I	320	21.0	21.0	-	21.0
Asst City Atty II*Pros	039	36.0	36.0	-	36.0
Info Tech Analyst/Prg III	039	1.0	1.0	-	1.0
Admin Asst II	035	3.0	3.0	1.0	4.0
User Technology Specialist	035	1.0	1.0	-	1.0
Legal Assistant Supervisor	033	1.0	1.0	-	1.0
Admin Asst I	030	3.0	4.0	-	4.0
Legal Assistant*Lead-U7	030	1.0	1.0	-	1.0
Caseworker II	028	7.0	7.0	-	7.0
Legal Secretary*Lead	028	2.0	2.0	-	2.0
Legal Secretary*U7	027	1.0	1.0	-	1.0
Admin Aide*U7	026	1.0	1.0	-	1.0
Court/Legal Clerk III*Pros	026	11.0	11.0	-	11.0
Secretary III	025	1.0	1.0	-	1.0
Court/Legal Clerk III	024	1.0	1.0	-	1.0
<b>Total Full Time</b>		<b>167.0</b>	<b>172.0</b>	<b>1.0</b>	<b>173.0</b>
<u>Temporary</u>					
Asst City Atty III*Pros	842	2.0	-	-	-
Casework Aide	320	1.0	1.0	-	1.0
Admin Asst II	035	-	1.0	(1.0)	-
Caseworker II	028	2.0	1.0	-	1.0
<b>Total Temporary</b>		<b>5.0</b>	<b>3.0</b>	<b>(1.0)</b>	<b>2.0</b>
<b>Total Criminal</b>		<b>172.0</b>	<b>175.0</b>	<b>-</b>	<b>175.0</b>

**2006-2007 OPERATING BUDGET**

**POSITION SCHEDULE**

PROGRAM		DEPARTMENT		DEPARTMENT NO.	
General Government		Law		30	
ORGANIZATIONAL DETAIL/ CLASSIFICATION TITLE	PAY RANGE	2004-05	2005-06	2006-07	
		AUTHORIZED POSITIONS AS OF 6/30/05	AUTHORIZED POSITIONS AS OF 6/30/06	ADDITIONS/ REDUCTIONS	AUTHORIZED POSITIONS
<b>Administration</b>					
<u>Full Time</u>					
City Attorney	911	1.0	1.0	-	1.0
Chief Asst City Attorney	907	1.0	1.0	-	1.0
Asst Chief Counsel	845	1.0	1.0	-	1.0
Management Services Adm	841	1.0	1.0	-	1.0
Personnel Clerk II	723	1.0	1.0	-	1.0
Info Tech Project Manager	041	1.0	1.0	-	1.0
Budget Analyst II	035	1.0	1.0	-	1.0
Accountant II	032	1.0	1.0	-	1.0
Admin Asst I	030	1.0	1.0	-	1.0
Legal Secretary*Lead	028	1.0	1.0	-	1.0
Secretary III	025	1.0	1.0	-	1.0
Total Full Time		11.0	11.0	-	11.0
<b>Total Administration</b>		11.0	11.0	-	11.0
<b>Total Law</b>		242.0	246.0	-	246.0