Zoning Information Guide

"Planning with People for a Better Phoenix"

City of Phoenix
PLANNING AND DEVELOPMENT DEPARTMENT

Temporary Permissible Consumer Fireworks Outdoor Sales Application

Applications will be taken starting on **May 21st, 2012 at 8 a.m**. Temporary permissible consumer fireworks sales are permitted to be conducted only for the period starting on **June 15th, 2012 ending on July 5, 2012. Tents must be removed by July 12, 2012**. Any permissible consumer fireworks sales outside of these dates will require future Phoenix City Council authorization. The following provides a summary of the regulations and instructions on how to obtain zoning approval for temporary outdoor sales requests. A complete list of requirements can be found outlined in the **May 11, 2012 memo from Derek Horn, P.E., C.B.O**. (www.phoenix.gov/planning).

Temporary sales of permissible consumer fireworks is permitted in the **PSC, PSCOD, RSC, C-1, C-2, C-3, CP/GCP, CP/BP, A-1 and A-2** zoning districts (www.phoenix.gov/PLANNING/zindex.pdf), and subject to the following requirements:

1. The use or structure shall comply with all applicable codes and ordinances (i.e. no vacant sites, must be dustproofed, etc.).
2. Each temporary permissible consumer fireworks sales structure (i.e. tent or canopy) shall be 500 feet from another temporary permissible consumer fireworks sales location. This distance will be measured from structure to structure.
3. The number of parking spaces shall not be reduced below the number of spaces required by Section 702 of the City of Phoenix Zoning Ordinance or below ten percent (10%) of the spaces provided, whichever is greater.
4. Sales shall NOT be conducted between the hours of 10:00 p.m. and 8:00 a.m., except for June 29th thru July 4th where sales may be extended till midnight.
5. No direct light or sound associated with such use or structure shall be visible or broadcast beyond the boundaries of the lot.

Review the Fire Department's Consumer Fireworks Operating Permit application and requirements, such as a Certificate of Insurance for **$1 million liability, concurrently with this application. Fire Department's contact information is on the bottom of page two.*

SUBMITTAL REQUIREMENTS

If the above criteria are met, then the application for the temporary sales of permissible consumer fireworks can be submitted to the Planning & Zoning Counter on the 2nd Floor of Phoenix City Hall at 200 West Washington Street. All applicants must submit the following for each location:

- Letter of authorization from property owner giving permission for the temporary outdoor sales event.
- Site plan/sketch showing location of event on subject property *(See below)*.
- A current aerial of the subject property.
- Page 2 of application.
- Fee: $135.00.

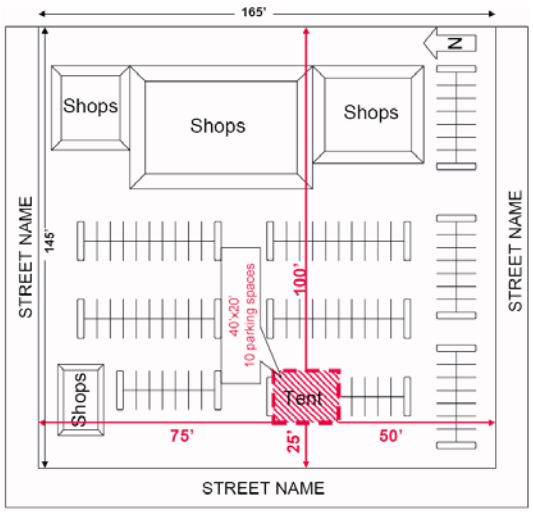
SAMPLE SITE PLAN/SKETCH

While your site plan/sketch does not have to be as finished as the sample provided, it must be legible, at least 8 1/2" x 11" and include:

- ☐ A north arrow.
- ☐ Street names.
- ☐ Dimensions of the lot.
- ☐ Dimensions between the temporary structure (i.e. tent or canopy) and all property lines.
- ☐ Dimensions of the structure/area that is being used.

**Staff will not review the application if the site plan does not include these items.*

☐



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STEP 1: CHECKLIST

- ☐ Letter of authorization from property owner giving permission for the temporary outdoor sales event.
- ☐ Site plan/sketch showing location of event on subject property *(See page 1 Sample Site Plan)*.
- ☐ A current aerial of the subject property.
- ☐ Fee: $135.00.

STEP 2: TO BE FILLED OUT BY APPLICANT

Applicant & Company Name: _____

Applicant/Company Phone #: _____ Email Address: _____

Address of Temporary Sales Location: _____

Assessor Parcel Number (APN): _____
** Go to http://www.maricopa.gov/Assessor/Default.aspx for APN(s)*

Square footage of temporary structure: _____ Parking spaces being taken up: _____

* * *

STEP 3: TO BE FILLED OUT BY ZONING COUNTER STAFF, ZONING COUNTER, 2ND FLOOR

Submittal Date & Time: _____

Zoning District: _____ Zoning History (if applicable): _____

Required Parking: _____ Excess Parking: _____

☐ **APPROVED**
Temporary Permit #: _____

☐ **DENIED**
Comments: _____

Staff Signature: _____ Date: _____

**Staff Procedures:*

- *Confirm that all application materials are submitted.*
- *Proposed sales locations meet the requirements (i.e. parking, separation, etc).*
- *Provide a copy to the applicant when completed and paid.*
- *Mark the location on the zoning counter map and label with the temporary permit #.*
  File the original application with all documents in the Firework's Binder by the order they were approved.

ADDITIONAL STEPS:

- Fire approval (Fire Department - 150 S. 12th Street – 602-262-6771; http://phoenix.gov/fire/prevention/permits/fireworks/index.html);
- Generators will need a "Commercial Permit/Plan Review Application" submitted to the Commercial Review Counter, (Development Division – 200 W. Washington Street, 2nd Flr. – 602-262-7811);
- Sales tax privilege license (Finance Department -251 W. Washington Street, 9th Flr. – 602-262-7166; http://phoenix.gov/PLT/pltidx.html)

Upon request this publication will be made available in alternate formats including large print, Braille, audiotape or computer disk to accommodate a person with a disability if given reasonable advance notice. Please contact Nici Wade at voice 602-495-0256 or via the City TTY Relay at 602-534-5500.