



## City of Phoenix Aviation Department Rules & Regulations

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Number: 05-04

**Authority:** This Rule and Regulation is promulgated pursuant to City Code Chapter IV Article I. 4-2.

**Rule and Regulation:** **Enplaning Passengers**

All passengers enplaning an aircraft parked at the sterile concourse shall be:

1. A transferee from another flight who has not left the sterile area; or
2. A person who has been cleared by Transportation Security Administration (TSA) security prior to the flight and has not left the sterile area, or
3. A person who, not falling into category 1 or 2 above, has been approved to enplane by the following;
  - a) Airport Security Coordinator or assignee.
  - b) Station Manager of the airline affected.
  - c) TSA.

### **Enforcement**

If a passenger has enplaned without meeting one of the above criteria, law enforcement will be notified:

1. Law enforcement personnel (LEP) on scene will immediately notify the Airport Security Coordinator or assignee and the Station Manager of the airline involved. The Airport Security Coordinator or assignee and the Airline Station Manager shall determine whether:
  - a. The passenger may proceed once screened; or
  - b. The passenger may not proceed on the flight; and whether
  - c. If applicable an airport Notice of Violation (NOV) will be issued
2. LEP shall write an incident report for TSA and airport investigative action.

