



Neighborhood Arts Grant Application

Project Overview

Generously supported by the National Endowment for the Arts for a third year, this specialized grant will make funds available for collaborative, arts-and-culture-based projects in Phoenix neighborhoods. This grant hopes to showcase the creativity and culture in Phoenix neighborhoods. For the 2020 application, all awarded projects must activate a Phoenix park with an arts and culture experience.

Neighborhood Arts project ideas: one-day event, festival, literary gathering, concert, oral history storytelling project, or workshop--but must be activated at a City of Phoenix park. Competitive projects generate significant community engagement with high artistic quality that emphasizes collaborative processes.

For complete eligibility guidelines and evaluation criteria, please visit the [Phoenix Office of Arts and Culture website](#).

Application Instructions

Applicants are not able to save and return to a draft application. We recommend that you complete the application in a word document and transfer your answers to the online application form once you are ready to submit the application. All application questions are available for your reference and application preparation: [FY2019-20 Neighborhood Arts Application \(reference only\)](#).

Deadline is 5 p.m. September 30, 2019.

- * 1. Project Title

- * 2. Summarize the project in three to five sentences so that application readers can envision the project.

* 3. Which neighborhood benefits from the project?

Name (if not applicable, write N/A)

West boundary

East boundary

South boundary

North boundary

* 4. Which City of Phoenix park will be activated by the project? (significant part of project must take place at park).

Online listing: <https://www.phoenix.gov/parks/parks>

* 5. Project dates (do not include planning dates, just dates when participants are involved)

Projects must take place between January 1, 2020 and December 31, 2020

Start Date

End Date

* 6. Grant amount requested (between \$1000 and \$7500)

*** 7. Neighborhood Group details**

Name (association, coalition, organization, group, etc.)

Address

City

State

Zip/Postal Code

Website

Facebook page

Instagram handle

Authorizing Official Name

Position/Title

Email

Phone

8. Neighborhood Group contact

Individual contact name

Position/Title

Email Address

Phone Number

*** 9. Arts Partner Details (organization/group/ individual artist)**

Name (arts and culture organization, artist group, artist collective, or individual artist)

Address

City

State

Zip/Postal Code

Facebook page

Instagram handle

Website

Main contact name (if different from name above)

Position/Title

Phone Number

Email Address

*** 10. Is the neighborhood group a registered 501(c)3 nonprofit organization? If not, skip to the next section.**

Yes

No

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1. Is the arts partner a registered 501(c)3 nonprofit organization? If not, skip to the next section.

Yes

No

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- * 1. Since neither your neighborhood group or arts partner is a 501(c)3 nonprofit, you need a 501(c)3 nonprofit fiscal agent to receive the awarded grant funds on behalf of the project.

If you do not have a fiscal agent identified, please select "No" and it will let you proceed to the project section of the application. The Office of Arts and Culture staff can connect you with a fiscal agent should you be awarded a grant.

If yes, skip to the next section to fill out fiscal agent details.

If no, skip to section 5 (About the Project).

- Yes, I have a fiscal agent
- No, I do not have a fiscal agent

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* 1. Fiscal agent information

Fiscal agent organization
name

Address

City

State

Zip/Postal code

* 2. Fiscal agent contact information

**Authorizing Official
Name**

Position/title

Email Address

Phone Number

* 3. Memorandum of Understanding (MOU) document between applicant and fiscal agent

Choose File

No file chosen

* 4. IRS Letter of Determination (of nonprofit partner or fiscal agent)

Choose File

No file chosen



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About the Project

- * 1. How might the project benefit the specified neighborhood and its residents through arts and culture? (500 word limit)

- * 2. Describe in detail the project activities that will take place at a City of Phoenix park (500 word limit)

- * 3. Describe in detail how specifically the park space will be used for the project. What do you need to have a successful project in that space? Consider needed equipment, park amenities (bathrooms, water fountains, trash cans, etc.), ideal schedule, and more. (500 word limit)

* 4. Is there another non-City park location within the neighborhood where activities will take place? If so, what is that location and what activities will take place there? (250 word limit)

* 5. Who will participate in the project? Describe the nature of their participation. (250 word limit)

*Direct participants should be current/past residents of the specified neighborhood

* 6. Is the arts partner from the neighborhood where the project is happening?

Yes

No

* 7. What are the specific responsibilities of the neighborhood group partner? Consider administrative, planning, outreach, artistic, evaluation, and other responsibilities. (250 word limit)

* 8. What are the specific responsibilities of the arts partner? Consider administrative, planning, outreach, artistic, evaluation, and other responsibilities. (250 word limit)

* 9. Think about who you want to participate in the project. What is your outreach plan? (250 word limit)

* 10. What is your evaluation plan? Consider feedback both from direct participants and neighborhood residents. (500 word limit)

* 11. Explain how the grant funds will be used and clarify any line items within your budget. (250 word limit)

* 12. Attach a detailed project budget.

Budget template: <https://bit.ly/2ZgrVhT> (Excel) or <https://bit.ly/2IAH3Z4> (PDF)

Use the template link to complete your budget and then save as a PDF to upload.

Choose File

No file chosen

* 13. Support materials of arts partner (samples of past and/or current work)

Upload multiple documents/images in one file

Choose File

No file chosen

14. Support materials of Neighborhood partner (flyers, event brochures, etc)

Upload multiple documents/images in one file

Choose File

No file chosen