

**City of Phoenix
Well Site Artist Pool RFQ
Frequently Asked Questions**

**For additional questions please contact the City of Phoenix Procurement Officer for this project:
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Q: Will more finalists be selected than are chosen for projects?

A: Yes, the finalist pool will include more artists than projects.

Q: Will there be a stipend?

A: Stipends will be paid if finalists are asked to prepare proposal. There will not be a stipend if finalists are only invited to an interview but not asked to prepare proposal.

Q: How is studio work versus experience weighted in the selection process? How are submissions evaluated?

A: Use images that are most representative of your best work/ highest quality work. Please tell us if you have collaboration experience in the photo description if relevant to that piece. Describe any relevant collaborative experience even if it is not experience working with engineers & architects.

Q: If images are reviewed first and are the most important part of the submission, how is design team experience communicated to the selection panel?

A: Describe it briefly in your image list and in your letter of intent or in the photo descriptions in the image list. (Design team experience can be communicated visually in images of obviously complex projects.)

Q: Who is the selection panel comprised of?

A: Two City of Phoenix community members appointed / approved or approved by City Council Members, a City of Phoenix staff member from the funding department (Water Dept.), and three arts or design professionals that may either be an artist, curator, landscape architects, etc.

Q: If I am selected as a finalist, will I be paired with landscape architect to create the proposal?

A: No. Finalists would create proposals on their own. Finalists will be given an orientation and provided specific details of one of the sites to create a conceptual proposal for that location.

Q: What does the \$35,000 budget cover?

A: The budget for these projects covers design only. A construction oversight contract would be issued after the complete design is approved. Fabrication and construction oversight contracts are separate from design contracts.

Q: How does it work if artist's design includes elements, such as landscaping, that are out of their scope?

A: Often these costs are passed on to the Contractor and the artist will provide construction oversight. If it is determined that the artist is responsible for fabrication and will need to hire an engineer or a fabricator, we can't recommend a specific fabricator, but we can assist you in the process. In this case the cost of the engineering and fabrication would be covered by the artist's budget. For example: At the 6th Street and Butler Community Well Site project the artist designed the site and is only fabricating the sculpture herself. She is overseeing all of the other site components that will be

constructed by the general contractor. Her fabrication contract will cover the amount to hire a fabricator to build the sculpture, plus her time to oversee the fabrication of the sculpture and of the site. The cost for the fabrication and installation of the other items will be included in the general contractor's construction contract.

Q: What considerations do the artists need to know regarding the long-term future use of the property?

A: The inactive well sites that are Community Well Site Enhancement Projects will be open to public but they are not parks and will not have active programming. Selected artists will be thoroughly orientation and given guidelines for their designs including things like site lines, and community needs such as lighting, fencing, or shade. The required community work will inform the specific requirements for each individual site. Each site will have different considerations for community living around it.

In the distant future (50-100 years from now), if the inactive well sites are reactivated by the City, the public art projects will be de-accessioned as outlined in the Public Art plan.

Q: What if someone is interested in being part of the selection panel?

A: Send a resume to the Office of Arts and Culture. Public Art selection panels must include panelists with different areas of expertise, different backgrounds, and different points of view. An online application form for selection panelists is being developed.

Q: Is there someone to assist with managing the budgets for newbies that are selected for projects?

A: The Public Art Project Manager will be there to guide the artist through all phases of the project including budgets. The Office of Arts and Culture also offers professional development workshops for artists called SAVVY. These are a series of workshops that provide resources to artists on managing the business side of their art practice. If public art is a path you choose to pursue it is worth considering hiring a personal financial advisor to assist you with the process of managing business expenses.

Q: How long do Public Art projects like these typically take?

A: The community well enhancement projects will likely take two to three years—which is on the short side of our project timelines. The artists selected for the Community well Site projects would begin the Design phase this year in November/December following City Council Approval. Design Phase would be completed by the end of the FY (June 2019) and Construction would likely follow in the next fiscal year.

The new well site opportunities will be tied to the engineering, design, and construction of the well site facilities and therefore will follow that project's timeline. These could take longer than 2-3 years.

Q: Who will select the Landscape Architects for these projects?

A: City of Phoenix Water Department.

Q: What if an artist that is selected comes to the project with Landscape Architect experience and expertise?

A: If you have a landscape architect on your artist team, please describe that in your submission. However, you will still be asked to collaborate with the Water Department's selected Landscape Architect and you will be responsible for paying your own landscape architect from your \$35,000 contract.

- Q: What if a selected artist has a full-time job, maybe as an art teacher, how realistic is successfully juggling my work schedule and collaborating with the project design team?
- A: Only you as the artist know how you manage your time, but in our experience this scenario is realistically possible. For these opportunities, the artist will not need to attend meetings on a regular basis in person and your project manager will assist with working around your availability. Some evening or weekend public meetings will be required for informing your design and engaging with the community. During the construction phase, more meetings and on site time will be required than in the design phase, but can be coordinated with your project manager.