



City of Phoenix
AFFIDAVIT OF LAWFUL PRESENCE (Mail-in Version Only)

I, _____ (print full name exactly as on document), hereby affirm, upon penalty of perjury, that I have made a true and accurate copy of the document checked below, that I have attached that copy to this Affidavit for purposes of mailing both documents to the City, that I am lawfully present in the United States, and that I am the person stated on the document. **(select one category only)**

Arizona driver license issued after 1996.

Print first four numbers/letters from license:

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Arizona non-operating identification license.

Print first four numbers/letters:

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Birth certificate or delayed birth certificate issued in any state, territory or possession of the U.S.

Year of birth: _____; Place of birth: _____

United States Certificate of Birth Abroad.

Year of birth: _____; Place of birth: _____

United States Passport.

Print first four numbers/letters on Passport:

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Foreign Passport with United States Visa. Print first four numbers/letters on Passport:

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Print first four numbers/letters on Visa:

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I-94 Form with a photograph.

Print first four numbers on I-94:

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USCIS Employment Authorization Document (EAD).

Print first four numbers/letters on EAD:

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or Perm. Resident Card (acceptable alternative):

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Refugee Travel Document.

Date of issuance: _____; Refugee country: _____

U.S. Certificate of Naturalization.

Print first four digits of CIS Reg. No.:

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U.S. Certificate of Citizenship.

Date of issuance: _____; Place of issuance: _____

Tribal Certificate of Indian Blood.

Date of issuance: _____; Name of tribe: _____

Tribal or Bureau of Indian Affairs Affidavit of Birth.

Year of birth: _____; Place of birth: _____

Signed: _____ Dated: _____

| | | |
|--|----------------|-----------|
| Office Use Only | Employee Name: | Ref. No.: |
| Promptly report all observed violations of federal immigration law to: azicereport@dhs.gov | | |
| Reported violation (check if applicable); Date/Time Reported: | | |

INSTRUCTIONS FOR USE

1. You must be the *owner* of the business in order to complete this form.
2. Locate one form of your identification that is on the list.
3. Make a clear and legible photocopy of that identification document. If the document is more than one page, such as a passport, copy only those pages that contain your name, photograph, date of birth, and document number.
4. Clearly and legibly print your name at the top of the Affidavit form *exactly* as it appears on the identification document you have selected.
5. Check the box on the Affidavit form that corresponds to the identification document you have selected.
6. Complete the boxes and/or descriptive information as applicable to the form of ID you have selected. Please do *not* provide any additional information on the form.
7. Sign the form at the bottom.
8. Date the form.

Email your completed and signed Affidavit back to the requester along with a copy of the ID.

NOTE: Do not mail us your original ID. The copy of your ID will be destroyed.