



Agenda

Land Use and Livability Subcommittee

Wednesday, April 21, 2021

10:00 AM

phoenix.gov

OPTIONS TO ACCESS THIS MEETING

Request to speak at a meeting:

- **Register online** by visiting the City Council Meetings page on phoenix.gov **at least 1 hour prior to the start of this meeting**. Then, click on this link at the time of the meeting and join the Webex to speak:

<https://phoenixcitycouncil.webex.com/phoenixcitycouncil/onstage/g.php?MTID=ea4932789b7ecb44d9078592ffabcb0ef>

- **Register via telephone** at 602-262-6001 **at least 1 hour prior to the start of this meeting**, noting the item number. Then, use the Call-in phone number and Meeting ID listed below at the time of the meeting to call-in and speak.

At the time of the meeting:

- **Watch** the meeting live streamed on phoenix.gov or Phoenix Channel 11 on Cox Cable, or using the Webex link provided above.

- **Call-in** to listen to the meeting. Dial 602-666-0783 and Enter Meeting ID 126 340 6654# (for English) or 126 620 8303# (for Spanish). Press # again when prompted for attendee ID.

Para nuestros residentes de habla hispana:

- **Para registrarse para hablar en español**, llame al 602-262-6001 **al menos 1 hora antes del inicio de esta reunión** e indique el número del tema. El día de la reunión, llame al 602-666-0783 e ingrese el número de identificación de la reunión 126 620 8303#. El intérprete le indicará cuando sea su turno de hablar.

- **Para solamente escuchar la reunión en español**, llame a este mismo número el día de la reunión (602-666-0783; ingrese el número de identificación de la reunión 126 620 8303#). Se proporciona interpretación simultánea para nuestros residentes durante todas las reuniones.

CALL TO ORDER

000 CALL TO THE PUBLIC

MINUTES OF MEETINGS

1 Minutes of the Land Use and Livability Subcommittee Meeting Page 7

This item transmits the minutes of the Land Use and Livability Subcommittee Meeting on March 17, 2021 for review, correction or approval by the Land Use and Livability Subcommittee.

THIS ITEM IS FOR POSSIBLE ACTION.

Responsible Department

This item is submitted by Deputy City Manager Toni Maccarone and the City Manager's Office.

CONSENT ACTION (ITEMS 2-5)

2 2021-2022 CDBG Reprogramming Request Page 17

This report requests the Land Use and Livability Subcommittee recommend City Council approval to reprogram \$1,300,000 of available Community Development Block Grant program income to continue to fund additional targeted code enforcement and the newly revised Rental Rehabilitation Program.

THIS ITEM IS FOR CONSENT ACTION.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.

3 2021-2022 Neighborhood Services Department Housing Rehabilitation Programs

Page 19

This report requests the Land Use and Livability Subcommittee recommend City Council approval to apply for, accept, and if awarded, enter into any necessary agreements to implement the Neighborhood Services Department's grant-funded Housing Rehabilitation Programs. There is no impact to the General Fund.

THIS ITEM IS FOR CONSENT ACTION.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.

4 2021-2022 CDBG Neighborhood Economic Development Programs

Page 21

This report requests the Land Use and Livability Subcommittee recommend City Council approval to issue Request for Proposals, Request for Bids, Request for Qualifications or Invitation for Bids and amend existing contracts, including increasing spending limits, as necessary or appropriate to implement the Neighborhood Services Department's grant-funded Neighborhood Economic Development programs. All existing contract spending limits are included in the aggregate total of this item.

THIS ITEM IS FOR CONSENT ACTION.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.

5 2021-22 CDBG Neighborhood Infrastructure and Enhancement Programs Page 24

This report requests the Land Use and Livability Subcommittee recommend City Council approval to authorize the City Manager, or his designee, to procure services and amend existing contracts, including increasing spending limits, as necessary or appropriate to implement the Neighborhood Services Department's grant-funded Infrastructure and Enhancement Programs in an aggregate amount not to exceed \$10,000,000. All existing contract spending limits are included in the aggregate total for this item.

THIS ITEM IS FOR CONSENT ACTION.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.

INFORMATION ONLY (ITEMS 6-7)

6 Head Start Birth to Five Monthly Report - February 2021 Page 26

This report provides the Land Use and Livability Subcommittee, which serves as the City of Phoenix Head Start Birth to Five Governing Board, an updated summary of the Head Start Birth to Five Program's financial and programmatic status.

THIS ITEM IS FOR INFORMATION ONLY.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Human Services Department.

7 Smoke-free Parks Policy Page 32

This report provides information to the Land Use and Livability Subcommittee regarding a new Smoke-free Parks policy.

THIS ITEM IS FOR INFORMATION ONLY.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Parks and Recreation Department.

DISCUSSION AND POSSIBLE ACTION (ITEMS 8-9)

8 2021-2022 Housing and Urban Development Consolidated Plan Annual Action Plan Page 34

This report requests the Land Use and Livability Subcommittee recommend City Council approval of the 2021-2022 Annual Action Plan broad activity areas and the submission of the plan to the U.S. Department of Housing and Urban Development.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services, Human Services, and Housing Departments.

9 2021-22 CDBG Public Service and Public Facility Request for Proposals Page 37

This report requests the Land Use and Livability Subcommittee recommend City Council approval of the Community Development Block Grant Request for Proposals process and proposed priorities for the Public Service and Public Facility program.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.

000 CALL TO THE PUBLIC

FUTURE AGENDA ITEMS

ADJOURN

For further information or reasonable accommodations, please call Cynthia Segovia, Management Assistant II, City Manager's Office at 602-534-3916. 7-1-1 Friendly.

Persons paid to lobby on behalf of persons or organizations other than themselves must register with the City Clerk prior to lobbying or within five business days thereafter, and must register annually to continue lobbying. If you have any questions about registration or whether or not you must register, please contact the City Clerk's Office at 602-534-0490.

Members:

Councilwoman Debra Stark, Chair
Councilmember Carlos Garcia
Councilwoman Betty Guardado
Vice Mayor Thelda Williams



Minutes of the Land Use and Livability Subcommittee Meeting

This item transmits the minutes of the Land Use and Livability Subcommittee Meeting on March 17, 2021 for review, correction or approval by the Land Use and Livability Subcommittee.

THIS ITEM IS FOR POSSIBLE ACTION.

The minutes are included for review as **Attachment A**.

Responsible Department

This item is submitted by Deputy City Manager Toni Maccarone and the City Manager's Office.

Attachment A

Phoenix City Council Land Use and Livability Subcommittee Summary Minutes Wednesday, March 17, 2021

City Council Chambers
200 West Washington Street
Phoenix, Arizona

Subcommittee Members Present

Debra Stark, Chair
Councilwoman Betty Guardado
Councilmember Carlos Garcia
Vice Mayor Thelda Williams

Subcommittee Members Absent

Call to Order

Chairwoman Stark called the Land Use and Livability Subcommittee to order at 10:05 a.m. with Councilmember Garcia, Councilwoman Williams and Vice Mayor Guardado present via WebEx.

Call to the Public

City Attorney Cris Meyer stated that during public comment residents were expected to be civil and respectful. Any resident using profane language or expressing personal attacks or threats could lose their opportunity to speak.

Vanessa DiCarlo spoke in opposition to the trial budget proposal and expressed concerns about funds earmarked for the Police Department.

Hana Hehman expressed concern about the City Manager, budget, and the Police Department.

Chairwoman Stark reminded the speakers to keep their comments civil.

Mr. Meyer re-read the public comment rules.

Patricia Pagliuca expressed concerns about the public comment rules and spoke in opposition to the proposed trial budget. She asked about the ability of Councilmembers to discuss items on the agenda.

Chairwoman Stark stated the Councilmembers were unable to discuss items brought up during Call to the Public.

Sushil Rao spoke in opposition to the proposed trial budget and expressed concerns about the lack of progress for the Office of Accountability and Transparency.

Minutes of Meetings

1. For Approval or Correction, the Minutes of the Land Use and Livability Subcommittee meeting on February 17, 2021

Councilwoman Guardado motioned to approve the minutes of the February 17, 2021 Land Use and Livability Subcommittee. Vice Mayor Williams seconded the motion. The motion passed unanimously, 4-0.

Consent Action (Items 2-7)

Items 2-7 were for consent action. No presentations were planned, but staff was available to answer questions.

Councilwoman Guardado motioned to approve consent items 2-7. Vice Mayor Williams seconded the motion, which passed unanimously, 4-0.

2. Approval of the 2021-2022 Head Start Birth to Five ERSEA Plan

3. Request Approval for the Head Start Birth to Five Program to Purchase Capital Equipment over \$5,000

4. Award of Federal HOME Funds for Affordable Housing Development Projects

5. National Endowment for the Arts Grants for the Arts Projects

6. Community Development Block Grant Neighborhood Commercial Rehabilitation Program Property Owner Sandu Investments, LLC. On behalf of Business Tenant Hotel Electric, LLC.

7. Community Development Block Grant Neighborhood Commercial Rehabilitation Program Recipient Greektown Family, LLC. Db a Greektown Restaurant

Information Only (ITEMS 8 -9)

8. Head Start Birth to Five Monthly Report – January 2021

Information only. Councilwoman Guardado asked for clarification on the monthly report. Deputy City Manager Inger Erickson introduced Deputy Human Services Director Patricia Kirkland.

Councilwoman Guardado asked who qualified to participate in the Head Start Birth to Five program.

Ms. Kirkland stated families must meet the federal poverty income eligibility guidelines. She noted eligibility exceptions, including children in foster care, children experiencing homelessness, and children in families receiving financial assistance. Ms. Kirkland stated only 10 percent of families over the income guidelines were eligible to participate.

Councilwoman Guardado asked when applications open and how often a family would need to reapply.

Ms. Kirkland highlighted two programs within the Head Start Birth to Five program to which families could apply: the Early Head Start, which was offered on a continual basis, and preschool, offered to families based on the school calendar. Ms. Kirkland stated families could apply at any time by phone or online.

Councilwoman Guardado asked how many children were allowed in the classroom during COVID-19.

Ms. Kirkland stated the childcare partnership program and Early Head Start regulations only allowed eight children. She noted the preschool rules in the local school districts dictated no more than ten children in a session per day with cleaning in between during the pandemic. She stated full capacity for preschool ranged between 17 to 20 children in a class.

Councilwoman Guardado thanked Ms. Erickson and Ms. Kirkland.

9. National Endowment for the Arts Grants Update

Information only. No Councilmember requested additional information.

Information and Discussion (Item 10)

10. Storywalk Project

City Librarian Rita Hamilton gave an overview of the StoryWalk project and highlighted the Maricopa County trails, including the new stop at Cesar Chavez Park. She noted the Storywalk at Cesar Chavez was anticipated to be complete prior to March 31, 2021, and the stories at the site would be rotated quarterly and offered in English and Spanish, with the debut story highlighting the life of Cesar Chavez.

Chairwoman Stark expressed support of the StoryWalk project and thanked staff.

Citizen Petitions (Item 11)

Deputy City Manager Toni Maccarone gave an overview of the citizen petitions noting eight petitions were submitted. She stated only seven would be heard.

Mr. Meyer stated the eighth petition would not be heard because it requested the City Council fire the Police Chief and the City Charter prohibits the City Council from discussing or providing input on the hiring and firing of any director or employee.

Chairwoman Stark open the floor for public comment.

Will Knight, community organizer and local attorney, stated he filed his petition because of police misconduct and requested more stringent regulations and guidelines for Police. Mr. Knight asked the City Council to adopt the First Amendment Empowerment

Act to reclaim disciplinary authority over protest related misconduct and to discipline officers who retaliated against protestors. Mr. Knight asked that officers be terminated, added to the Brady List, and revoked of their officer certifications.

Councilmember Garcia asked if the Subcommittee could ask questions after each speaker or wait until public comment was complete.

Chairwoman Stark stated questions could be asked after each petitioner spoke on their petition.

Councilmember Garcia asked Mr. Knight to explain why the current rules were inadequate.

Mr. Knight stated police retaliation was unprecedented and noted the current standards to implement accountability and transparency were insufficient. He stated the current review bodies, committees, and City Council fail to do their job. Mr. Knight noted the Challenge Coin incident and questioned accountability of violent behavior.

Patricia Pagliuca spoke in support of all seven petitions. She noted concerns about the amount of time and effort to ensure the petitions were heard during the Council meetings. She requested the City of Phoenix adopt accountability and transparency measures for the Phoenix Police. She spoke in opposition to the proposed trial budget due to the amount of funds earmarked for the Police Department.

Dr. Angeles Maldonado, CEO of Ybarra Maldonado Law Group, expressed concern about systemic racism and violence in the Police Department and asked the City Council to disband the Tactical Response Unit (TRU).

Councilmember Garcia asked Dr. Maldonado to explain TRU's response during the protests.

Dr. Maldonado stated the TRU used excessive force with tactical gear on protestors. She stated the TRU violated protestor's First Amendment rights. Dr. Maldonado asked the TRU be disbanded.

Councilmember Garcia asked if a representative from the Police Department was available for questions.

Ms. Maccarone introduced Executive Assistant Chief Michael Kurtenbach.

Councilmember Garcia asked for an overview and purpose of the TRU. He asked if it costed \$60 million a year to maintain the TRU.

Executive Assistant Chief Kurtenbach stated he was unsure of where the \$60 million cost of the TRU was derived but surmised a majority of TRU's costs were for personnel.

He explained the TRU was comprised of officers assigned to the Downtown Operations Unit (DOU) to be primary responders for any events happening in downtown.

Executive Assistant Chief Kurtenbach stated if there are incidents beyond the scope of the officers assigned to the DOU, these additional sworn personnel were available to assist. He stated the purpose of every officer was to allow people to exercise their First Amendment rights peacefully. He added that in the event that criminal behaviors occur, officers would intervene to ensure those exercising their first amendment rights were able to do so and that property was not destroyed in the process.

Councilmember Garcia asked for background on TRU and what it would look like if the TRU was disbanded.

Executive Assistant Chief Kurtenbach stated, to his knowledge, TRU had existed for at least 20 years, including during the time SB1070 was signed into law. He noted their role was to protect individuals and property. Executive Assistant Chief Kurtenbach stated Chief Williams was open to making policy changes as needed and ensuring officers were held accountable for their actions.

Councilmember Garcia asked if the Police Department was planning to disband TRU considering the challenge coin incident and if the TRU was created in 2010 or created as a result of SB1070.

Executive Assistant Chief Kurtenbach stated he could not recall when TRU was created but provided the SB1070 as an example of when TRU was deployed.

Councilmember Garcia asked if there had been an assessment of the TRU information gathered within the last two years and if there had been conversations of disbanding the TRU due to officer misconduct.

Executive Assistant Chief Kurtenbach stated the scale of deployment of the TRU from May 29 – 31, 2020 was, to his knowledge, the largest gathering in his tenure. He stated the 14 officers in question had been placed under investigation and taken off street patrol but had not been suspended until a due process investigation for violations of policy was completed.

Executive Assistant Chief Kurtenbach stated outside entities were facilitating the ongoing investigations related to the challenge coin to ensure transparency.

Councilmember Garcia stated the petition highlighted different places where TRU had been involved during protest arrests. He asked about officer reports either at court hearings or grand juries.

Executive Assistant Chief Kurtenbach stated grand jury testimony was sealed but a petition had been submitted to have the testimony unsealed to investigate whether an

officer committed perjury. He stated the Police Department was actively seeking information from the court to see if officers perjured themselves and that any confirmed perjury would be disciplined accordingly.

Councilmember Garcia asked if officers copied and pasted Police Reports or Arrest Reports.

Executive Assistant Chief Kurtenbach noted the protests during May 28-31, 2020 were unlike anything he had seen in terms of volume of people. He stated officers attempted to manage the volume by cutting and pasting information into the Form 4 and probable cause statements. Executive Assistant Chief Kurtenbach stated despite cutting and pasting items, the corresponding investigative reports were not necessarily false. He noted the cut and paste techniques were used to process a large volume of arrestees in a short amount of time so they could have their initial appearance before the court.

Executive Assistant Chief Kurtenbach stated during the May protests, there was a group of people who were willingly destroying property. He noted the need for a well-trained unit to address those who seek to cause harm and break the law.

Councilmember Garcia asked if the intention of TRU was to protect the First Amendment rights and noted the importance of continuing this conversation in full City Council meeting or in another Subcommittee.

Derek Begay, Navy veteran and community member, asked the City to create a reparations fund for protestors who were victim of excessive force and police brutality. He asked all personal property from protestors be returned and asked the reparations funds to come from the Police Department and not from the General Fund.

Councilmember Garcia asked Mr. Begay to clarify reparations and asked if staff would be able to pay reparations.

Mr. Begay stated reparation would indemnify affected individuals. He noted financial reparations would be a first step, as some citizens had been evicted, lost their homes, lost jobs, and were mentally, physically, and emotionally harmed.

Mr. Meyer stated there was a risk fund that pays out claim against the City. He noted the funds in the risk fund could cover claims described by Mr. Begay. Mr. Meyer stated additional research would be needed to determine the legality of setting up a new fund. He highlighted the process to submit and analyze claims and the potential gift clause challenges.

Councilwoman Guardado asked if protestors had received their personal property from the May protests.

Executive Assistant Chief Kurtenbach stated all personal property suitable for release had been released. He encouraged Councilwoman Guardado to reach out to him to determine if there was any outstanding personal property that had not been returned.

Councilwoman Guardado asked if the process for releasing personal property could be simplified.

Executive Assistant Chief Kurtenbach explained the booking process and noted the items considered evidence have to wait for the court and adjudication process before they were suitable for release. He noted opportunities to improve the process had been identified.

Councilwoman Guardado requested more information on the personal property streamlining process.

Phillis Tyson submitted a petition to have the City of Phoenix create a reparation fund for all individuals directly impacted by the Police Department. She stated the police were obligated to behave in accordance to the City Code and were not doing so.

Viridana Hernandez submitted a petition requesting the City Council fire City Manager Ed Zuercher. She stated the City of Phoenix had not implemented any of the 80 recommendations from the taskforce on policing, which had resulted in the deaths of many people.

Vanessa DiCarlo spoke on behalf of Katie Gipson and asked that personal property to be returned to the protestors. She noted the inconvenient times of City Council meetings and the laborious process to process to write, submit, and defend citizen petitions to hold the Police Department and City staff accountable.

Elizabeth Venable spoke in support of the citizen petitions and noted her experience protesting, encounters with law enforcement, and the fear of exercising her First Amendment right in Phoenix due to police officer behaviors.

Hana Hehman expressed concern about the Police Department and the TRU notably during the summer protests and asked the property of protestors be returned and reparation fund be created.

Mr. Meyer reminded the speakers to follow the public comment rules.

Chelsea Hickok spoke in opposition to the Police Department and requested an independent investigation be conducted and the TRU disbanded. Ms. Hickok asked guidelines to be created that prevent officers from lying under oath and the personal property of protestors be returned.

Benjamin Lewis expressed concerns about the police violating guidelines on cameras and asked the Officers' Bill of Rights be dismantled. Mr. Lewis stated people had lost their jobs and homes due to police actions.

Anesia Groves spoke in opposition to the Police Department and criticized the independent review processes. She noted the physical and emotional effects citizens endure from the Police and asked the police be held accountable.

Helen Mendizabal asked the Police Department be held accountable for their actions and expressed concerns about how property was valued more than the lives of people.

Dominic Bonelli spoke in support of the seven citizen petitions and asked the Council to conduct an independent investigation of the police. He asked the TRU be disbanded and the charges on protestors be dropped.

Lola N'sangou spoke in support of the seven citizen petitions and expressed concerns about police accountability and Executive Assistant Chief Kurtenbach's answer regarding the sealed grand jury testimony documents.

Kelly Kwok spoke in support of all of the submitted citizen petitions and asked the Police Department be held accountable for their actions and asked the City create a reparation fund for protestors.

Karen Olson spoke in support of the citizen petitions including the petitions ineligible to be heard.

Tina Luna asked the Police Department be held accountable and the funds earmarked for police be spent on the community instead.

Jamarr Williams expressed concerns about the Police Department resulting from infringements of due process and illegal behavior.

Rebecca Denis spoke in support of the seven citizen petitions and expressed concerns about accountability and transparency in the Police Department. She asked the TRU be disbanded and a reparation fund be created for all individuals directly impacted by the Police Department's use of excessive force at protests and all personal property be returned.

Chairwoman Stark expressed support for Chief Kurtenbach and City Manager Ed Zuercher.

Councilmember Garcia asked if Heather Hamel was on the line and able to speak on her petition.

Chairwoman Stark stated she was not on the line and did not sign up to speak.

Councilmember Garcia expressed the importance of having conversations related to public safety and made a motion that Citizen Petitions attachments B, C, D, and G be moved to the full City Council for consideration. Councilwoman Guardado seconded the motion.

Councilwoman Guardado asked about the process of placing issues, items, and topics on a Subcommittee agenda.

Mr. Meyer stated the Mayor created the Subcommittees and the Chairs were responsible for putting items on the agendas.

Councilwoman Guardado asked if Subcommittee members could put items on the agenda.

Mr. Meyer stated the Subcommittee Chair was responsible for putting the items on the agenda.

Vice Mayor Williams expressed opposition to the motion and reiterated the proper way to file a claim against the City was explained and the funds could be accessed by anyone who believed they have a claim.

Councilwoman Stark asked if there was a split vote by the Subcommittee if the items would move to the full City Council.

Mr. Meyer stated if there was a tie vote, the items would move forward to the full City Council.

Chairwoman Stark called for a vote to bring the Citizen Petitions attachments B, C, D, and G to the full City Council. The motion passed, 3-1.

Call to the Public

None.

Future Agenda Items

None.

Adjournment

Chairwoman Stark adjourned the meeting at 11:51 a.m.

Respectfully submitted,
Ariel LeBarron



2021-2022 CDBG Reprogramming Request

This report requests the Land Use and Livability Subcommittee recommend City Council approval to reprogram \$1,300,000 of available Community Development Block Grant program income to continue to fund additional targeted code enforcement and the newly revised Rental Rehabilitation Program.

THIS ITEM IS FOR CONSENT ACTION.

Summary

Each fiscal year, the Neighborhood Services Department (NSD) requests that program income from projects funded by the Community Development Block Grant (CDBG) allocation are reprogrammed to provide an additional year of continued funding for two Neighborhood Preservation Inspector I positions originally eliminated as part of the February 3, 2009 General Fund budget reduction. For 2021-22, NSD is requesting \$300,000 be reprogrammed for the two positions. Staff will continue to provide enforcement of the Neighborhood Preservation Ordinance in eligible, targeted low- and moderate-income census tracts, specifically in the City's targeted Neighborhood Initiative and Redevelopment areas, including the West Phoenix Revitalization Area through June 30, 2022.

In addition, NSD is requesting \$1,000,000 in CDBG program income be reprogrammed to the recently expanded Rental Rehabilitation Program (Rental Rehab). This program facilitates the preservation of safe and affordable rental housing for low- and moderate-income tenants by providing financial assistance to rental property owners to complete rehabilitation projects for deteriorating properties. The goal of the revised Rental Rehab Program, which includes increasing program access and information, improved marketing and outreach, and a targeted neighborhood approach, is to increase the number of rental units preserved within the city of Phoenix and support the Housing Phoenix Plan goal of creating or preserving 50,000 affordable homes by 2030.

Location

Targeted areas citywide.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.



2021-2022 Neighborhood Services Department Housing Rehabilitation Programs

This report requests the Land Use and Livability Subcommittee recommend City Council approval to apply for, accept, and if awarded, enter into any necessary agreements to implement the Neighborhood Services Department's grant-funded Housing Rehabilitation Programs. There is no impact to the General Fund.

THIS ITEM IS FOR CONSENT ACTION.

Summary

Neighborhood Services Department (NSD) manages housing rehabilitation projects that enhance the quality of life for low- and moderate-income property owners and tenants by rehabilitating single- and multi-family owner- and tenant-occupied properties by assisting with addressing health and safety hazards as well as promoting conservation, sustainability, and energy efficiency to support and revitalize communities. Housing rehabilitation projects are funded through a variety of federal, state, and local grant funds, including:

- U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds are used to fund housing rehabilitation contracts between low- and moderate-income property owners and contractors on the Approved Contractor List (ACL). These contracts may also be supplemented with funding from the U.S. Department of Energy, utility providers, and other state and local agencies.
- HUD Lead Hazard Control and Healthy Homes Program (LHCP) funding supports NSD's ongoing efforts for providing lead testing and lead hazard control services in single- and multi-family housing units occupied by low-income families with children under six years of age. LHCP is a competitive grant application in partnership with the Maricopa County Department of Public Health and funds direct contracts with environmental consulting firms.
- U.S. Department of Health and Human Services and U.S. Department of Energy Weatherization Assistance Program (WAP) funds provided through the Arizona Department of Housing, Arizona Public Service, Salt River Project, Southwest Gas, the Utility Repair Replacement program, the Low-Income Home Energy Assistance Program and Wildfire support NSD's continuous commitment of providing weatherization services. These services include installation of attic insulation,

sunscreens, duct sealing, room pressure relief/air balancing, and the repair or replacement of heating and cooling systems in housing and rental households that meet federal poverty guidelines.

NSD will maintain an ACL to enhance the number of eligible small businesses. To be added to the ACL and be eligible to participate as a housing rehabilitation contractor, receive bid opportunities, and perform construction services on housing rehabilitation projects, contractors must be screened and qualified on an individual basis and must meet and maintain all eligibility requirements set forth within the NSD Housing Rehab Contractor Application Packet found on the NSD website. The ACL will be continuously open to local contractors that meet the applicable criteria in the Contractor Application Packet to promote small business participation. Contractors on the ACL will be selected to submit bids on a rotating basis.

NSD seeks authorization to proceed with all actions necessary or appropriate to implement and administer grant-funded Housing Rehabilitation Programs, including applying for and accept up to \$16,580,000 in funding to implement housing rehabilitation programs. NSD expects to be awarded approximately \$4.9 million in CDBG funds, \$7 million in LHCP funds, \$4 million in WAP funds, and \$680,000 in HOME funds in 2021-22.

- If awarded, enter into any necessary contracts or agreements with the grantor(s) to fund existing and future contracts in accordance with the grant terms.
- Enter into and amend contracts with eligible property owners to perform rehabilitation services; enter into contracts with private contractors; issue Request for Proposals (RFP), Request for Qualifications (RFQu), Calls for Interest (CFI), and Requests for Bids (RFB) for Housing Rehabilitation Program services; award, negotiate, and execute contracts with the successful responders; and negotiate and/or amend existing contracts with various contractors and service providers to perform work on eligible housing and rental rehabilitation projects.
- Maintain an ACL of qualified contractors to enter into agreements with low- and moderate-income property owners funded by NSD pursuant to the grant terms. These funds may be disbursed to the property owner or contractor.
- Take all other action necessary or appropriate to carry out the purposes of this item and implement and administer the Housing Rehabilitation Program grants according to their terms.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.



2021-2022 CDBG Neighborhood Economic Development Programs

This report requests the Land Use and Livability Subcommittee recommend City Council approval to issue Request for Proposals, Request for Bids, Request for Qualifications or Invitation for Bids and amend existing contracts, including increasing spending limits, as necessary or appropriate to implement the Neighborhood Services Department's grant-funded Neighborhood Economic Development programs. All existing contract spending limits are included in the aggregate total of this item.

THIS ITEM IS FOR CONSENT ACTION.

Summary

The Neighborhood Services Department (NSD) administers several economic development programs that make a significant and positive impact on Phoenix neighborhoods by expanding economic opportunities for low- and moderate-income individuals through job creation and training, and providing valuable and timely resources to the small businesses that serve their community including consultations, technical assistance, financing opportunities, and forgivable loans for rehabilitation projects. The U.S. Department of Housing and Urban Development (HUD), through the Community Development Block Grant (CDBG), funds the Neighborhood Economic Development (NED) programs listed below.

Entrepreneurship Assistance Program (EAP)

EAP provides admission into Phoenix-based co-working and accelerator spaces and incubators, and direct access to trainings, technical assistance, and targeted workshops in English, Spanish or other languages to low- and moderate-income small business owners.

Management Technical Assistance (MTA) Program

MTA provides free consulting services and technical assistance to small businesses through instructional and curriculum-based one-on-one meetings or group workshops focused on topics including, but not limited to, branding marketing and other needed services.

Neighborhood Commercial Revitalization (NCR) Programs

Commercial neighborhood revitalization programs encourage neighborhood revitalization. NCR provides financial and technical assistance to existing business and commercial property owners along targeted city of Phoenix business corridors. Program support, through capital improvements, ensure the long-term sustainability of the community and structures.

Other Small Business Assistance Programs

To respond to the changing needs of the micro-business community, NSD may propose developing additional tools and program resources to promote their sustainability and success. Program funding could include grants, loans, or other assistance for businesses that operate in or predominately serve low-to-moderate income communities. In addition, partnerships with non-profit agencies or other organizations could be established to leverage funding options and other services.

Program Eligibility for NSD's NED Programs

Business owners must meet a CDBG National Objective to take part in NED Programs. Under Special Economic Development Activities owners must provide a public benefit or deliver neighborhood enhancements, including job creation for local residents, blight elimination, or the provision of qualified goods and services to residents of targeted, low-to-moderate income Phoenix neighborhoods, to be eligible to participate in economic development programs. Additionally, under 24-CFR 570.208, services must benefit low-to-moderate income residents and/or low- to moderate-income Phoenix neighborhoods.

NSD estimates using up to \$1.8 million in CDBG funds from current and prior HUD allocations to implement economic development programs. NSD projects approximately \$200,000 for EAP, \$200,000 for MTA, \$600,000 for Small Business Assistance and \$800,000 for NCR in 2021-22 to administer its NED Programs.

- Issue Request for Proposals, Requests for Qualifications, Calls for Interest, Invitations for Bids, Request for Bids, and other procurements in accordance with A.R.3.10.
- Deliver economic development services with various business and or property through the utilization of financial tools such as grants and loans.
- Amend existing contracts with various business or property owners, or agencies such as non- and for-profit organizations and other agencies to provide economic development services and implement and administer the Neighborhood Economic Development Program activities.
- Take all other action necessary or appropriate to carry out the purposes of this item and implement and administer the Neighborhood Economic Development Program

grants according to their terms.

Application and Review Process

NED Program applications may be submitted at any time and are reviewed by City of Phoenix staff as they are received to determine the eligibility and feasibility of the proposed project. Successful applications must meet a CDBG National Objective in accordance with HUD program regulations.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.



2021-22 CDBG Neighborhood Infrastructure and Enhancement Programs

This report requests the Land Use and Livability Subcommittee recommend City Council approval to authorize the City Manager, or his designee, to procure services and amend existing contracts, including increasing spending limits, as necessary or appropriate to implement the Neighborhood Services Department's grant-funded Infrastructure and Enhancement Programs in an aggregate amount not to exceed \$10,000,000. All existing contract spending limits are included in the aggregate total for this item.

THIS ITEM IS FOR CONSENT ACTION.

Summary

The Neighborhood Services Department (NSD) administers infrastructure and enhancement projects that benefit low- and moderate-income residents of Phoenix, and prevent or eliminate blight by improving the physical infrastructure of neighborhoods. Infrastructure and Enhancement Programs are designed and implemented in partnership with active neighborhood organizations and City of Phoenix departments, including Parks and Recreation and Street Transportation, to provide additional resources and support to execute strategies that achieve basic neighborhood improvement goals. The U.S. Department of Housing and Urban Development (HUD), through the Community Development Block Grant (CDBG), funds the following Infrastructure and Enhancement Programs:

- The Neighborhood Infrastructure Program sponsors activities that improve streets, sewers, drainage, and other infrastructure projects in low- and moderate-income areas including Neighborhood Initiative Areas (NIAs), Redevelopment Areas (RDAs), and the Enterprise Community. All projects are subject to federal regulations and requirements.
- The Neighborhood Enhancement Program sponsors activities that address neighborhood needs with projects that include, but are not limited to improving playgrounds and parks, street and landscaping, security, and traffic mitigation. All projects are subject to federal regulations and requirements.

- Additional activities include the acquisition and rehabilitation of public facilities to address slum and blight on a spot or area basis.
- NSD seeks authorization to proceed with all actions necessary or appropriate to implement and administer grant-funded Infrastructure and Enhancement Programs in the 2021-22 fiscal year.
- If approved, procure and/or amend any necessary contracts or agreements with the grantor(s) to fund existing and future contracts in accordance with the grant terms.
- Acquire real property meeting the applicable federal rules and regulations and take all actions necessary to carry out acquisition and rehabilitation activities in accordance with grant terms.
- Take all other action necessary or appropriate to carry out the purposes of this item and implement and administer the Infrastructure and Enhancement Program in accordance with federal regulations and requirements.

Applicant and Review Process

Neighborhood Infrastructure and Enhancement Program applications may be submitted any time and are reviewed by City of Phoenix staff as they are received to determine the eligibility and feasibility of proposed projects. Successful applications must benefit and serve low- and moderate-income residents of Phoenix, and prevent or eliminate blight by improving the physical infrastructure of neighborhoods.

Procurement Information

Services may be procured, as needed, utilizing procurement procedures in accordance with Administrative Regulation 3.10 to implement and administer NSD's Neighborhood Infrastructure and Enhancement Programs.

Financial Impact

These programs are funded by the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG). There is no impact to the General Fund.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.



Head Start Birth to Five Monthly Report - February 2021

This report provides the Land Use and Livability Subcommittee, which serves as the City of Phoenix Head Start Birth to Five Governing Board, an updated summary of the Head Start Birth to Five Program's financial and programmatic status.

THIS ITEM IS FOR INFORMATION ONLY.

Summary

The Improving Head Start for School Readiness Act of 2007 requires each Head Start Grantee to share information with the Governing Board and Policy Council on program planning, policies, and operations monthly. In compliance with the Act, the Head Start program provides a monthly report on the following areas:

- Fiscal Expenditures.
- Enrollment Reports.
- School Attendance.
- Medical/Dental Exams.
- Program Information Summaries.

Fiscal Expenditures

Attachment A shows year-to-date expenditures for the Fiscal Year 2020-2021. The report includes a breakdown of each Education Service Provider, the Policy Council, Child Care Partnerships, and administrative support budgets. Due to the coronavirus pandemic, current year expenditures are slightly below average.

Enrollment Reports

The Office of Head Start requires programs to submit the total number of children enrolled on the last day of each month. At the end of February, enrollment was 2,113 out of 3,451 available slots.

During February, the Education Service Providers offered distance learning only, except for the Deer Valley Unified School District, which continues to provide in-person and distance learning options. At the end of February, enrollment for preschool was

1,725 slots filled out of 2,963. Many families are waiting for in-person preschool due to feeling overwhelmed with multiple children involved in virtual learning.

The Early Head Start Home-Based program continues to connect virtually with families for home visits and biweekly socialization meetings. At the end of February, 255 slots were filled out of 300. Some vacancies are due to children turning three and aging out of the program. Many of these children transition to Head Start preschool or a developmental preschool in their local school district. Other vacancies are due to the technology fatigue many families are feeling.

Early Head Start-Child Care Partners provide in-person child care; 133 out of 188 slots were filled at the end of February. Two of the centers, Cactus Kids and Immanuel Care, were closed for parts of the month due to staff testing positive for the virus. Many families continue to keep their children home or find alternative childcare options due to concerns about exposure to the virus. Some parents have lost their jobs and are no longer eligible for the program.

The Head Start Birth to Five staff continues to identify innovative ways to increase enrollment and retain those currently enrolled.

School Attendance

The annual target for attendance set by the Office of Head Start is 85 percent.

Attachment B indicates that year-to-date attendance through February is 56 percent for preschool and 43 percent for the Child Care Partners. The low percentage is due to the coronavirus pandemic, as mentioned previously in the enrollment report section.

Medical/Dental Exams

Head Start regulations require all children to have medical and dental exams each year. Through the end of February, 2,003 medical and 1,867 dental exams were completed for a total of 3,870 exams, as illustrated in **Attachment C**. The numbers are below average due to the coronavirus pandemic. Many families are delaying doctor or dentist visits due to concerns about exposure to the virus.

Program Information Summaries

Please see **Attachment D**.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Human Services Department.

Attachment A

HEAD START BIRTH TO FIVE FISCAL EXPENDITURES
Yr 2 FY 21 Head Start Financial Summary Grant 890120
Planned level of Expenditures
For the Month Ending February 2021

Fund Center	Program	FTE	Revised Budget 2020	FY20 YEAR-TO- DATE Expenditures Federal Fund	FY20 YEAR-TO- DATE Expenditures General Purpose Fund	FY20 Remaining Balance	FY20 YEAR-TO-DATE % Spent
8940050001	HS Administration	9	\$ 3,507,681.00	\$ 1,415,955.29		\$ 2,091,725.71	40%
8940050004	HS T&TA	-	\$ 325,611.00	\$ 139,633.96		\$ 185,977.04	43%
8940050012	HS Policy Council	-	\$ 20,939.00	\$ 18,122.90		\$ 2,816.10	87%
8940050015	HS Mental Health	5	\$ 355,783.00	\$ 216,931.54		\$ 138,851.46	61%
8940050016	HS Casework Support	65	\$ 5,293,158.00	\$ 3,540,050.32		\$ 1,753,107.68	67%
8940050017	HS Classroom Support	14	\$ 1,427,294.00	\$ 1,032,295.77		\$ 394,998.23	72%
	Total City of Phoenix	93	\$ 10,930,466	\$ 6,362,990		\$ 4,567,476	58%
8940051001	Alhambra	-	\$ 3,153,049	\$ 1,189,749	\$ 14,188	\$ 1,949,112	38%
8940051003	Booker T Washington	-	\$ 1,495,927	\$ 969,604	\$ 943	\$ 525,380	65%
8940051005	Washington	-	\$ 4,065,036	\$ 1,553,379	\$ 990	\$ 2,510,667	38%
8940051006	Deer Valley	-	\$ 890,285	\$ 337,510	\$ 12,438	\$ 540,337	39%
	Greater Phoenix Urban						
8940051010	League	-	\$ 5,336,395	\$ 4,296,048	\$ 108,429	\$ 931,918	83%
8940051011	Roosevelt	-	\$ 2,998,401	\$ 775,708	\$ 13,140	\$ 2,209,553	26%
8940051116	Fowler	-	\$ 1,478,424	\$ 484,679	\$ 4,791	\$ 988,954	33%
	Total Education Service Providers	-	\$ 19,417,517	\$ 9,606,677	\$ 154,921	\$ 9,655,920	50%
	Early Head Start						
8940505021	Operations Support	44	\$ 3,521,198	\$ 2,235,932		\$ 1,285,266	63%
8940505024	Early Head Start T&TA	-	\$ 80,944	\$ 34,853		\$ 46,091	43%
	Total Early Head Start	44	\$ 3,602,142	\$ 2,270,785		\$ 1,331,357	63%
	Subtotal		\$ 33,950,125	\$ 18,240,452		\$ 15,554,753	54%
8940606021	EHS Child Care Operations	12	\$ 3,905,554	\$ 3,296,733		\$ 608,821	84%
8940606024	EHS Child Care T&TA	-	\$ 102,177	\$ 37,150		\$ 65,027	36%
	Total EHS Child Care	12	\$ 4,007,731	\$ 3,333,882		\$ 673,849	83%
	Grand Total	149	37,957,856	21,574,334	154,921	16,228,601	57%

Attachment B

Percentage of Preschool Attendance		
Target: 85%	YTD Percent:	56%

Goal:

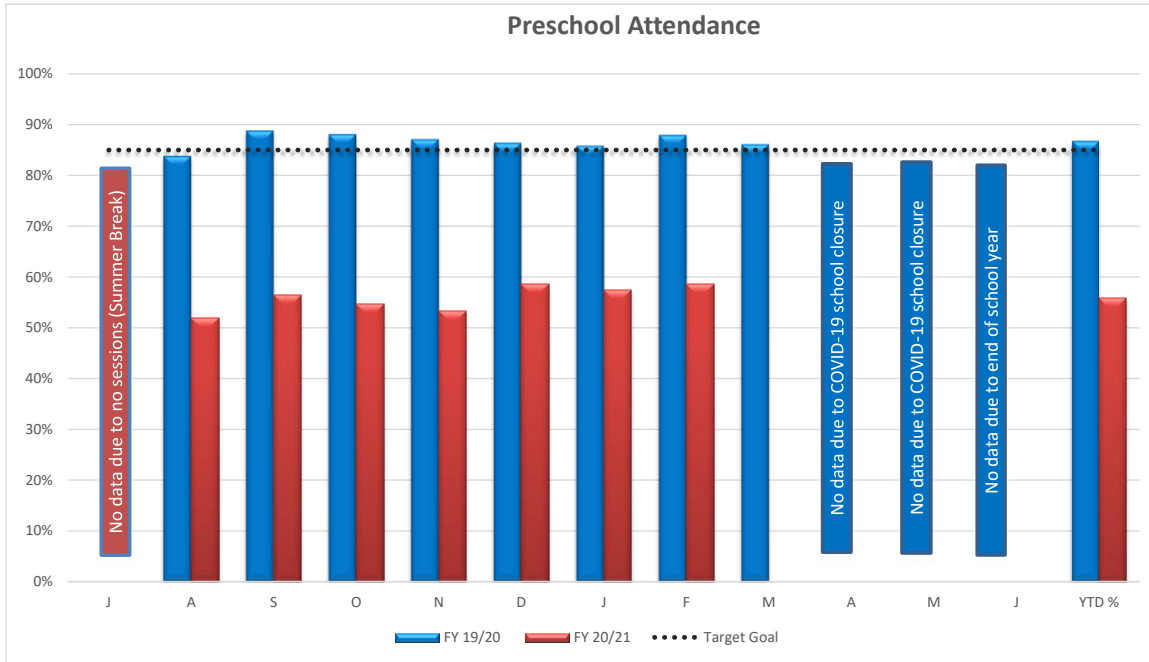
Increase attendance of Head Start Birth to Five children.

Target:

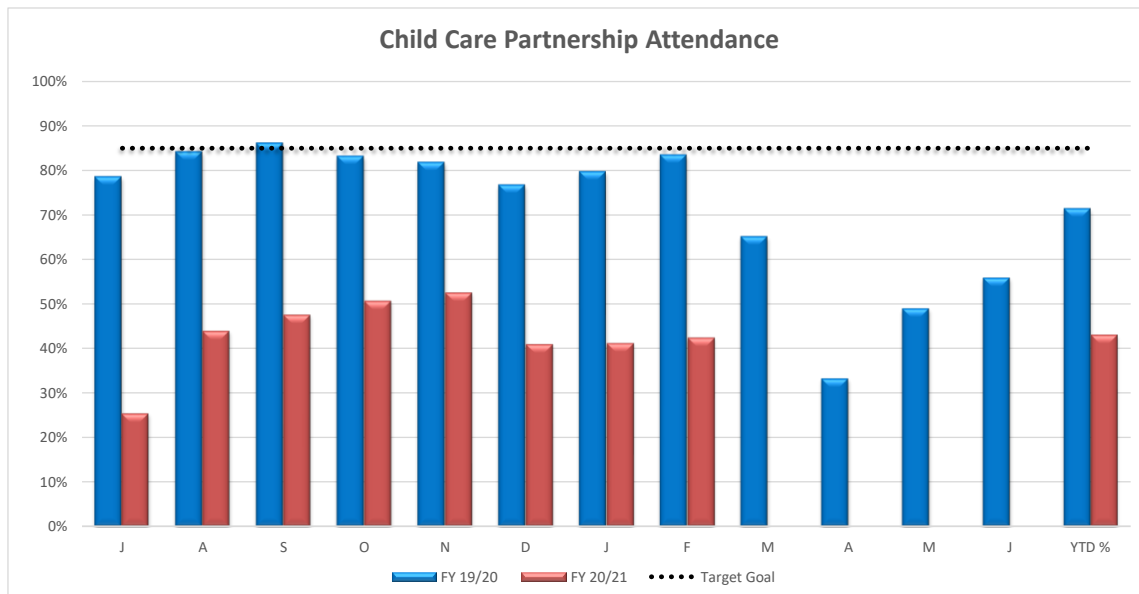
85% of children will attend each day.

Significance:

Attendance is a key factor in being able to get children ready to attend kindergarten.



Percentage of Child Care Partnership Attendance		
Target: 85%	YTD Percent:	43%



Attachment C

Head Start Birth to Five Medical Exams Completed		
Target: 3,451 exams	FY 20-21 Exams:	2,003

Goal:

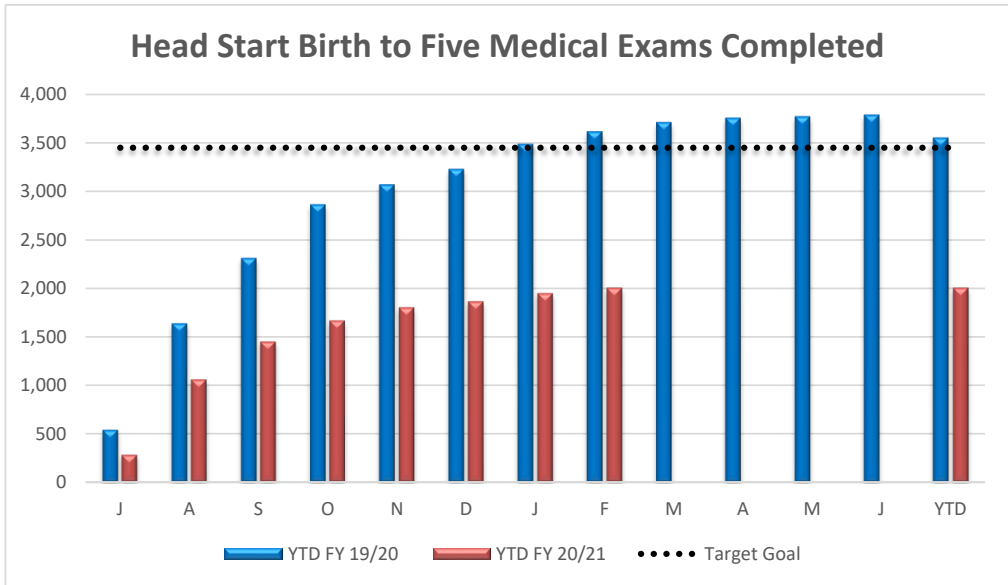
Ensure Head Start Birth to Five children receive necessary medical and dental exams.

Target:

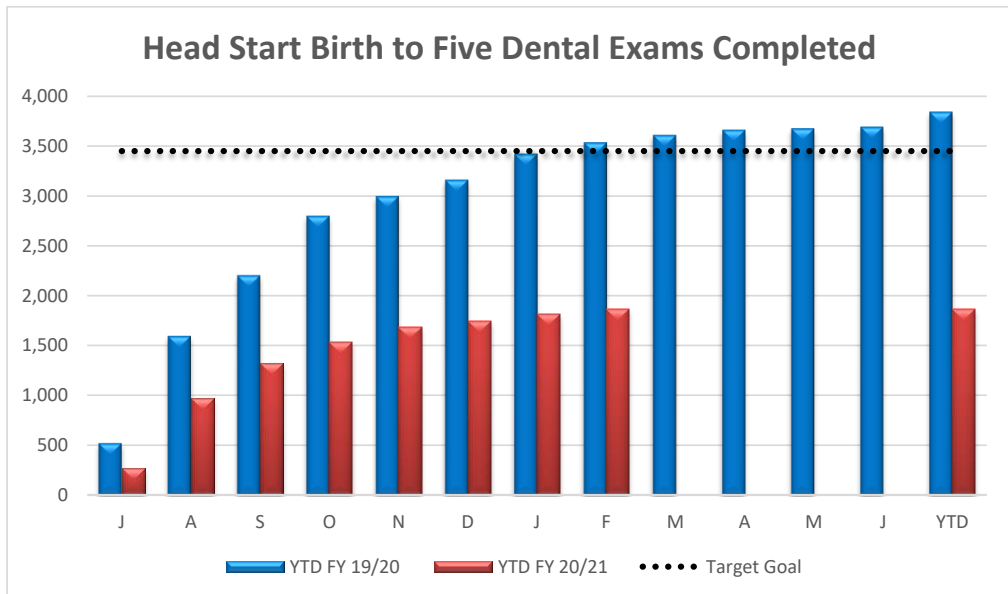
3,451 Medical Exams and 3,451 Dental Exams

Significance:

Head Start Birth to Five children are required to have medical and dental exams as part of the Head Start regulations.



Head Start Birth to Five Dental Exams Completed		
Target: 3,451 exams	FY 20-21 Exams:	1,867



Attachment D

Program Information Summaries

Supporting Families During COVID Quarantine

During the first week of February, Head Start Birth to Five staff assisted two families in the Deer Valley Unified School District Head Start program. Both families had to quarantine due to COVID exposure. The families did not know where to get tested and were concerned about their children missing school since they were attending in-person. Their caseworker referred the families to a free testing site in their area. The caseworker also worked with the teachers to obtain iPads so the children could attend school virtually. The caseworker safely dropped off the equipment to the families along with educational materials and monitored the families' needs.

Recycled Materials For At Home Activities

During the second week of February, a Public Works Zero Waste Analyst donated recycled items for children to use at home. The items included pencils made from money and denim and bookmarks made of wildflower seeded paper to plant. The 48 Head Start children who attend Cloves Campbell and Maxine O. Bush schools in the Roosevelt Elementary School District were recipients of these recycled materials. An Early Literacy Outreach Specialist from the Library included three books for each child. The children and their families will use these materials in collaboration with the distance learning curriculum.

Balloon Cars

On February 15, car kits were delivered to 30 Head Start fathers and their children from Maxine O. Bush and Cloves Campbell schools in the Roosevelt Elementary School District by Head Start's M.A.N.C.A.V.E. committee. The kits' purpose is to provide fathers and their children an engaging activity that facilitates critical thinking, fine motor skills, engineering, and problem-solving skills. Each kit contained materials to build five balloon cars, a book titled "Race Day," and an activity card.





Smoke-free Parks Policy

This report provides information to the Land Use and Livability Subcommittee regarding a new Smoke-free Parks policy.

THIS ITEM IS FOR INFORMATION ONLY.

Summary

The Parks and Recreation Department recently conducted research on smoke free parks systems both locally and nationally. Nine of the ten largest U.S. cities (New York, Los Angeles, Chicago, Houston, Philadelphia, San Antonio, San Diego, Dallas and San Jose) have designated their parks as smoke free, which includes cigarettes, tobacco and marijuana. Phoenix is the only city in the top 10 that allows smoking in City parks.

Phoenix has previously taken steps to consider smoke-free parks. In 2015, a two-year pilot program designated El Oso Park as tobacco-free. The pilot was a result of efforts by students from Trevor G. Browne High School, with the group “Students Taking a New Direction (STAND),” a dedicated group of youth advocates that engage in projects related to tobacco prevention in order to reduce tobacco use among youth and adults. During the two-year pilot, STAND students along with Maricopa County staff, conducted regular park clean ups and surveys of park users.

In 2018, a subsequent survey was conducted by the STAND coalition, in partnership with the Maricopa County Department of Health and various community partners, to gauge the public's support of a citywide tobacco-free parks system. In total, over 3,000 surveys were collected and approximately 80 percent of all respondents voiced support for a tobacco-free park system.

In addition, the National Recreation and Parks Association (NRPA) has issued a position statement calling for a ban on the consumption and use of tobacco products at all public parks and recreation centers across the country. The statement represents NRPA’s commitment to reducing the number of people who die from tobacco or tobacco-related illnesses or who suffer from tobacco-related diseases.

On Feb. 17, 2021, staff presented this item for information and discussion at the City Council Land Use and Livability Subcommittee; and subsequently, at the Parks and Recreation Board (Board) meeting on Feb. 25, 2021. Feedback was obtained at both meetings, resulting in the recommended policy to the Board, which was approved on March 25, 2021.

Below are prohibitions and exceptions to the policy:

Prohibited

- Smoking on all City park property, including sidewalks/pathways, parking lots and areas outside of community centers.
- The use of vaping or tobacco products including inhaling, exhaling, carrying any lighted cigar, cigarette of any kind, or any pipe or other device containing tobacco or marijuana.

Exceptions

- Designated smoking areas will be allowed at special events and special event venues/spring training facilities.
- Smoking will continue to be allowed at City golf courses, although not within 20 feet of buildings or doorways.

The Smoke-free Parks policy will be included in the Parks and Recreation Department's Code of Conduct. As with other park rules, parks and recreation staff will lead with education to try to get park users in compliance.

Public notification about the Smoke-free Parks policy will be included in the comprehensive communications plan developed for the Parks and Recreation Department's Code of Conduct, which includes outreach on social media, presence on the department's web page and signage in City parks.

Concurrence/Previous Council Action

The Parks and Recreation Board approved implementing a smoke-free parks system at its March 25, 2021 Board meeting.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Parks and Recreation Department.



2021-2022 Housing and Urban Development Consolidated Plan Annual Action Plan

This report requests the Land Use and Livability Subcommittee recommend City Council approval of the 2021-2022 Annual Action Plan broad activity areas and the submission of the plan to the U.S. Department of Housing and Urban Development.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

Summary

The 2021-2022 Annual Action Plan defines strategies to address housing and community development needs in the City of Phoenix for the coming year. The plan contains the application requirements of four federal grants HUD utilizes to provide critical funds to entitlement cities like Phoenix. The four programs are: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grants (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). Funds for these four programs are allocated annually by U.S. Department of Housing and Urban Development (HUD) to the City based on population and other socio-economic indicators.

The 2021-2022 Program Allocations:

CDBG

- Critical Core Department Programs: \$10,765,568
- CDBG Program Management, Coordination, and Support: \$3,312,483
- Public Services: \$2,484,362

TOTAL CDBG FUNDING: \$16,562,413

HOME

- Multi-Family Rental Housing, Down Payment Assistance, Special Projects and Reconstruction/ Rehabilitation of Owner-Occupied Homes: \$5,302,885
- Program Management and Coordination: \$589,209

TOTAL HOME FUNDING: \$5,892,094

HOPWA

- Client and Housing Services: \$3,296,765
 - Program Management and Coordination: \$101,962
- TOTAL HOPWA FUNDING: \$3,398,727

ESG

- Emergency Shelter: \$846,049
 - Rapid Re-Housing: \$544,985
 - Homeless Management Information System: \$10,000
 - Administration: \$22,727
- TOTAL ESG FUNDING: \$1,423,761

Total HUD Allocations:

CDBG: \$16,562,413
HOME: \$5,892,094
HOPWA: \$3,398,727
ESG: \$1,423,761
TOTAL: \$27,276,995

Public Outreach

The Annual Action Plan Process was approved by City Council on Nov. 18, 2020. A survey was distributed by multiple City departments and posted on the Neighborhood Services Department's webpage on Feb. 18, 2021 to obtain community and stakeholder input relative to the priorities identified through the 2020-2024 Consolidated Plan process. The survey was offered in English and Spanish and over 200 responses were received. On March 4, 2021 a HUD required, virtual, public hearing was held to share the survey results and obtain additional public input to assess community needs throughout Phoenix. Residents and neighborhood leaders provided input regarding housing, social services, neighborhood revitalization, and community development. Additionally, residents who were unable to attend the public hearing had the opportunity to submit comments via e-mail or voice mail. This information, along with a needs assessment, formed the basis for the 2021-2022 Annual Action Plan.

A draft of the 2021-2022 Annual Action Plan was made available on April 5, 2021 for an advertised 30-day public comment period and a second HUD required, virtual, public hearing was conducted on April 22, 2021, to obtain community and stakeholder input relative to the draft. The goal of the Annual Action Plan process, per HUD requirements, is to ensure comprehensive community planning, and coordinated service delivery to meet critical housing and community development needs.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services, Human Services, and Housing Departments.



2021-22 CDBG Public Service and Public Facility Request for Proposals

This report requests the Land Use and Livability Subcommittee recommend City Council approval of the Community Development Block Grant Request for Proposals process and proposed priorities for the Public Service and Public Facility program.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

Summary

The Community Development Block Grant (CDBG) Request for Proposals (RFP) process for the Public Service (PS) and Public Facility (PF) program provides an opportunity for nonprofits to apply for funding to implement facility improvements and deliver critical programs and services that serve low- and moderate-income communities in Phoenix. The PS/PF program is an important element of the Consolidated Plan and Annual Action (AA) Plan required by the U.S. Department of Housing and Urban Development (HUD). For FY 2021-22, staff has identified \$380,862 in funds available for a Public Service RFP and \$483,273 is available for a Public Facility RFP.

The Neighborhood Services Department (NSD) reissued the 2020-21 CDBG PS RFP on Feb. 25, 2021, the process was interrupted in the Spring of 2020 when the COVID-19 pandemic changed the way many nonprofits were able to provide services and programs to members of the public. The RFP closed on March 25, 2021, NSD received over 40 proposals requesting over \$1.2 million in CDBG funding from nonprofit agencies to address public service needs for low- and moderate-income youth, support services for persons with disabilities, and support services for seniors. The Community Development Review Committee, a Mayor-appointed advisory board that evaluates and provides City Council with the funding recommendations, will be convening in late April to score those proposals.

The 2020-21 CDBG PS RFP has the ability to award a total of \$400,688 in public service programs. The maximum a nonprofit agency could request was \$30,000 per proposal; therefore, NSD estimates that the current RFP can award 14 proposals. Due to the number of proposals submitted seeking CDBG funding, NSD has identified an option for City Council to allocate the additional \$380,862 from 2021-22 CDBG PS

funds to the current PS RFP process, increasing the total PS award amount to \$781,550. This would allow the City to potentially fund an additional 12 proposals for a total of 26 public service programs. NSD would still be able to maintain the current procurement timeline and present the Community Development Review Committee funding recommendations to City Council at the May 19, 2021 Formal meeting.

NSD recommends maintaining the traditional Public Facility priority areas for the FY 2021-22 CDBG PF RFP, as described below:

Public Facility Priorities

- Acquisition, construction and rehabilitation of public facilities, such as senior and youth centers, neighborhood facilities, and childcare buildings.

\$483,273 is available for Public Facility.

The tentative dates for the 2021-22 Public Service and Public Facility RFPs are as follows:

- RFPs Available - May 2021
- Proposals Due - June 2021

City Council will be asked to review and approve the CDBG RFP awards in the summer 2021.

Responsible Department

This item is submitted by Deputy City Manager Inger Erickson and the Neighborhood Services Department.