CALL TO ORDER AND ROLL CALL

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ADJOURN

Upon request, the City Clerk Department will make this publication available through appropriate auxiliary aids or services to accommodate an individual with a disability by calling the Council Support Section, 602-256-3186 or Relay 7-1-1.
Request to Change Start Time of August 29, 2018 Executive Session from 1 p.m. to Noon

Request City Council authorization to change the start time of the Aug. 29, 2018 Executive Session from 1 p.m. to noon. Mayor Thelda Williams has agreed to add this item to her previously posted agenda for the Aug. 21, 2018 Special Meeting.

The Aug. 29, 2018 Executive Session will be held in the East Conference Room, 12th Floor of Phoenix City Hall, 200 W. Washington St., Phoenix, Arizona.

Public Outreach
The Notice and Agenda for the Aug. 29, 2018 Executive Session will be posted no later than noon on Aug. 28, 2018.

Responsible Department
This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Law Department.
Presentations by Individuals Seeking Appointment as Interim Council Member for Council District 8

This item is scheduled to allow Council members and the public an opportunity to hear presentations by individuals seeking appointment as the interim Council member for City Council District 8. As outlined in Mayor Thelda Williams' July 27, 2018 memo (Attachment A), each interested candidate, in alphabetical order, will have up to five minutes to make a statement to the Council.

THIS ITEM IS FOR INFORMATION ONLY.

Summary
Councilwoman Kate Gallego resigned from City Council District 8 effective Aug. 7, 2018. Because there are more than 365 days remaining in the District 8 term, the Phoenix City Charter mandates that the Council appoint a person to fill the vacancy on an interim basis, not less than 12 days, but no more than 15 days, from the date of the vacancy.

A packet with applicant cover letters and resumes will be available Friday, Aug. 17, 2018, after the 5 p.m. filing deadline at this link: https://www.phoenix.gov/cityclerk/services/election-information/march-2019-special-election/march-2019-candidate-information.

Responsible Department
This item is submitted by the City Manager's Office.
July 27, 2018

To: Ed Zuercher  
City Manager

From: Thelda Williams  
Mayor

Subject: Selection Process to Replace Councilmember Kate Gallego

This memo outlines the procedure the City Council will use to fulfill its duty to appoint a new Councilmember to fill the expected District 8 vacancy. Councilmember Kate Gallego has announced her intention to step down from the Council effective 5:00 p.m. August 7, 2018.

I am committed to ensuring the vacancy is filled in the most open and transparent way possible, and in accordance with the strict guidelines set forth by the City Charter. Because there are more than 365 days remaining on the District 8 term, the Charter requires that several steps are taken in a short timeframe.

After reviewing the Charter and the procedures used to fill past vacancies, I recommend the process outlined below, which complies with the Charter and the State’s Open Meetings Law. I will forward this memo to the City Clerk to be posted and made available to the public.

Interim Council Seat

1. The Charter mandates that the Council appoint a person to fill the vacancy on an interim basis, with the term ending the first business day after the canvass of votes for the Special Election. This appointment must occur not less than 12 days, but no more than 15 days from the date of vacancy. Therefore, I am calling a special meeting of the Phoenix City Council on August 21, 2018 at 10:00 a.m. at the Council Chambers. At this time, the Council will hear from all interested candidates and then select an interim District 8 Councilmember.

2. Eligible residents who are interested in being considered are strongly encouraged to submit a letter of interest and a resume. Candidates must return all materials to the Phoenix City Clerk no later than 5 p.m. on August 17, 2018. At that time the Clerk will distribute copies of all submitted documents to the full council.
3. At the August 21, 2018 meeting, each interested candidate, in alphabetical order, will have up to 5 minutes to make a statement to the Council. Once the Council has heard from every candidate, the Council will be able to ask questions of the candidates. Once presentations and questions are completed, the Council will vote to select the interim District 8 Councilmember. As allowed by the Charter, any Councilmember may nominate a qualified individual to fill the vacancy with no second required. The Council will vote on candidates in the order in which they were nominated, as recognized by the chair. The first candidate to receive an affirmative majority of the votes of the Councilmembers present will be selected to fill the vacancy. The interim Councilmember will take office as soon as the oath of office has been administered and signed and will serve until the first business day after the canvass of the votes for the Special Election.

Permanent Council Seat

1. Residents who live in District 8 and would like to run in the required March 12, 2019 Special Election must declare as a candidate within 10 calendar days from the date of the vacancy, which in this case will be 5 p.m. August 17, 2018. More information regarding this process will be available by calling the Phoenix City Clerk’s office at 602-262-6837.

2. In accordance with the Charter, the Council must call a Special Election within 10 calendar days after the first 10-day period (i.e. within 10 days of August 7). I request that the Council consider calling for the special election at the 10:00 a.m. meeting on August 21, 2018, as the second item on the agenda. The next allowable date for the Special Election is March 12, 2019.

Thank you in advance for your assistance with this important matter.

Cc: City Councilmembers
    Deputy City Managers
    City Clerk
    City Attorney
Appointment of Interim Council Member for Council District 8

The City Charter states that when a vacancy occurs with more than one year remaining in the term, the City Council must appoint an individual to fill the vacancy until a Special Election is held to fill the remainder of the term.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

Summary
Councilwoman Kate Gallego stepped down from City Council District 8 effective Aug. 7, 2018. The City Charter states that when a vacancy occurs with more than one year remaining in the term, the City Council must appoint an individual to fill the vacancy until a Special Election is held to fill the remainder of the term.

Responsible Department
This item is submitted by the City Manager's Office.
Call of Special Election for Purpose of Filling Vacancy for Office of District 8 Council Member to Fill Remainder of Term (Ordinance S-44901)

An ordinance calling a Special Election in the City of Phoenix to be held on March 12, 2019, for the purpose of filling the vacancy for the office of District 8 Council Member to fill the remainder of the term, as required by Chapter III, section 5, of the City Charter.

Summary
On Aug. 7, 2018, Councilwoman Kate Gallego resigned with more than one year remaining in her term of office. The City Charter requires that a Special Election be held to fill the unexpired portion of the term that currently ends on Jan. 3, 2022.

This item calls the Special Election in the City of Phoenix to be held on March 12, 2019, the next date permitted by law. The City Charter requires the City Council to call the election between 11 and 20 days after the vacancy occurs. Separate ordinances to adopt the form of the ballot, which establishes the language to appear on the ballot, and to designate the voting locations will be submitted to the City Council on a future agenda.

Responsible Department
This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.