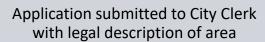


Annexation Application Process

Application Review

(60-90 days approx.)



Preliminary map created based on legal description

Application & map routed to City Departments for review & input

(WTR/PDD/STR/FD/PW/PD/PRK/ENV/FIN)

City Clerk provides department feedback & requirements to applicant for acceptance

If State Land is part of territory, written approval from State Land Commissioner & Board required

City Clerk notifies impacted Council District Office(s)

Blank Petition

(30 days required) [ARS 9-471]

City Clerk requests City Council approval to file a Blank Petition with the County

City files blank petition with County (map, affidavit, & State Land approval if needed)

30 day waiting period required (no signatures can be collected)

Public Hearing

- Held at a City Council Meeting
- Posting of hearing required on at least 3 public places within proposed territory
- Notice of hearing required at least 15 days before end of 30 day waiting period
- Hearing must be held within last 10 days of the 30 day waiting period

Petition Signatures

(w/in 11 months required) [ARS 9-471]

Applicant can start collecting petition signatures
(after 30 day waiting period)

Signatures must be collected within 1 year after 30 day waiting period

Required Signatures: From more than one half of persons *owning* real & personal property

AND

from owners of one half or more in *value* of the real & personal property

Alterations to the proposed territory shall not be made after petition has been signed by any owner

Once required signatures obtained, City Clerk submits annexation request to City Council for approval

9/2019