

**NOTICE OF PUBLIC MEETING  
PHOENIX CITY COUNCIL  
PUBLIC SAFETY AND VETERANS SUBCOMMITTEE  
\*REVISED**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PUBLIC SAFETY AND VETERANS SUBCOMMITTEE** and to the general public, that the **PUBLIC SAFETY AND VETERANS SUBCOMMITTEE** will hold a meeting open to the public on **September 9, 2015 at 9:00 a.m. located in Phoenix City Hall, Assembly Rooms A, B, C, 200 West Washington Street, Phoenix, Arizona.**

One or more members may participate via teleconference. Agenda items may be taken out of order.

The agenda for the meeting is as follows:

1.	<b>Call to Order</b>	Chairman Nowakowski
2.	<b>Call to the Public</b>	Chairman Nowakowski
*3.	<b>UNMANNED AIRCRAFT REGULATION</b>  This report requests the Public Safety and Veterans Subcommittee recommend City Council approval of the proposed ordinance on Unmanned Aircraft Regulations.  <b>This report is for Action.</b>	Michael Nowakowski, Councilman  *presenter removed  Page 11
<b>Items 4-7 are for Consent. No presentations are planned; however staff will be available to answer questions.</b>		
4.	<b>MEMORANDUM OF UNDERSTANDING TO ACCEPT A DRIVING UNDER THE INFLUENCE PROCESSING VAN FROM THE ARIZONA GOVERNOR’S OFFICE OF HIGHWAY SAFETY</b>  This report requests the Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into a Memorandum of Understanding (MOU) with the Arizona Governor’s Office of Highway Safety to accept a Driving Under the Influence (DUI) processing van, with an estimated value of \$86,835.  <b>This item is for Consent.</b>	Joseph Yahner, Police Chief  Page 17

5.	<p><b>AUTHORIZATION TO ENTER INTO A COST REIMBURSEMENT AGREEMENT WITH THE FEDERAL BUREAU OF INVESTIGATION FOR POLICE SERVICES</b></p> <p>This report requests the Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into a Cost Reimbursement Agreement with the Federal Bureau of Investigation (FBI).</p> <p><b>This item is for Consent.</b></p>	<p>Joseph Yahner, Police Chief</p> <p>Page 19</p>
6.	<p><b>AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE U.S. DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION FOR POLICE SERVICES</b></p> <p>This report requests the Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into an agreement with the U.S. Department of Justice, Drug Enforcement Administration (DEA) to accept funds in the amount of \$17,548 per year, per officer assigned to the Drug Enforcement Task Force.</p> <p><b>This item is for Consent.</b></p>	<p>Joseph Yahner, Police Chief</p> <p>Page 21</p>
7.	<p><b>EXERCISE CONTRACT RENEWAL OPTION – TELESTAFF &amp; WEBSTAFF SOFTWARE MAINTENANCE &amp; TECHNICAL SUPPORT</b></p> <p>This report requests the Public Safety and Veterans Subcommittee recommend City Council approval to execute a one-year renewal option in the existing contract with Kronos, Inc.</p> <p><b>This item is for Consent.</b></p>	<p>Kara Kalkbrenner, Fire Chief</p> <p>Page 23</p>
8.	<p><b>REVISED ETHICS ORDINANCE AND INQUIRY AND PENALTY PROCESS</b></p> <p>This item was requested by the chair for possible inquiries or additional information. Staff is prepared to respond to questions the Subcommittee members may have</p> <p><b>This item is for Discussion and Possible Action.</b></p>	<p>Paul Blue, Deputy City Manager</p>

9.	<p><b>PUBLIC SAFETY BUDGET UPDATE</b></p> <p>This verbal report provides and update to the Public Safety and Veterans Subcommittee on the budget status for Fire, Police and Municipal Court.</p> <p><b>This item is for Information and Discussion.</b></p>	<p>Joseph Yahner, Police Chief</p> <p>Kara Kalkbrenner, Fire Chief</p> <p>Honorable Judge Don Taylor, Chief Presiding Judge</p> <p><b>Verbal Report</b></p>
10.	<b>Future Agenda Items</b>	Subcommittee
11.	<b>Adjournment</b>	Councilman Nowakowski

For further information, please call Corey Williams, Management Assistant, City Manager's Office at 602-261-8875.

**Persons paid to lobby on behalf of persons or organizations other than themselves shall register with the City Clerk prior to lobbying or within five business days thereafter, and must register annually to continue lobbying. If you have any questions about registration or whether or not you must register, please contact the City Clerk's Office at 602-262-6811.**

**Phoenix City Council  
Public Safety and Veterans Subcommittee  
Summary Minutes  
Wednesday, June 10, 2015**

1<sup>st</sup> Floor Atrium  
Assembly Rooms A, B, and C  
200 West Washington Street  
Phoenix, Arizona

**Subcommittee Members Present**

Councilman Michael Nowakowski, Chair  
Councilwoman Thelda Williams  
Councilwoman Kate Gallego  
Councilwoman Laura Pastor

**Subcommittee Members Absent**

None

**Staff Present**

Jill Celaya  
Don Taylor  
Kelly Liebermann  
Samantha Tavares  
Joseph Yahner  
John White  
Daniel Seville

**Staff Present**

Kenneth Leake  
Scott Stevenson  
Mary Roberts  
Kevin Kalkbrenner  
Penny Parrella  
Karen Peters  
Marchelle Franklin

**Staff Present**

Paul Blue  
Ron Jamison  
Cheryl Griemsmann  
Corey Williams  
Vicki Hill  
Mark Angle  
Mark Faulkner

**Public Present**

Walt Gray  
Channel Powe  
Dianne Barker  
Greta Rogers

**1. Call to Order**

Chairman Nowakowski called the meeting to order at 9:05 a.m. with Councilwoman Williams present. Councilwoman Gallego attended telephonically. Councilwoman Pastor entered the meeting at 9:09 a.m.

**2. Approval of Minutes for the May 13, 2015 Meetings**

Councilwoman Williams moved to approve the minutes from the May 13, 2015 Public Safety and Veterans Subcommittee meetings. Councilwoman Gallego seconded the motion, which passed 3-0.

**3. Call to the Public**

Dianne Barker submitted a comment card in support of the recent Sister Cities award.

Greta Rogers expressed opposition to the transportation proposal. Ms. Rogers stated public safety and transportation items should not be on the same ballot. She urged the residents to defeat the ballot and bring back an item on the 2016 General Election.

**4. 2015 Neighborhood Block Watch Grant Programs Awards**

Councilwoman Pastor entered the meeting at 9:09 a.m.

Councilwoman Williams moved to approve Consent Items 4 through 10 while holding Items 4 and 7. Councilwoman Gallego seconded the motion, which passed 4-0.

Councilwoman Gallego discussed one neighborhood association's denial of funds for wild dog signs. She asked what was allowed in the Block Watch Program.

Police Chief Joseph Yahner introduced Management Assistant Stacy Osborne-Frye.

Ms. Osborne-Frye explained the item pertaining to the loose dog signs was a line item veto from the Oversight Committee, adding signs were not a prohibited item.

Councilwoman Gallego requested examples of items that could help address loose dogs in neighborhoods. Ms. Osborne-Frye commented she would bring information back to Subcommittee, adding she would also take the information to the Oversight Committee.

Chairman Nowakowski asked if there was an appeal process. Ms. Osborne-Frye responded yes, adding it is a six-week process. She noted the applicant did not appeal the Oversight Committee's decision.

Councilwoman Pastor asked how groups are made aware of the appeal process. Ms. Osborne-Frye stated the appeal process is stated in the award letter the group receives.

Councilwoman Pastor discussed the last Oversight Committee meeting and noted the vote to keep the formula for dusk-dawn lighting in a specific neighborhood. Councilwoman Pastor requested information regarding the crime rates in the neighborhood.

Councilwoman Gallego requested information regarding a successful neighborhood dog safety program. Ms. Osborne-Frye responded she would look for information.

Councilwoman Williams moved to approve Item 4. Councilwoman Gallego seconded the motion, which passed 4-0.

5. **Authorization to Apply for, Accept Funds, and Enter into a Memorandum of Understanding for the 2015 Edward Byrne Memorial Justice Assistance Grant Program**
6. **Authorization to Enter Into an Intergovernmental Agreement with the Arizona Department of Public Safety for Police Services**
7. **Authorization to Apply For Up to Three U.S. Department of Justice, Community Oriented Policing Services Grants**

Channel Powe expressed appreciation to the Police Department for applying for grants to improve community and police relationships. Ms. Powe asked if the department was following the 21<sup>st</sup> Century Community Policing Model released in May 2015 from the White House.

Chief Yahner responded yes and stated Commander Michael Kurtenbach would provide further information later in the meeting.

Ms. Powe commented on the use of open data to build transparency and increase community trust. Ms. Powe suggested using IA police integrity software to increase transparency. Chief Yahner stated the department currently utilizes the software.

Walt Gray discussed utilizing resources to improve the community's relationship with officers. Mr. Gray stated crime and poverty needed to be addressed.

Councilwoman Gallego commented on Block Watches providing antipoverty programs.

Councilwoman Gallego discussed her visit with Councilwoman Pastor to the Department of Justice COPS program in Washington D.C. Councilwoman Gallego asked which focus area the department chose related to the grant. Chief Yahner discussed a grant available for 25 officer positions with a focus on community outreach.

Commander Kurtenbach stated one specific category focused on building trust and the department would submit an application to fund a squad to conduct enforcement which directly impacts the revenues for the City as it relates to tax revenues.

Councilwoman Gallego moved to approve Item 7. Councilwoman Williams seconded the motion, which passed 4-0.

8. **Authorization to Enter Into An Agreement with the State of Arizona in Support of the Internet Crimes Against Children Task Force**
9. **Authorization to Enter Into an Intergovernmental Agreement with the Arizona Department of Child Safety in Support of the Internet Crimes Against Children Task Force**
10. **Fiscal Year 2015 US Department of Homeland Security Grant Funds**
11. **Operation Safe Summer**

Chief Yahner explained the department addresses violent crime, underage drinking, and curfew violations in a summer program called Operation Safe Summer. Chief Yahner introduced Commander AV Smith and Assistant Police Chief Mary Roberts.

Commander Smith explained this year's program would build upon the past model and would utilize the Community Relations Bureau, the School Resource Officers specifically, to help educate the public. Commander Smith noted the enforcement component included the Target Enforcement Squad whose focus would include parties, underage drinking and driving, and curfew violations.

Chairman Nowakowski asked if police collaborated with other departments on the operation. Assistant Chief Roberts responded yes and explained the educational

component included formal and informal programs and staff would reach out to summer camps and other audiences to speak to youth.

Walt Gray thanked the Police Department for their work in his neighborhood during a past incident. Mr. Gray commended staff on the summer program and reiterated the importance of analyzing crime and poverty levels together.

Councilwoman Pastor made an announcement targeting the youth workforce and asked for employees to help hire students.

## **12. 2015 Monsoon Readiness**

Deputy Fire Chief Daniel Seville discussed monsoon preparedness for the 2015 summer. Chief Seville stated the City learned lessons from 2014 storms, adding City departments leveraged resources to mitigate emergencies.

Chief Seville discussed the City of Phoenix Incident Management Team that worked with City leadership and City Council, adding the Incident Management Team was part of the Super Bowl event. Chief Seville stated on May 15, approximately 100 participants attended an event at the Fire Academy to prepare for the monsoon season. He noted the City's partnership with APS, SRP, numerous nongovernmental agencies, and the Red Cross. Chief Seville mentioned volunteer groups, such as Phoenix Community Emergency Response Team, which helps with recovery systems after a disaster.

Chief Seville provided examples of notification, such as a phone tree and the progress of a notification system to be completed by July 2015. He listed other trainings, which included response plan presentations and table-talk response operations.

Chief Seville discussed the Recovery Information Center and mentioned a media event would occur on June 16 to educate residents about preparedness.

Councilwoman Gallego thanked staff for the presentation. Councilwoman Gallego requested information about the reverse 9-1-1 system. Chief Seville explained the system informs residents in a certain location of an upcoming incident by sending an alert on mobile phones in the impacted area.

Councilwoman Gallego asked if the Fire Department received real-time information of water levels rising. Chief Seville confirmed the Fire Department could tap into the information through the Emergency Operation Center.

Councilwoman Williams asked what number the public should use for emergencies. Chief Seville encouraged the public to use 9-1-1 in any emergency. He added a standing number would be ready to answer questions for the public to answer questions.

Walt Gray suggested the City have radio announcements regarding weather emergencies. He added Police newsletters should include information in a timely manner.

Chairman Nowakowski thanked staff for the update and suggested providing information over the radio during emergencies.

Councilwoman Williams asked if the Fire Department had a presence on Nextdoor. Chief Seville confirmed yes.

### **13. Public Safety Budget Update**

Police Administrator Jill Celaya discussed the Police Department's FY 2014-15 budget through the end of April. Ms. Celaya noted the year-to-date monthly expenditures and compared the numbers with last fiscal year. Ms. Celaya discussed the top ten expenditures for the department, which included salaries, pension, and group health insurance. Ms. Celaya discussed revenues which included court awards, special events, and increase in task force collaborations.

Councilwoman Gallego requested information about the jail services line item. Ms. Celaya explained the process of allocations and stated the forecasting was based on prior actual data.

Deputy Fire Chief Kenneth Leake discussed the Fire Department's FY 2014-15 budget and noted the department's monthly expenditures. Chief Leake explained the department had high expenditures due to personnel services. Chief Leake highlighted that salaries was the largest expenditure for the department and revenues collected consisted of ambulance transports, dispatch fees, and dispatch maintenance.

Chief Presiding Judge Don Taylor discussed the Municipal Court year-to-date budget. Mr. Taylor summarized the monthly expenditures and compared the numbers to last year. Mr. Taylor summarized the department's cumulative expenditures and noted that salaries were the largest expense. He highlighted notable variances to expenditures due to vacancies. Mr. Taylor stated revenues collected included collected fines and forfeitures, other miscellaneous, and services. He noted the department was approximately 5 percent under budget to date.

Ms. Rogers discussed ballot issues from 1993 and 2007 related to public safety. Ms. Rogers questioned if data has been analyzed regarding the impact of those propositions. She urged the City Council to address PSPRS with the League of Cities, adding the system should be in the hands of a professional management company.

Chairman Nowakowski requested a future agenda item on the impact of past public safety initiatives. He also requested a report of uncollected fines and asked Chief Presiding Judge Taylor to prepare a report discussing past approaches to solve the issues of uncollected fines and what could be done in the future.

Councilwoman Williams asked if uncollected fines have been written-off in the past. Chief Presiding Judge Taylor explained state law does not allow for write-offs and money can be collected through collection agencies in different instances.



Councilwoman Williams asked what percent of fines is returned to the City. Chief Presiding Judge Taylor responded 45 cents of every dollar.

**14. Future Agenda Items**

Councilwoman Williams requested an update on the Police Department's computer system.

Councilwoman Gallego requested an update on how neighborhoods are notified when a sex offender moves in or out of the area.

Councilwoman Williams requested an update on the Police Department's program against prostitution.

Councilwoman Gallego requested an ethics update.

Chairman Nowakowski requested a review of the Judicial Selection Advisory Board selection process, including information on ways to change the selection process.

**15. Adjournment**

Chairman Nowakowski adjourned the meeting at 10: 07 a.m.

Respectfully Submitted,  
Samantha Tavares

THIS PAGE INTENTIONALLY LEFT BLANK

---

**CITY COUNCIL REPORT**

---

TO: Milton Dohoney, Jr.  
Assistant City Manager

FROM: Sal DiCiccio & Michael Nowakowski,  
Council members

SUBJECT: UNMANNED AIRCRAFT REGULATION

---

---

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval of the proposed ordinance on unmanned aircraft regulations.

**THE ISSUE**

UNMANNED aircraft, otherwise known as drones, are becoming common. Many are familiar with America’s use of armed drones by the federal government, but drones are increasingly being used by other parts of the government, as well as by companies and individuals. Drones can be far cheaper to operate than anything that requires an on-board pilot, and they are useful for making maps and taking pictures and videos. Commercial drones are now regularly used for real-estate photography among many other applications and private actors are operating drones in greater numbers. This surveillance, specifically by private actors raises concerns over personal privacy and a person’s reasonable expectation for privacy and public safety.

The proliferation of drones which include both small fixed-wing aircraft and small rotorcraft with multiple propellers raises public-policy questions. At issue is the way some drones can loiter overhead for long stretches, engaging in what is called “persistent surveillance”. As drones and other airborne surveillance platforms, such as circling manned aircraft and lighter-than-air craft become cheaper and more effective, persistent aerial surveillance could become the norm, and no privacy or transparency measures currently exist in the law. Identifying how to protect privacy and public safety without pre-empting innovation is important in the discussion and policy.

**OTHER INFORMATION**

This ordinance authorizes staff to study and identify any potential threats to privacy protections and public safety posed by the integration of unmanned aircraft (drone) systems into the Phoenix airspace system, including any potential violations of privacy principles and to further establish certain procedures to allow for civil operation in the Phoenix airspace system of small drone systems for specific uses that is done in compliance with privacy principles. This study should also apply the same privacy principles requirement to any drone system to be operated by a law enforcement agency or a law enforcement agency contractor or subcontractor.

Procedures would then make it unlawful to operate a drone system in a manner that is not in accordance with the terms of the authorized data collection or recreation activity or in a manner violating any portion of the final rule for the procedures for civil operation of small drone systems required.

The ordinance will create a private right of action in Phoenix district court for persons injured by a prohibited act.

The ordinance will declare that nothing in this Act may be construed to apply to model aircraft flown strictly for hobby or recreational purposes and meeting certain other criteria.

See draft Ordinance language. Attachment A.

### RECOMMENDATION

This report requests the Public Safety and Veterans Subcommittee recommended City Council approval of the proposed ordinance on unmanned aircraft regulations.

## Unmanned Aircraft Vehicle/System (Drones) Privacy Protection Ordinance

### Definitions:

1. “Unmanned Aircraft Vehicle” (“UAV”) means an unmanned aircraft that is operated without the possibility of direct human intervention from within or on the aircraft. This definition excludes remotely-controlled model aircraft flown for recreational or sports purposes.
2. “Unmanned Aircraft System” (“UAS”) means an unmanned aircraft vehicle and associated elements (including communication links and the components that control the UAV) that are required for the pilot in command to operate safely and efficiently in the national airspace system.
3. “Image” means a record of thermal, infrared, ultraviolet, visible light or other electromagnetic waves; sound waves; odors; or other physical phenomena which captures conditions existing on or about real property or an individual located on that property.
4. “Imaging Device” means a mechanical, digital, or electronic viewing device; still camera; camcorder; motion picture camera; or any other instrument, equipment, or format capable of recording, storing or transmitting an image.

### Prohibited Use:

1. A person commits an offense if the person uses an UAV/UAS to intentionally or surreptitiously film, audiotape, record, or intrude, physically or otherwise, upon the solitude or seclusion of another or his private affairs or concerns, if the intrusion would be highly offensive to a reasonable person and is without consent.
  - a. An offense under this section is a Class 1 misdemeanor
2. A person commits an offense if the person uses an UAV/UAS to appropriate the commercial value of a person’s identity by displaying, distributing, selling, or otherwise using, without consent, the person’s image, recording, or other indicia of identity for commercial purposes.
  - a. An offense under this section is a Class 1 misdemeanor
  - b. Each image a person discloses, displays, distributes, or sells under this section is a separate offense
3. A person commits an offense if the person outfits an UAV/UAS with a weapon and flies that UAV/UAS over the private property of another individual or entity without express permission if such flight is conducted with the intent to threaten or intimidate the other individual(s).
  - a. An offense under this section is a Class 1 misdemeanor.

### Prohibited Use by City of Phoenix Personnel:

1. No City of Phoenix official, officer, agent, or employee shall use an UAV/UAS to search or investigate any area where an individual has a reasonable expectation of privacy without the individual’s consent and in the absence of a valid search warrant.
  - a. Any city official who violates this section shall be subject to disciplinary action pursuant to departmental policy and regulations or as the City Manager directs.

### Exceptions and Non Applicability:

1. It is lawful to use an UAV/UAS within the City of Phoenix to photograph, film, audiotape, or otherwise record an individual or individuals acting on private property
  - a. If the recording is captured by the City or Phoenix or an individual or entity under contract with the City of Phoenix for the purposes of resource management;

- b. If the recording is made for the monitoring, operation and maintenance of utilities, telecommunication, or transportation infrastructure for the purpose of maintaining the reliability and integrity of the utility, telecommunication, or transportation system or to determine if repairs to the system are necessary;
- c. If law enforcement is using the UAV/UAS to execute a valid search warrant;
- d. If law enforcement is in hot pursuit of a suspect;
- e. If law enforcement is acting under exigent circumstances, such that a search warrant would not be required;
- f. If the UAV/UAS is being used to document a crime scene where a felony offense has been committed;
- g. If the UAV/UAS is being used to document an accident scene as part of an investigation;
- h. If the UAV/UAS is being used to conduct a search for a lost, missing or abducted person;
- i. If the recording is made for an artistic or journalistic purpose and no individuals captured on the recording are personally identifiable;
- j. If the recording is made over an event with the expressed written consent of the event organizer and attendees are notified that a recording may occur;
- k. If the UAV/UAS is being used by the fire department in response to an emergency or for search and rescue;
- l. If the UAV/UAS is being used by a person or an entity engaged in a business or profession licensed by the state in due course of business, e.g., real estate brokerage, appraisal, and property insurance services with consent from property owner and subjects recorded, or by an agent, employee or contractor thereof to perform reasonable tasks within the scope of practice or activities permitted under such person's or entity's license. However, this exception does not apply to a profession in which the licensee's authorized scope of practice includes obtaining information about the identity, habits, conduct, movements whereabouts, affiliations, associations, transactions, reputation, or character of any society, person, or group of persons.
- m. If the UAV/UAS is being used for aerial mapping in compliance with Federal Aviation Administration regulations
- n. If the UAV/UAS is being used to deliver cargo in compliance with Federal Aviation Administration regulations

Privacy:

1. Collection and Use: The City of Phoenix shall only collect information using UAV/UAS to the extent that such collection or use is consistent with and relevant to an authorized purpose of the City of Phoenix.
2. Retention: Information collected using UAV/UAS that may contain personally identifiable Information (PII) shall not be retained for more than 90 days from recording unless retention of the information is determined to be necessary to an authorized mission of the City of Phoenix, is maintained in a system of records covered by the Privacy Act, or is required to be retained for a longer period by any other applicable law or regulation.
3. Dissemination: UAV/UAS collected information that is not maintained in a system of records covered by the Privacy Act shall not be disseminated outside of the City of Phoenix unless dissemination is required by law, or fulfills an authorized purpose and complies with City of Phoenix requirements.

### Civil Rights and Civil Liberties Protections:

1. Ensure that policies are in place to prohibit the collection, use, retention or dissemination of data in any manner that would violate the First Amendment or in any manner that would discriminate against persons based on race, color, sex, age, national origin, religion, genetic information, marital status, sexual orientation, disability or gender identity or expression.
2. Ensure that UAV/UAS activities are performed in a manner consistent with the United States Constitution, the Constitution of the State of Arizona, Arizona state law and all City of Phoenix policies and ordinances.
3. Ensure that adequate procedures are in place to receive, investigate and address, as appropriate, privacy, civil rights and civil liberties complaints.

### Accountability:

1. Ensure that oversight procedures for City of Phoenix UAV/UAS use, including audits or assessments, comply with existing city policies and ordinances.
2. Verify the existence of rules of conduct and training for City of Phoenix personnel and contractors who work on UAV/UAS programs, and procedures for reporting suspected cases of misuse or abuse of UAV/UAS technologies.
3. Establish policies and procedures, or confirm that policies and procedures are in place, that provides meaningful oversight of individuals who have access to sensitive information (including personally identifiable information) collected using UAV/UAS.
4. Ensure that any data-sharing agreements or policies, data use policies, and record management policies applicable to UAV/UAS conform to applicable laws, regulations and policies.
5. Establish policies and procedures, or confirm that policies and procedures are in place, to authorize the use of UAV/UAS in response to a request for UAV/UAS assistance in support of federal, state, local, tribal government operations.

### Transparency:

1. Provide notice to the public regarding where the City of Phoenix UAV/UAS are authorized to operate in local airspace.
2. Keep the public informed about the City of Phoenix's UAV/UAS program as well as changes that would significantly affect privacy, civil rights, or civil liberties.
3. Make available to the public, on an annual basis, a general summary of the City of Phoenix's UAV/UAS operations during the previous fiscal year, to include a brief description of types or categories of missions flown, and the number of times the City of Phoenix provided assistance to other entities.

THIS PAGE INTENTIONALLY LEFT BLANK



---

**CITY COUNCIL REPORT**

---

TO: Milton Dohoney Jr.  
Assistant City Manager

FROM: Joseph G. Yahner  
Police Chief

SUBJECT: MEMORANDUM OF UNDERSTANDING TO ACCEPT A DRIVING UNDER  
THE INFLUENCE PROCESSING VAN FROM THE ARIZONA  
GOVERNOR'S OFFICE OF HIGHWAY SAFETY

---

---

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into a Memorandum of Understanding (MOU) with the Arizona Governor's Office of Highway Safety to accept a Driving Under the Influence (DUI) processing van, with an estimated value of \$86,835.

**THE ISSUE**

The Governor's Office of Highway Safety (GOHS), using Federal funds, designed, developed, and purchased a mobile DUI processing van for the Police Department. The van will be used solely for the purpose of enhancing DUI enforcement activities, such as multi-agency DUI task forces, stationary DUI checkpoints, DUI saturation patrols, and other approved DUI related events. This van was specifically designed to enable the Police Department to process DUI alcohol cases more effectively and efficiently.

The DUI van will be added to the Police Department's fleet. Operating, maintenance, and initial equipment costs (e.g. mobile data computer, police radio, etc.) will be funded through the Department's operating budget. The van will not be added to the long-term vehicle replacement plan for the Police Department.

Cost to the City is initial equipment costs and operating/maintenance costs.

**RECOMMENDATION**

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into a MOU with Governor's Office of Highway Safety to accept a DUI processing van.

THIS PAGE INTENTIONALLY LEFT BLANK

**CITY COUNCIL REPORT**

---

TO: Milton Dohoney Jr.  
Assistant City Manager

FROM: Joseph G. Yahner  
Police Chief

SUBJECT: AUTHORIZATION TO ENTER INTO A COST REIMBURSEMENT  
AGREEMENT WITH THE FEDERAL BUREAU OF INVESTIGATION FOR  
POLICE SERVICES

---

---

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into a Cost Reimbursement Agreement with the Federal Bureau of Investigation (FBI). The agreement will reimburse for police services provided under the Greater Phoenix Area Human Trafficking Task Force. The agreement provides funding in the amount of \$69,497 per year. The funding period is October 1, 2015 through September 29, 2016.

THE ISSUE

The Phoenix Police Department has entered into similar reimbursement agreements with the FBI over the last several years. This agreement reimburses the City for the cost of police overtime and related fringe benefits of officers working with the FBI on investigations involving criminal organizations operating in Phoenix. The purpose of these investigations is to detect, investigate, and facilitate prosecution of criminal organizations responsible for human trafficking. The focus is on the apprehension of dangerous fugitives where there is or may be a federal investigative interest.

RECOMMENDATION

This report requests Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into a Cost Reimbursement Agreement with the Federal Bureau of Investigation for police services.

No matching funds are required; cost to the City is in-kind resources only.

Impact will be citywide.

THIS PAGE INTENTIONALLY LEFT BLANK

---

**CITY COUNCIL REPORT**

---

TO: Milton Dohoney Jr.  
Assistant City Manager

FROM: Joseph G. Yahner  
Police Chief

SUBJECT: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE U.S.  
DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION  
FOR POLICE SERVICES

---

---

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into an agreement with the U.S. Department of Justice, Drug Enforcement Administration (DEA) to accept funds in the amount of \$17,548 per year, per officer assigned to the Drug Enforcement Task Force. The funding period is September 30, 2015 through September 29, 2016.

THE ISSUE

The Police Department has participated in DEA task forces, via similar agreements, for the past several years. The purpose of these task force groups is to disrupt the illegal trafficking of drugs in the State of Arizona by immobilizing targeted violators and trafficking organizations. The task force groups conduct undercover operations where appropriate and engage in other traditional methods of investigations in an effort to effectively prosecute offenders in federal and state courts. This agreement assigns three experienced Phoenix Police Officers to the DEA Phoenix task force groups for a period of not less than two years.

In return for the Police Department's involvement in the task forces, DEA will reimburse up to a maximum of \$17,548 per officer, per year for approved overtime on related task force investigations. The agreement does not include reimbursement for fringe benefits.

Cost to the City are the fringe benefits associated with overtime.

RECOMMENDATION

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval for the Police Department to enter into an agreement with the U.S. Department of Justice, Drug Enforcement Administration for police services.

THIS PAGE INTENTIONALLY LEFT BLANK

**CITY COUNCIL REPORT**

---

TO: Milton Dohoney  
Assistant City Manager

FROM: Kara Kalkbrenner  
Fire Chief

SUBJECT: EXERCISE CONTRACT RENEWAL OPTION – TELESTAFF & WEBSTAFF  
SOFTWARE MAINTENANCE & TECHNICAL SUPPORT

---

---

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval to execute a one-year renewal option in the existing contract with Kronos, Inc.

THE ISSUE

Kronos will provide ongoing maintenance and technical support for the Telestaff and WebStaff systems. Kronos is the manufacturer of this software and the sole source for these services. The systems are used to track firefighter and staff assignments, leave and staffing changes. This Business Investment Request was approved by the ITS Department on August 7, 2015.

This contract was approved by City Council on November 17, 2010 and contains five one-year contract options for continued service. This request is for the fifth and final option for the period beginning November 1, 2015 and ending on October 31, 2016.

RECOMMENDATION

Staff requests the Public Safety and Veterans Subcommittee recommend City Council approval to execute a one-year renewal option in the existing contract with Kronos, Inc.

