

**NOTICE OF PUBLIC MEETING
PHOENIX AVIATION ADVISORY BOARD
BUSINESS AND DEVELOPMENT SUBCOMMITTEE**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PHOENIX AVIATION ADVISORY BOARD, BUSINESS AND DEVELOPMENT SUBCOMMITTEE** and to the general public, that the **BUSINESS AND DEVELOPMENT SUBCOMMITTEE** will hold a meeting open to the public on **Thursday, December 6, 2018 at 2:30 p.m. located at the City of Phoenix Aviation Department, Phoenix Aviation Advisory Board meeting room, 2485 E. Buckeye Road, Phoenix, Arizona 85034.**

One or more board members may participate via teleconference. Agenda items may be taken out of order.

The agenda for the meeting is as follows:

CALL TO ORDER

MINUTES OF MEETING

1. **For Approval or Correction, the Minutes of the Business and Development Subcommittee Meeting on October 4, 2018**

DISCUSSION AND POSSIBLE ACTION (ITEMS 2 – 5)

2. **On-Call Airport Concessions Consulting Services**

Presenter: Ms. Christina Madsen

This report requests that the Business and Development Subcommittee recommend to the Phoenix Aviation Advisory Board to award a contract to SI Partners, Inc. for on-call airport concessions consulting services.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

3. Ground Lease with John F. Long Properties, LLLP

Presenter: Ms. Christina Madsen

This report requests that the Business and Development Subcommittee recommend approval to the Phoenix Aviation Advisory Board to enter into a Ground Lease with John F. Long Properties, LLLP., for up to approximately 3.5 acres of Aviation Department owned property located north of Luke Airforce Base.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

4. AMEND LEASE 126833 WITH G-FARMS PARTNERSHIP

Presenter: Ms. Christina Madsen

This report requests that the Business and Development Subcommittee recommend approval to the Phoenix Aviation Advisory Board to amend G-Farms Partnership's ground lease by removing approximately 3.5 acres from the leasehold and reduce the annual rent accordingly.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

5. Voluntary Property Acquisition – 3210 E Jackson St. and 215 S 32nd St.

Presenter. Ms. Christina Madsen

This report requests that the Business and Development Subcommittee recommend to the Phoenix Aviation Advisory Board to acquire two parcels located at 3210 E. Jackson St. and 215 S. 32nd St., from the Ana Forner Trust and Veronica F. Gonzalez, Trustee at the appraised value of \$240,000.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

SUBCOMMITTEE INFORMATION AND FOLLOW-UP REQUESTS

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. Section 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later time.

ADJOURNMENT

For further information, please call Pearl Meza, Administrative Assistant II, Aviation Department at 602-273-3382. For further documentation on this meeting, please visit skyharbor.com.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Pearl Meza at 602-273-3382. TTY: 7-1-1 Friendly

The next Business and Development Subcommittee meeting is scheduled to take place Thursday, January 3, 2019.