

NOTICE OF PUBLIC MEETING
PHOENIX BUSINESS AND WORKFORCE DEVELOPMENT BOARD
EXECUTIVE LEADERSHIP COMMITTEE
**Revised 12/7/2018*

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PHOENIX BUSINESS AND WORKFORCE DEVELOPMENT BOARD EXECUTIVE LEADERSHIP COMMITTEE** and to the general public, that the **PHOENIX BUSINESS AND WORKFORCE DEVELOPMENT BOARD EXECUTIVE LEADERSHIP COMMITTEE** will hold a meeting open to the public on **December 13, 2018 at 8:30 a.m. located at Phoenix City Hall, 200 W. Washington Street, 20th Floor, Phoenix, Arizona 85003.**

Agenda items may be taken out of order. Members may participate via teleconference by calling 1-240-454-0887 Meeting Number (Access Code) 806 460 758#.

The agenda for the meeting is as follows:

1.	<ul style="list-style-type: none"> • CALL TO ORDER • ROLL CALL 	Audrey Bohanan, Vice Chair PBWD Board
2.	INFORMATION, DISCUSSION AND APPROVAL: Approval of October 11, 2018 Meeting Minutes	PBWD Board Executive Leadership Committee
3.	CONSENT ITEM: Employment Readiness Substitute Training Services Request for Proposals Contract Award	Cynthia Spell Tweh, Deputy Director, Human Services Department
4.	*INFORMATION, DISCUSSION AND ACTION: PBWD Board Vacancies <ol style="list-style-type: none"> 1. Higher Education: New PBWD Board Member Applications Review and Recommendation – Melanie Burm and Janice Mrkonjic 2. Board Membership Non-Compliance 3. PBWDB Vacancies: Labor, Business, Economic and Community Development - PBWDB Committee Ad-Hoc Membership 	Audrey Bohanan, Vice Chair PBWD Board
5.	INFORMATION, DISCUSSION AND POSSIBLE ACTION: Results of PBWD Board Member Survey	Kerri Barnes, Quality Assurance Supervisor, Community and Economic Development Department (CEDD)
6.	INFORMATION AND DISCUSSION: Business Outreach Roadshow Presentation	Rob Stenson, Workforce Development Center Supervisor, CEDD
7.	DISCUSSION AND ACTION: PBWD Board and ARIZONA@WORK City of Phoenix Policy Review and Draft Approval: <ul style="list-style-type: none"> • Youth Services Sec. 200.203 Objective Assessment • Youth Services Sec. 200.206 Case Notes Requirements • Youth Services Sec. 300.301 Support Services • Business Services Sec. 400.401 Rapid Response 	Cynthia Spell Tweh, Deputy Director, Human Services Department Mark Carr, Youth Workforce Development Supervisor Rob Stenson, Workforce Development Center Supervisor, CEDD

8.	INFORMATION, DISCUSSION AND POSSIBLE ACTION: PBWD Board Strategic Plan <ul style="list-style-type: none"> • ELC Year 2 Goals and Strategies 	Audrey Bohanan, Vice Chair PBWD Board
9.	INFORMATION, DISCUSSION AND POSSIBLE ACTION: Feedback to the PBWD Board from Staff/Partners	Audrey Bohanan, Vice Chair PBWD Board
10.	Matters for Future Discussion	Audrey Bohanan, Vice Chair PBWD Board
11.	Call to the Public & Open Discussion	
12.	Adjournment	

Mission: *The Phoenix Business and Workforce Development Board serves as a catalyst, identifying and addressing the evolving business needs of Greater Phoenix by convening partners to provide customer-centric solutions and resources which offer employers access to a skilled workforce.*

Vision: *Businesses will have access to world-class talent through a comprehensive, seamless system of partners that positions Phoenix as a global leader for economic growth.*

For more information call Christina Edwards, Phoenix Business and Workforce Development Board Liaison at (602) 261-8346. ARIZONA@WORK, City of Phoenix is an equal opportunity program. Auxiliary aids and services are available upon request. For reasonable accommodations, call Kerri Barnes, Equal Opportunity Liaison at Voice/602-534-0548 or TTY: 7-1-1 as early as possible to coordinate needed arrangements.