

**NOTICE OF PUBLIC MEETING  
PHOENIX AVIATION ADVISORY BOARD  
BUSINESS AND DEVELOPMENT SUBCOMMITTEE**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PHOENIX AVIATION ADVISORY BOARD, BUSINESS AND DEVELOPMENT SUBCOMMITTEE** and to the general public, that the **BUSINESS AND DEVELOPMENT SUBCOMMITTEE** will hold a meeting open to the public on **Thursday, March 7, 2019 at 2:30 p.m. located at the City of Phoenix Aviation Department, Phoenix Aviation Advisory Board meeting room, 2485 E. Buckeye Road, Phoenix, Arizona 85034.**

One or more board members may participate via teleconference. Agenda items may be taken out of order.

The agenda for the meeting is as follows:

**CALL TO ORDER**

**MINUTES OF MEETING**

1. **For Approval or Correction, the Minutes of the Business and Development Subcommittee Meeting on February 7, 2019**

**DISCUSSION AND POSSIBLE ACTION (ITEMS 2 – 6)**

2. **Automated Passport Control Kiosk Maintenance Agreement**

Presenter: Mr. Daver Malik

This report requests that the Business and Development Subcommittee recommend to the Phoenix Aviation Advisory Board to extend the current maintenance agreement by five years with Vancouver Airport Authority for the Automated Passport Control kiosks at Phoenix Sky Harbor International Airport. The total aggregate over the five-year term will not exceed \$375,000.

**THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.**

**3. Information Technology Staffing Services Request for Proposals**

Presenter: Mr. Daver Malik

This report requests that the Business and Development Subcommittee recommend to the Phoenix Aviation Advisory Board to issue a Request for Proposals to procure multiple professional services agreements to provide information technology staffing services for the Aviation Department. The total estimated aggregate over the five-year term of the contracts will not exceed \$20,000,000.

**THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.**

**4. Common Use System Contract Spending Authority Increase**

Presenter: Mr. Daver Malik

This report requests that the Business and Development Subcommittee recommend to the Phoenix Aviation Advisory Board to increase the spending authority, by an additional \$2,850,000, of the existing SITA contract providing maintenance and support for the common use systems at Phoenix Sky Harbor International Airport through November 23, 2021.

**THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.**

**5. Request to Issue Terminal Services Revenue Contract Solicitation**

Presenter: Ms. Krys Bart

This report requests that the Business and Development Subcommittee recommend to the Phoenix Aviation Advisory Board to issue a Revenue Contract Solicitation for a Network Entertainment Broadcast System and for a Terminal Delivery Service Concession at Phoenix Sky Harbor International Airport.

**THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.**

## **6. Parking Management Services Contract Extension**

Presenter: Ms. Krys Bart

This report requests that the Business and Development Subcommittee recommend to Phoenix Aviation Advisory Board to extend the current parking management services contract with ACE Parking on a month-to-month basis, terminating no later than December 31, 2020. The Aviation Department further requests payment authorization for the extended term.

**THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.**

## **SUBCOMMITTEE INFORMATION AND FOLLOW-UP REQUESTS**

### **CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. Section 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later time.

### **ADJOURNMENT**

For further information, please call Pearl Meza, Administrative Assistant II, Aviation Department at 602-273-3382. For further documentation on this meeting, please visit [skyharbor.com](http://skyharbor.com).

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Pearl Meza at 602-273-3382. 7-1-1 friendly.

The next Business and Development Subcommittee meeting is scheduled to take place Thursday, April 4, 2019.