

**NOTICE OF PUBLIC MEETING
HEAD START POLICY COUNCIL**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **HEAD START BIRTH TO FIVE PROGRAM POLICY COUNCIL** and to the general public, that the **HEAD START POLICY COUNCIL** will hold a **Virtual** meeting open to the public on **October 14, 2021**, at **9:30 a.m.**

OPTIONS TO ACCESS THE MEETING

- **Call-in to listen** to the live meeting: Dial **(1-415-655-0001)**, Enter meeting access code **(177-675-7056)**, and press # when prompted for the attendee ID

Observe the live meeting virtually, by clicking on the following link and registering to join the meeting online:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=ma41df83bdfa51a44927e50bdfa72df15>

- **Register to speak and/or submit a comment** on an agenda item:
 - Contact: Daniela Canisales
 - At: (602) 679-1031 or Email daniela.canisales@phoenix.gov
 - By: End of business day 5:00 p.m. Tuesday, October 12, 2021.
 - Indicate: Item Number 7.

If registered to speak, click on the following link at the time of the meeting to join the event and speak when called upon:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=ma41df83bdfa51a44927e50bdfa72df15>

Additional information can be found at:

<https://www.phoenix.gov/humanservices/programs/head-start>

The agenda for the meeting is as follows:

1.	Call to Order	9:30 a.m.
2.	Head Start Seating (Introduction of new members)	Salina Peña, Chairperson
3.	Approval of Meeting Minutes from September 13, 2021.	Salina Peña, Chairperson
4.	Introduction of Staff <ul style="list-style-type: none"> • Jacqueline Guerrero • Maria Bustos • Ericka De la Garza 	Salina Peña, Chairperson
5.	Acceptance of Budget Reports / Fiscal Budgets August 31, 2021.	
	a. Treasurer Report	Rosa Banuelos, Treasurer
	b. Budget Report	Juliana Panqueva-Camargo, Accountant III

	c.	Education Service Providers Payment Report	Juliana Panqueva-Camargo, Accountant III
	d.	In-Kind Report	Juliana Panqueva-Camargo, Accountant III
	e.	CARES Act Report	Juliana Panqueva-Camargo, Accountant III
6.	Discussion and Possible Action on:		
	a.	Personnel Actions Recommendations to Hire: 1. Data Manager 2. Program Assistants	Jose M. Garcia, Program Coordinator, Stefanie Goodman, Education Specialist
	b.	Contracts 1. Hearing Screening Assessment (advertised 8/12 – 9/24) 2. EHS Home-Base Curriculum Solicitation	Daniela Canisales, Administrative Assistant II
	c.	Head Start Procedure Manual	Alma Quintana, Quality Assurance Supervisor
	d.	Program Updates	Head Start Birth to Five Staff
	e.	Quality Assurance	Alma Quintana, Quality Assurance Manager
	f.	Eligibility, Recruitment, Selection, Enrollment, & Attendance (ERSEA) Updates	Jose M. Garcia, Program Coordinator
	g.	M.A.N.C.A.V.E. Updates	Marion Hill, Program Coordinator
	h.	Governing Body Report	Patricia Kirkland, Deputy Human Services Director
	i.	Director's Report	Patricia Kirkland, Deputy Human Services Director
7.	Call to the Public – Not for Council Discussion		Salina Peña, Chairperson
8.	Issues and Concerns of Committee Members for Further Study and Future Agenda Items – Not for Council Discussion		Salina Peña, Chairperson
9.	Announcements		Salina Peña, Chairperson
10.	Adjournment		Salina Peña, Chairperson

For further information, please call Jesus Alex Cadenas, Secretary III, Human Services Department at 602-495-0815.

For reasonable accommodations, call Jesus Alex Cadenas at Voice/602-495-0815 or for TTY: 7-1-1 as early as possible to coordinate needed arrangements.