



City of Phoenix
OFFICE OF THE CITY MANAGER

Ms. Kirsten Hahn
100 N. 3rd St.
Phoenix, AZ 84005

June 9, 2021

RE: 2021 IDTANA North American National

Dear Ms. Hahn,

Thank you for completing the Special Event COVID Pre-Application and communicating with our team regarding the 2021 IDTANA North American National Competition to be held at the Phoenix Convention Center from July 5th through July 10, 2021. Approval of an operating permit does not mean your guests, or your staff, are not at risk from the COVID-19 pandemic. There is no pathway we could outline that would establish with 100% certainty that no one will contract the virus. Additionally, the City of Phoenix accepts no liability, and declines to indemnify anyone electing to attend this event.

Our understanding of the event is as follows:

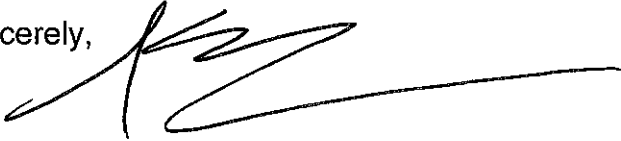
- Masks are required at all times when off stage
- Concessions safety was addressed on the call, including seating and area restrictions
- One guest per competitor
- No team dancing
- Two dancers at a time on separate stages
- Performances are one and half minutes where mask will not be worn
- Age ranges from under eight years old to adult
- COVID compliance managers onsite with the authority to remove non-compliant guests who repeatedly refuse to wear a mask properly

However, there were a few items that should be addressed:

- Designate specific areas for eating and drinking to keep competitors apart
- The PCC COVID Compliance Manager should be very strict about protecting the children from gathering closely in groups or interacting while not wearing masks (food court).
- Understanding vaccination status of individuals attending will be very valuable for contact tracing and decisions regarding post-exposure quarantine should a positive case be realized after the competition ends.

The City of Phoenix is approving the event scheduled from July 5th through July 10, 2021. While we are approving your submitted plan we reserve the right to re-evaluate that approval if there is evidence that you are not complying with the protocols set forth in your plan or if there is a sudden and dramatic increase in the COVID-19 infection rates within our community.”

Sincerely,

A handwritten signature in black ink, appearing to be 'Inger Erickson', with a long horizontal line extending to the right.

Inger Erickson
Deputy City Manager



City of Phoenix

Special Event COVID Pre-Application

All public and private events requiring an operating permit shall first complete and submit this pre-application regarding the event's COVID-19 practices and procedures. This application is intended to provide insight into the event, and it's planned operations, procedures and considerations for the response to COVID-19. The provided information will be used in the review and evaluation process. This application does not replace any other event permit application required by any other agency/department. If this application is approved the event must still submit for and obtain all necessary event permits and licenses. This application provides no guarantee the event can be held. See attached

Event Information				
Name of Event	2021 IDTANA North American National			
Event Address	100 N. 3rd St., Phoenix, AZ 85004	Stationary Event? <input checked="" type="checkbox"/> Moving? (parade, etc) <input type="checkbox"/>		
Name of Venue	Phoenix Convention Center			
Date(s)/Time of Operation	Start Date 7/5/21	End Date to 7/10/21	Start Time 7:00am	End Time to 11:59pm
Contact Familiar with COVID Procedures & Plans	Name Kirsten Hahn	Phone 480-234-9179		
Contact Email	kirstenhahn81@gmail.com			
Attendance	Anticipated Number of Attendees 4,300	Public Event <input type="checkbox"/> Private Event <input checked="" type="checkbox"/>	Open to All? <input type="checkbox"/> Ticket-RSVP? <input checked="" type="checkbox"/>	
Social Distancing	Provide plan and documentation on how social distancing will be implemented, monitored, and enforced. See attached <input checked="" type="checkbox"/> Provide plan for temperature checks for attendees. See attached <input checked="" type="checkbox"/>			
Plan and Layout	Layout (attach plan showing event layout. For inside events, include all seating and food areas). Show pre-COVID setup and proposed setup, if applicable. See attached <input checked="" type="checkbox"/>			
Venue Details	Square Footage of Event Space: 278,200 Indoor <input checked="" type="checkbox"/> Outdoor <input type="checkbox"/> Both <input type="checkbox"/>			
Arrangement	Seating <input checked="" type="checkbox"/> Standing <input type="checkbox"/> Reception <input checked="" type="checkbox"/> Booths <input checked="" type="checkbox"/> Other <input type="checkbox"/>			
Occupant Load	Maximum Occupants with No Restrictions 39,742		Social Distancing Occupant Load 9,935	
Barriers/Security	Provide plan on how barriers or que lines for crowd control will be implemented? See attached <input checked="" type="checkbox"/> Event Security? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Cleaning & Disinfection	Provide plan for reducing touch points and how surfaces will be cleaned and disinfected. See attached <input checked="" type="checkbox"/>			
Cleaning and Disinfection Product(s) EPA approved against COVID-19?	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
What type of CDC COVID recommend signage and messaging will be provided around venue? Provide examples. See attached <input checked="" type="checkbox"/>				
Outside Vendor Providing Cleaning & Disinfection Service?	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	

Applications may be faxed to 602-495-7429, submitted in person weekdays 8 am to 5 pm at the address below, emailed to applications.pfd@phoenix.gov or mailed to the address below. For application questions please call: 602-262-6771

For more information visit www.phoenix.gov/fire/prevention

Phoenix Fire Department - Fire Prevention Section
150 S 12th St Phoenix, AZ 85034 - 602-262-6771



City of Phoenix

If yes, provide company information (Name, address, phone, contact, email): PCC to provide cleaning & disinfecting in public space. Shepard Exposition Services to provide cleaning & disinfecting in contracted event space.													
Food Service	On-Site Preparation? Yes <input type="checkbox"/> No <input type="checkbox"/> Consumption on-site? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, provide plan showing how CDC and State guidelines for food dining will be implemented. See attached <input checked="" type="checkbox"/>												
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> Seating for Food Consumption? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, how many? Concessions open in PCC food hall </td> <td style="width: 50%; border: none; vertical-align: top;"> Public Water Stations Provided? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, how many? </td> </tr> </table>		Seating for Food Consumption? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, how many? Concessions open in PCC food hall	Public Water Stations Provided? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, how many?										
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Restroom Facilities	Existing/Built-In <input checked="" type="checkbox"/> Portable <input type="checkbox"/> How will handwashing and/or hand sanitizer be provided, include cleaning schedule for restrooms? See attached <input checked="" type="checkbox"/>												
Merchandise & Payments	Describe what physical barriers, such as sneeze guards and partitions be provided at all points of sales? See attached <input type="checkbox"/> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Ticket Sales on Site?</td> <td style="width: 20%;">Yes <input type="checkbox"/></td> <td style="width: 30%;">No <input checked="" type="checkbox"/></td> </tr> <tr> <td>Ticket Scanning at Entrance?</td> <td>Yes <input type="checkbox"/></td> <td>No <input type="checkbox"/></td> </tr> <tr> <td>Queue lines for Scanning</td> <td>Yes <input type="checkbox"/></td> <td>No <input type="checkbox"/></td> </tr> <tr> <td>Ticket sales available prior to event?</td> <td>Yes <input checked="" type="checkbox"/></td> <td>No <input type="checkbox"/></td> </tr> </table>	Ticket Sales on Site?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Ticket Scanning at Entrance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Queue lines for Scanning	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Ticket sales available prior to event?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Ticket sales available prior to event?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>											
Event Staff	What process is in place for symptom and temperature checks prior to start of shift? What training has staff received on all COVID safety protocols? Consider using Interim Guidance for Businesses and Employers as a guide. See attached <input checked="" type="checkbox"/>												
Transportation	Event sponsored /provided transportation (shuttle, private bus, scooter, etc.)? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> How is the promoter recommending attendees to arrive to and from the event? How is cleaning in accordance with CDC guidelines, being achieved? See attached <input checked="" type="checkbox"/>												
Attachments	The following attachments are required as part of this resume. <ul style="list-style-type: none"> ✓ Social Distancing Plan ✓ Event Layout (include all seating and food areas) ✓ Barriers/Security/Que Line Plan ✓ Cleaning & Disinfection Plan for all Touchpoints and Surfaces ✓ Samples of COVID Safety Signage & Messages (include mask requirements) ✓ Food Service Preparation & Service Plan ✓ Handwashing/Sanitation Plan Physical barriers for Points of Sale Plan Event Staff Shift Checks Transportation Cleaning & Disinfecting Plan 												

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The Phoenix Convention Center's (PCC) re-opening plan engages five strategies to ensure the safest conditions possible for future events.

1. Follow CDC recommendations for physical distancing.
2. Follow CDC recommendations for personal protective measures.
3. Remove touch points whenever possible.
4. Engage in a process of constant cleaning and disinfection.
5. Focus efforts on client communication and staff training.

As hosts of the U.S. Irish Dancing Championships, PCC staff and Irish Dance Teachers Association of North America (IDTANA) have developed an event plan which applies these five strategies to this unique setting.

PCC has installed permanent and temporary signage which reminds occupants to:

- Keep physical distance using:
 - Printed and digital signs
 - Floor appliques
 - Table tents and table signs
- Wear face coverings at all times by all persons (except players actively competing), and unless consuming food or beverages in designated areas.
- Encourage "right hand travel" through doors and in circulation areas.
- Direct all persons to hand sanitizer and disinfecting wipes, which are liberally dispersed in all public areas.

All doors will be held open to eliminate touch points. Restrooms have been modified to add additional barriers between occupants. All fixtures are touchless, including faucets, soap dispensers and paper towel machines. Water bottle refill stations are available and are touchless. Parking operations are fully automated, eliminating person to person interaction.

Restrooms will be cleaned throughout the day based on the event schedule and be disinfected nightly.

All tables, chairs and equipment will be cleaned, disinfected, and reset nightly.

Close communication with our client has enabled the creation of the event plan which follows.

US Irish Dancing Championships 2021 July 6-10th Phoenix Convention Center COVID Safety protocols

Staff Training

- Staffing for this event is provided by the event committee, adjudicators, musicians, certified teacher volunteers to run the stages, and local volunteers to monitor entry at each door.
- All staff will be required to wear masks and social distance within the PCC.
- All staff will have temperatures checked at the beginning of each shift. Anyone with a temperature of 100.4 degrees or higher will not be allowed to enter and be given local medical resources that IDTANA staff can refer individuals to seek further medical advice if they choose.
- Hand sanitizer will be placed at each stage and at the door to each room, both for staff use, and for staff to encourage attendee use.

Removing touch points

- Attendees will be admitted via a scanned QR code on their phone; no physical tickets are necessary.
- Once in the exhibit hall/ballroom, each dancer/spectator pair will have their own pod of chairs and will not be allowed to change seats.
- Dancers will come fully dressed in their costumes/shoes to reduce sources of clutter.
- Adjudicators will handle their own paperwork/pens/etc on their own tables, as will side stage volunteers.

Schedule/Timeline

- The exact times of each competition will be determined once registration is closed and we have a total number of dancers in each competition.
- Any competition with >150 dancers will be split into an A and B sections.
- Smaller competitions will be held in the smaller ballrooms and larger competitions will be held in the exhibit halls.
- Where possible, the entire competition (dancers and their spectators) will enter the hall and remain there for the entirety of at least one round.

Entry into Exhibit Halls and Ballrooms

- Dancers will be permitted to remove their masks only when dancing on competition stage, but will have to immediately mask up as soon as they leave the stage (detailed below)
- All event attendees will have their temperatures taken prior to entering the Exhibit Halls and Ballrooms. Anyone with a temperature over 100.4 will not be permitted to enter.
- All event attendees will be required to wear an Event Specific Wristband.

- Dancers will only be allowed into their competition's exhibit hall or ballroom on the day of their scheduled competition. Dancers will have to show their wristband as well as their competitor card to gain entry.
- Dancers will only be permitted ONE parent/guardian/spectator to enter the exhibit hall or ballroom with them. These parent/guardian/spectators will have to sign up ahead of the event to receive a unique QR code that will allow them entry into their dancer's competition room. Parent/Spectators will have to show their wristband as well as this unique QR code to gain entry.
- Dancers and parent/guardian/spectators must stay seated with one another in 3-chair pods unless Dancer is walking side stage in preparation for competing on stage. Parents/Spectators will have to stay in the 3-chair pod at this time.
- Musicians/Judges/Event Staff will be allowed access into any of the exhibition halls and ballrooms and will have a wristband that differs from the Dancers/Parents/Spectators wristband.

Exhibit Hall/Ballroom layout

- Behind the exhibit hall stages, there will be a 30' space for storage.
- Each stage will be 60'wX24'd, with a line designating the center of the stage. Dancers are required to stay on their half of the stage (a 30'X24' platform per dancer).
- Each stage will have 2 musicians, sat on floor level to left of stage.
- Each stage will have 2 monitors, one at a podium on the floor level, and one assisting the lineup of dancers at the side of the stage.
- When dancers are called to come side stage (stage left), a monitor will ensure that they line up in numerical order with 6' of space between each dancer.
- In front of each stage, there will be a 20' space before the adjudicator risers. 3 adjudicators will be sat on risers in front of each stage, with at least 6' of space between each adjudicator.
- There will be an additional 20' of space before the first row of dancers/spectators.
- Dancer/spectator chairs will be set up in pods of 3 chairs, with 6' of space around each pod.
- The first row or two of chairs in each hall will be designated as teacher chairs. These will also be set up in pods of 3, however, teachers may choose to use all three chairs as long as the teachers are in the same family/school/pod/household as each other. This is due to the many schools which have teachers who are related to or are married to each other and share households already.
- Each competition hall will have one entrance and one exit to keep the flow of traffic moving in one direction. This will also be encouraged in major hallways leading to the halls through the use of signage, arrows, and dividers.

Dancing without masks

- The first two dancers in the competition will take off their masks and put them in their own bags. They will walk behind the stage to drop their bags off at the stage exit (stage right).
- The first two dancers will walk back to stage left the enter the stage and start dancing.

- The next two dancers will then place their masks in bags and do the same.
- When the first two dancers finish, they will exit stage right, put their masks back on, and return to their seats, while the second pair of dancers enter stage left and the third set of dancers will bag and place their masks stage right.
- This will ensure that only 4 people at a time will be maskless in each room – the two dancers on stage who have an area of 30'X24' each, and two dancers lined up side stage with at least 6' of space around each of them.
- Everyone else will be required to wear a mask at all times.

Award Presentation

- Awards will be presented in the ballroom/hall in which the competition was held. Only dancers who are receiving an award (the top 50% of the competition), their spectators, and teachers will be allowed in each hall.
- Rather than keeping all of the award winners on stage as we usually would, the bottom placers in the competition will only be able to walk on stage, receive their award, have their photo taken, and exit the stage.
- The top 25 dancers will be allowed to stay on the stage, spaced out with 6' between each dancer, around the sides and back of the stage.
- The top 5 dancers will stand on podiums which will be properly spaced in the middle of the stage.

Contact Tracing

- In the event that an attendee later tests positive for COVID-19, we will have the ability to do contact tracing to determine who the attendee has come in contact with, mainly through the use of the guidebook app.
- Each dancer/spectator will have their unique QR code scanned at the door to their competition hall in order to enter the room.
- Since everyone needs to be scanned in, we will know exactly who was in each hall each day, and we will have their contact information from their pre-registration and dancer registration.
- If an outbreak were to occur, we would be able to notify everyone who may have come in contact with an infected individual, based on which room they successfully scanned into each day.

Additional requested info

The largest competitions will obviously be held in the exhibit halls and the smaller ones will be in the ballrooms. Our largest competitions have been split into smaller A/B or A/B/C splits to help limit the number of people in each room. Each day will have an average of Each day will have an average of about 1,500 attendees spread out throughout 6 competition halls (or 7 halls on Wednesday 7/8/21)

We anticipate that up to another 200 people per day may come into the convention center to access the vendor and practice room areas, but these would not be all at once or all day - just people coming in to make a purchase and leave, or practice for a short time and leave (as they will not be allowed into the competition halls unless they are competing that day). They would only have access to the public areas of the convention center and/or the practice rooms.

The vendor area will consist of six (6) vendor specific areas to be set outside of exhibit halls A-E in the lobby/prefunction. Each vendor will be assigned use of one (1) of the six (6) alcoves which are approximately 1400 sq. ft.. Vendors range from logo merchandise (t-shirts) sales to hair and makeup services. The later will be by appointment only. The vendor area will include safety signage to remind shoppers that masks are required along with 6' physical distancing. In addition, IDTANA staff will monitor traffic flow to avoid congregating and loitering.

We are planning on using most of the smaller meeting rooms on the ground floor as practice rooms. Each room would only be accessible to the school which reserves it, and each will have a notice posted regarding the covid-restricted capacity.

The practice rooms are assigned by school which is limited to practice/warm-up activities. Admittance will be restricted to the specific school's dancers and teachers with no more than fifty (50) persons per meeting room. Each meeting room is approximately 1500 sq. ft. each. Any school found to be in violation of the maximum occupancy will lose their practice room privileges. In addition, each practice room will include safety signage reminding each school that masks are required along with 6' physical distancing anytime the meeting room is occupied.

Occupancy

North Ballroom 120B-D (30,600 sq ft)

Capacity with No Restrictions	COVID Capacity	Maximum Occupancy	Percentage of Normal Capacity	Percentage of COVID Capacity
4,371	1,093	684	11.1%	44.7%

West Ballroom 301A (14,800 sq ft)

Capacity with No Restrictions	COVID Capacity	Maximum Occupancy	Percentage of Normal Capacity	Percentage of COVID Capacity
2,114	528	273	12.9%	51.7%

West Ballroom 301BC (15,000 sq ft)

Capacity with No Restrictions	COVID Capacity	Maximum Occupancy	Percentage of Normal Capacity	Percentage of COVID Capacity
2,142	535	273	12.7%	51%

West Ballroom 301D (15,400 sq ft)

Capacity with No Restrictions	COVID Capacity	Maximum Occupancy	Percentage of Normal Capacity	Percentage of COVID Capacity
2,200	550	273	12.4%	49.6%

Halls A-B (76,500 sq ft)

Capacity with No Restrictions	COVID Capacity	Maximum Occupancy	Percentage of Normal Capacity	Percentage of COVID Capacity
10,928	2,732	1,140	10.4%	41.7%

Halls C-D (55,800 sq ft)

Capacity with No Restrictions	COVID Capacity	Maximum Occupancy	Percentage of Normal Capacity	Percentage of COVID Capacity
7,971	1,992	900	11.3%	45.2%

Hall E (57,700 sq ft)

Capacity with No Restrictions	COVID Capacity	Maximum Occupancy	Percentage of Normal Capacity	Percentage of COVID Capacity
8,242	2,060	900	10.9%	43.7%



US National Championships Covid Guidelines

The safety of our dancers and spectators is a priority for this event. It takes our collective best efforts to remain healthy and prevent the spread of this virus. We are committed to communicating and reinforcing best practices designed to enhance wellbeing and safety. We will be following guidelines set forth by the Phoenix Convention Center and State of Arizona, as well extra precautions put in place to guarantee a safe event. (as of 3/25/2021)

We also need your commitment to these efforts as well. These include your commitment to practice self-monitoring for symptoms and to not attend the event if feeling unwell (fever over 100.4, or any other symptoms listed by the CDC).

Guidelines on the running of the event will follow.

Safety Protocol Rules

- Proper masks are required of all participants at all times. The mask should fit correctly over mouth and nose. The only exception is: dancers may remove their mask while they are on stage. If a dancer chooses to wear a mask while dancing there cannot be any identifying markings on mask.
- All participants must remain at least 6' away from anyone not in their own household at all times. This includes other dancers.
- Each participant and spectator will be screened and have their temperature checked prior to admittance. Hand sanitizer will be provided before entry.

1



US National Championships Covid Guidelines

- Only one spectator is allowed per dancer. After entries close - there will be an additional form sent to track the dancers' spectator and teacher .
- Dancers/spectators may not enter competition rooms except during their registered competition.
- At the end of the competition, listen for announcements and leave the ballroom through the designated exit. Ensure you have all your belongings, as NO re-entry will be allowed after the competition ends.

Masks

- All dancers and spectators must wear masks in both the event and public areas of the Convention Center.
- Dancers should continue to wear their mask side-stage.
- Championship/Traditional Set competition dancers may only remove mask when they are the next dancer to compete. After completing their dance, they should retrieve and put back on their mask before exiting the stage area.

"Rise from the ashes."

US National Championships 2021 Co-Chairs

Sharon MacSweeney WUSR Regional Director

Kirsten Hahn T.C.R.G

Pat Hall A.D.C.R.G.

Judy McCafferty S.D.C.R.G.

Kieran Noe T.C.R.G.

US NATIONAL CHAMPIONSHIPS 2021

Event Safety Protocols 101



To help stop the spread of misinformation, here is information regarding the safety protocols for our event.

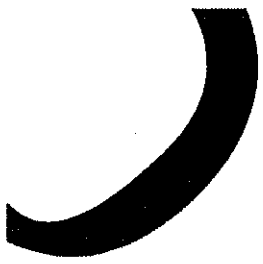




Maintain Social Distancing

Event attendees must remain at least 6 feet away from anyone not in their own household at all times.

Only one spectator is allowed per dancer in the competition halls.

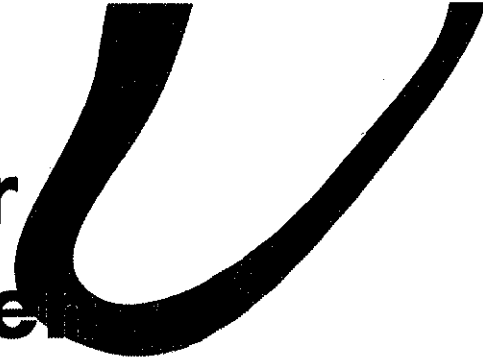
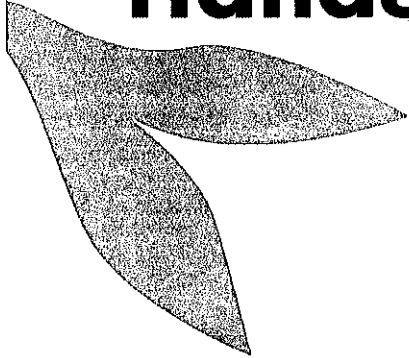


Wear A Mask

Masks will be required to be worn by **ALL** event attendees.
Masks when worn, **MUST** cover your nose and mouth.



Wash Your Hands Often



- Wash your hands often with soap and water for at least 20 seconds.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.



Monitor Your Daily Health

- Be alert for symptoms. Watch for fever, cough, shortness of breath, or other symptoms of COVID-19.
- Take your temperature if symptoms develop.
- Do not attend the event if you have a temperature over 100.4 or any other symptoms listed by the CDC.



The health and safety of our event attendees is our number one priority.



To stay up to date on our safety protocols, please be sure to follow our social channels.

 westernusregion.com/naidc-2021

 @USNIDC2021

 @usnidc2021

IDTANA
Event #23403
July 2021
West Building - 300 level
EQUIPMENT REQUIRED

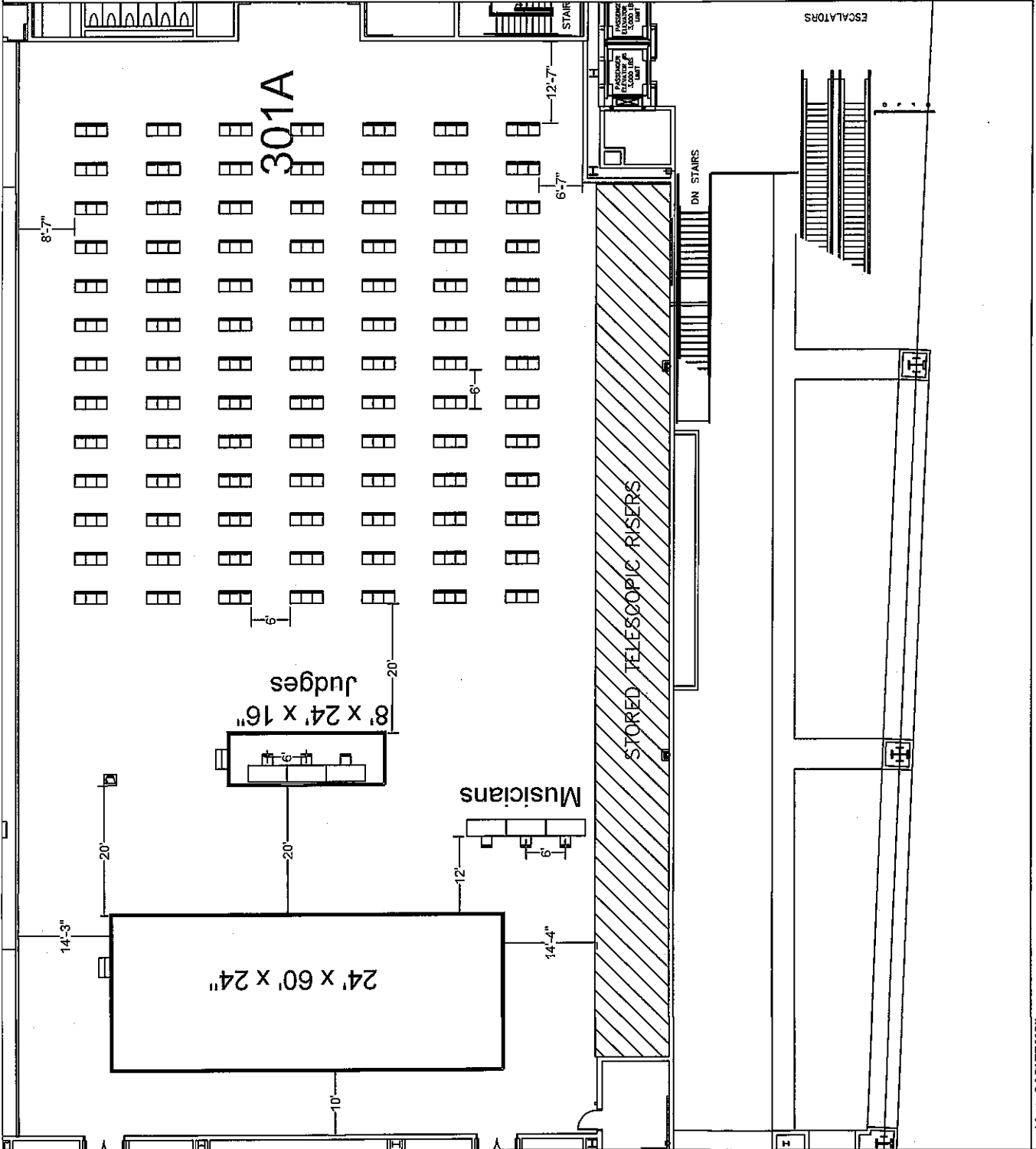
301A

- 1 24' x 60' x 24" Stage
- 1 2 Step Unit
- 1 8' x 24' x 16" Stage
- 1 2 Step Unit
- 3 6' x 30" Tables
- 3 Chairs
- 1 Standing Lectern
- 3 6' x 30" Tables
- 3 Chairs
- 273 Chairs

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager

SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED



NOTES:

IDTANA
Event #23403
July 2021
West Building - 300 level

EQUIPMENT REQUIRED

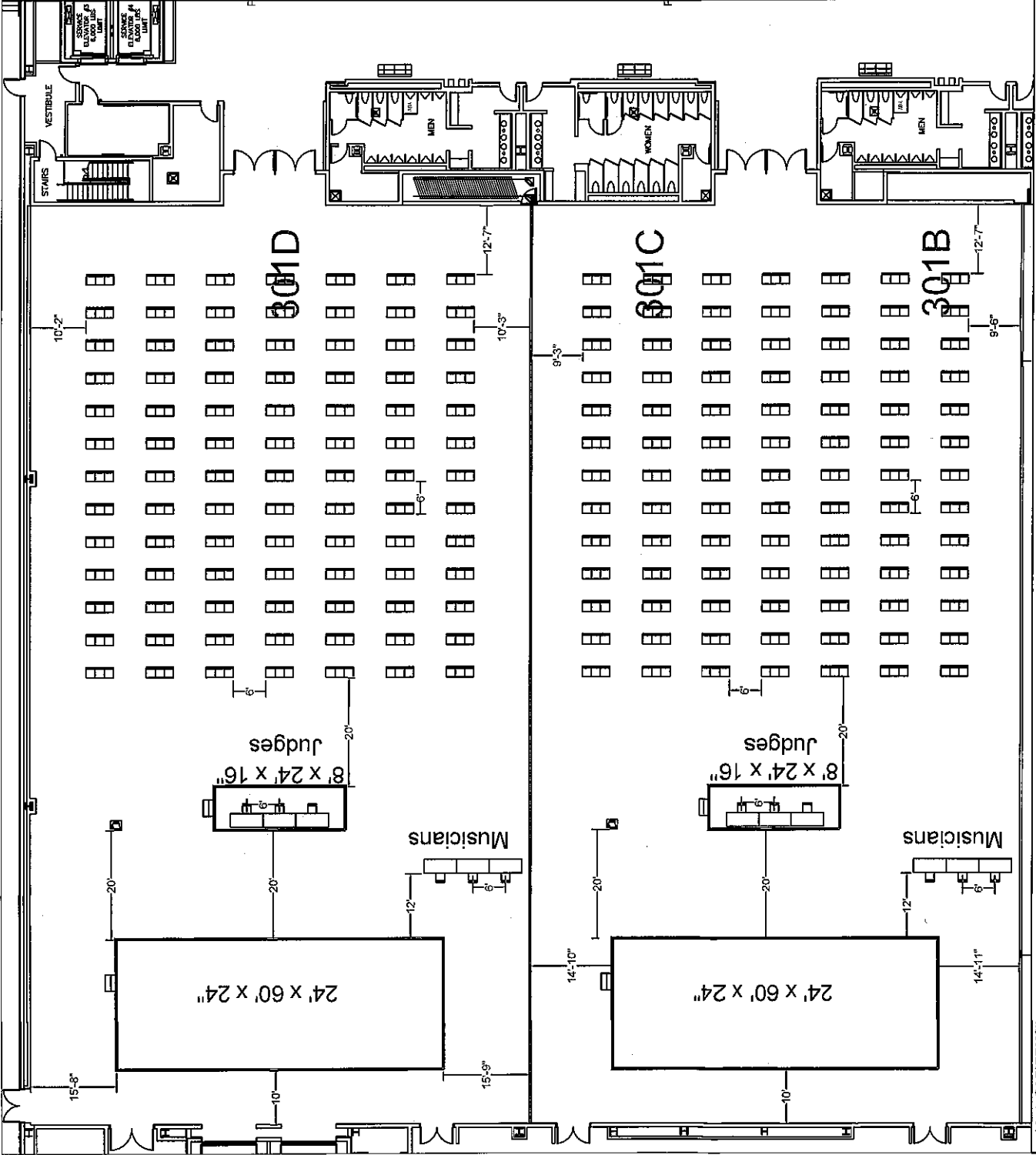
301BC & 301D

- 1 24' x 60' x 24" Stage
- 1 2 Step Unit
- 1 8' x 24' x 16" Stage
- 1 2 Step Unit
- 3 6' x 30" Tables
- 3 Chairs
- 1 Standing Lectern
- 3 6' x 30" Tables
- 3 Chairs
- 273 Chairs

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager

SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED



NOTES:

IDTANA
Event #23403
July 2021

North Building - 300 level
EQUIPMENT REQUIRED

Hall AB

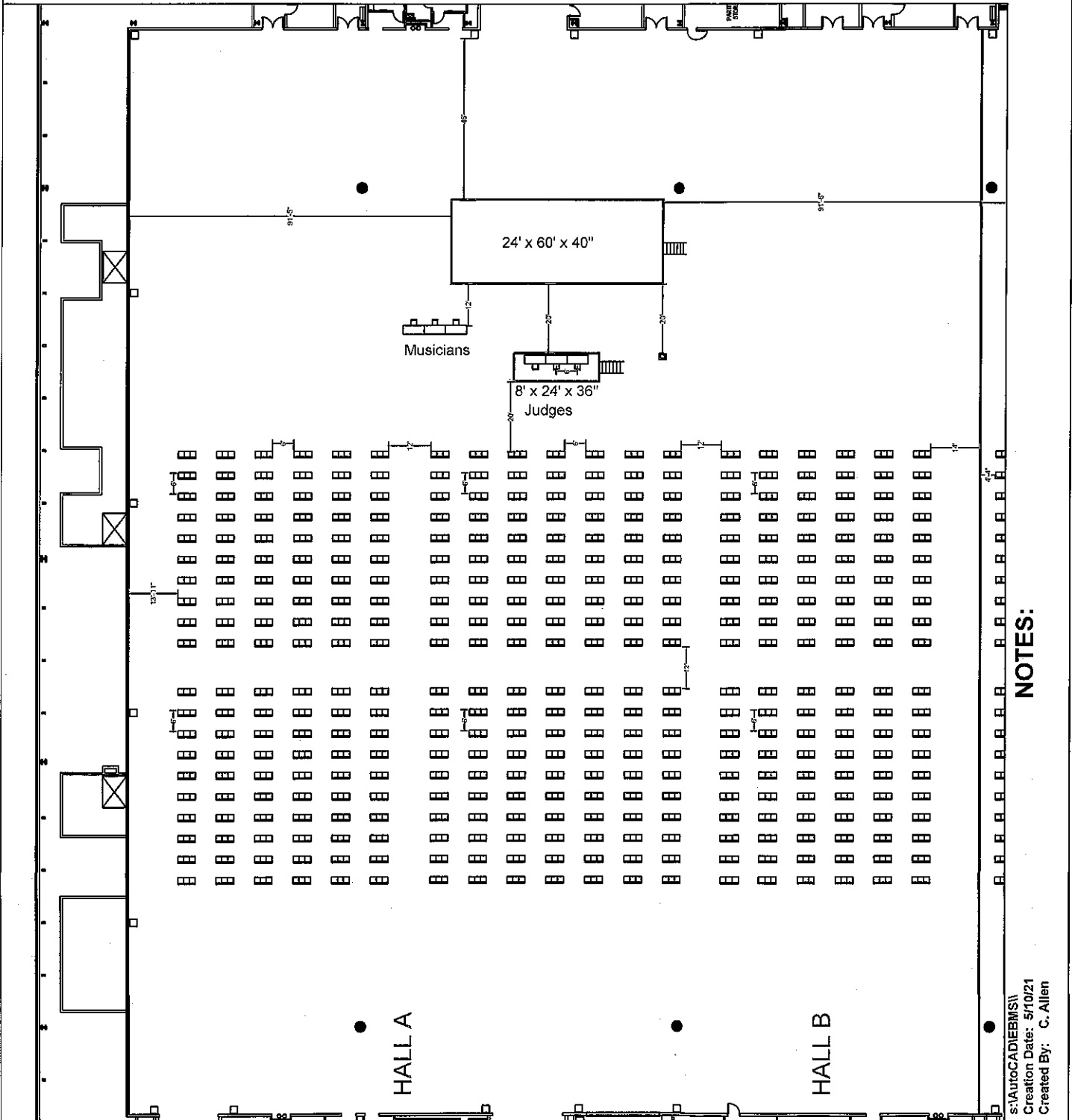
- 1 24' x 60' x 40" Stage
- 1 Stage Steps up 40"
- 1 8' x 24' x 36 Stage
- 1 Stage Steps up 36"
- 3 6' x 30" Tables
- 3 Chairs
- 1 Standing Lectern
- 3 6' x 30" Tables
- 3 Chairs

1140 Chairs

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager

SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED



NOTES:

IDTANA
Event #23403
July 2021
North Building - 300 level

EQUIPMENT REQUIRED

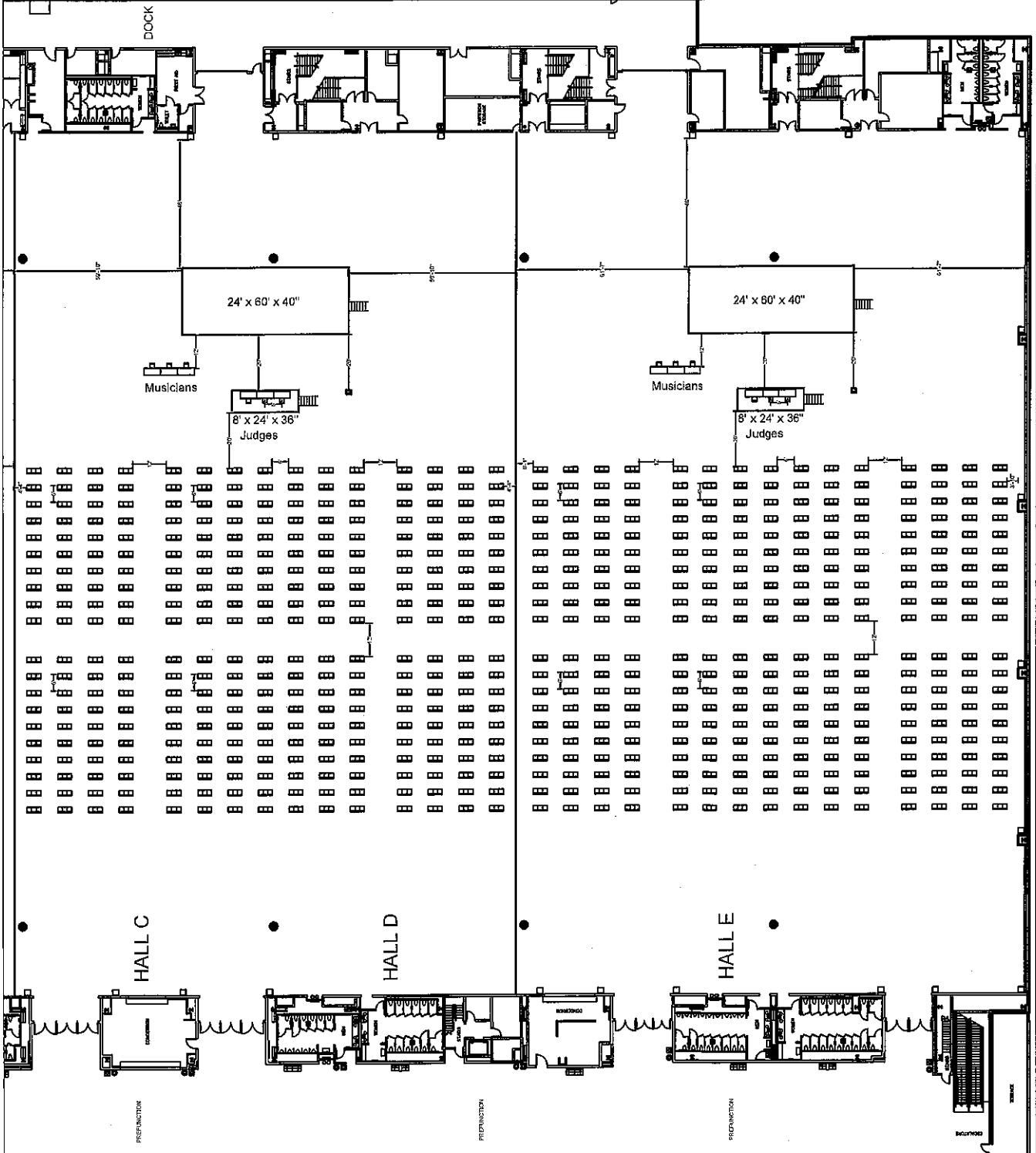
Hall CD & Hall E

- 1 24' x 60' x 40" Stage
- 1 Stage Steps up 40"
- 1 8' x 24' x 36" Stage
- 1 Stage Steps up 36"
- 3 6' x 30" Tables
- 3 Chairs
- 1 Standing Lectern
- 3 6' x 30" Tables
- 3 Chairs
- 900 Chairs

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager

SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED



NOTES:

IDENTANA
Event #23403
July 2021
North Building - 300 level
EQUIPMENT REQUIRED

Hall A-B Pre Function

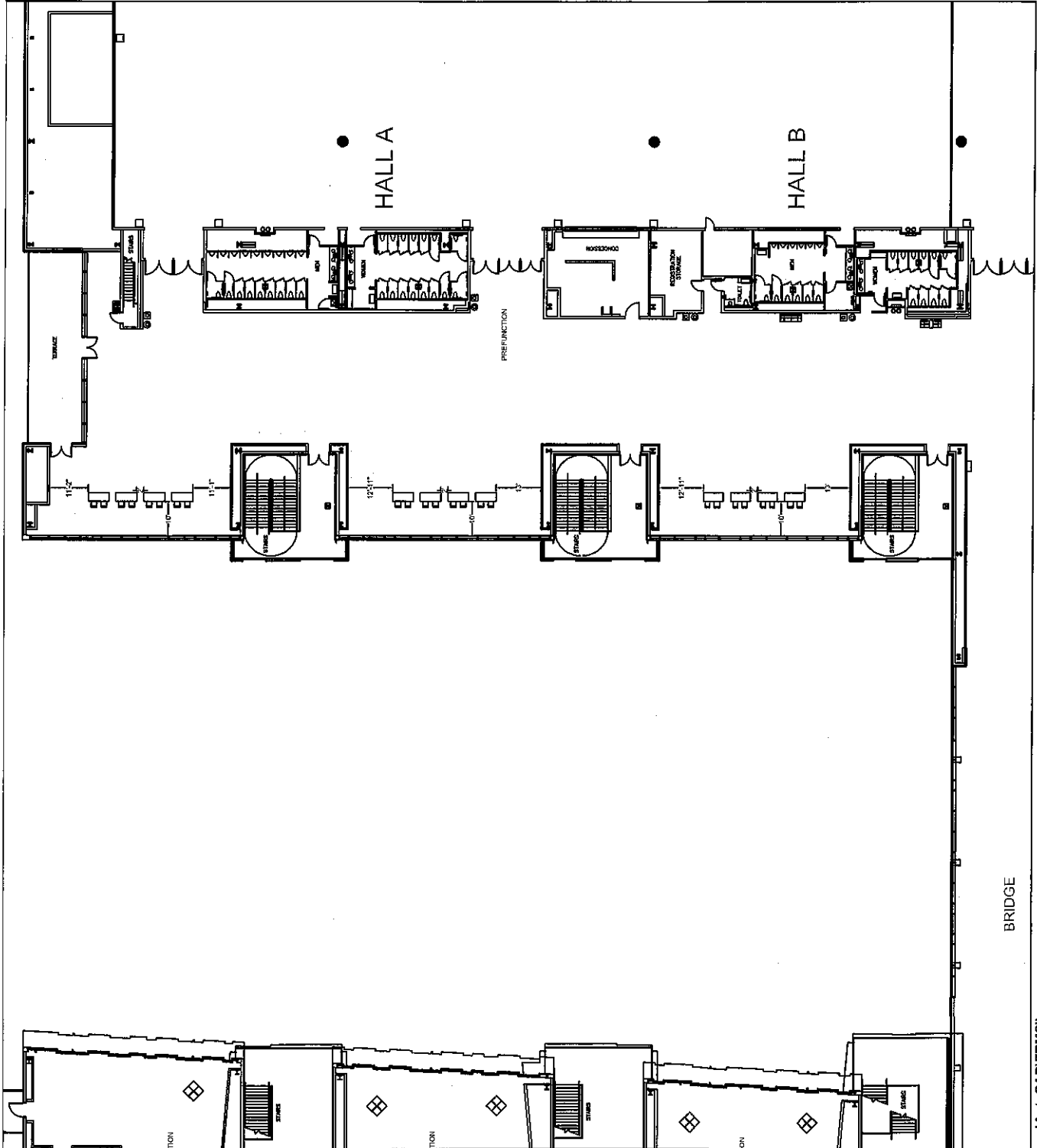
12 6' x 30" Tables
24 Chairs

4 Tables & 8 chairs in each alcove

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager

SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED



NOTES:

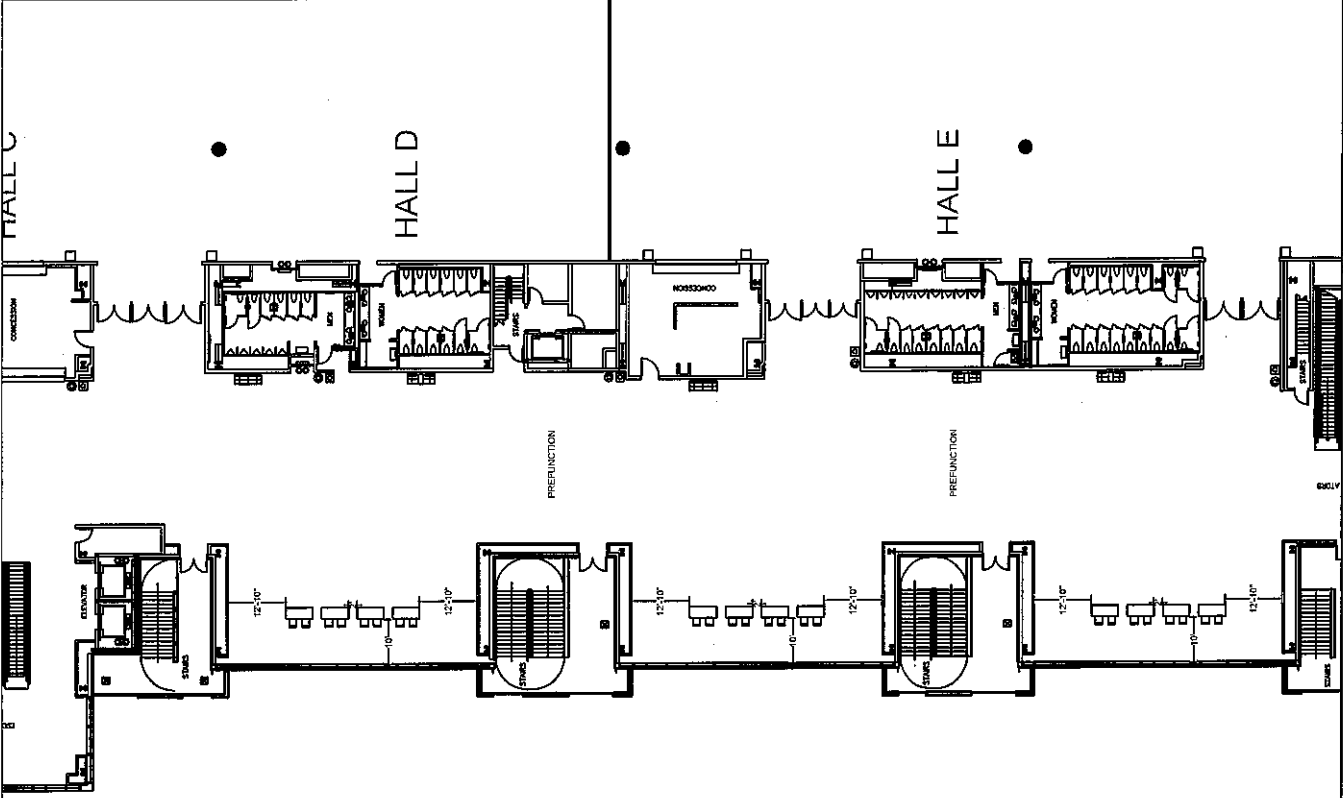
IDTANA
Event #23403
July 2021
North Building - 300 level
EQUIPMENT REQUIRED

**Hall C-E Pre
Function**

12 6' x 30" Tables
24 Chairs

*4 Tables & 8 chairs in
each alcove*

SUBMITTED TO FIRE DEPARTMENT	BY _____	DATE _____
PCC Events Manager	SUBMITTED TO PCC EVENTS MANAGER	
BY _____	DATE _____	Phoenix Fire Dept. Representative
<input type="checkbox"/> APPROVED	<input type="checkbox"/> APPROVED AS NOTED	<input type="checkbox"/> NOT APPROVED



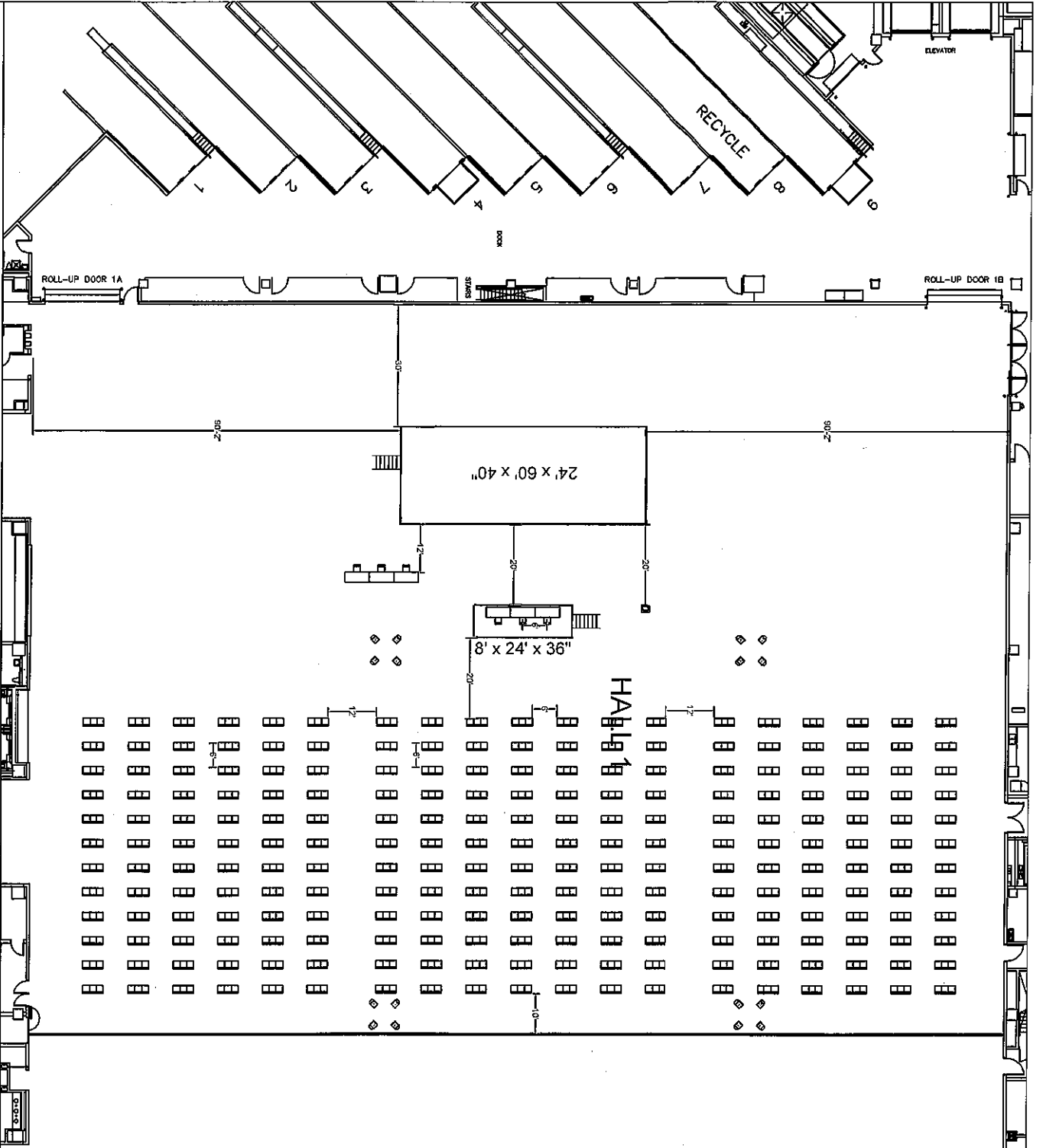
NOTES:

WEST BLDG
Event #23403
July 2021
West Building - Lower level
EQUIPMENT REQUIRED

Hall 1

- 1 24' x 60' x 40" Stage
- 1 Stage Steps up 40"
- 1 8' x 24' x 36 Stage
- 1 Stage Steps up 36"
- 3 6' x 30" Tables
- 3 Chairs
- 1 Standing Lectern
- 3 6' x 30" Tables
- 3 Chairs

684 Chairs



NOTES:

s:\autoCAD\IEMSI
Creation Date: 5/24/21
Created By: C. Allen

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager
SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED

