



City of Phoenix

Houston Denney
5595 E. Karsten Wy.
Phoenix, AZ 85008

March 23, 2021

RE: AJGA Thunderbird Junior All-Star
Dear Mr. Denney,

Thank you for communicating with our team regarding your planned activity AJGA Thunderbird Junior All-Star Event on June 1st through the 4th, 2021. Under normal conditions the City of Phoenix would not be involved in a "special event" like this however, during this pandemic the Governor's Executive Order 2020-43 authorizes the City of Phoenix to approve "public event" greater than 50 people if the plan is to implement "adequate safety precautions."

It should be clearly understood that approval does not mean your guests, or your staff, are not at risk from the COVID-19 pandemic. There is no pathway we could outline that would establish with 100% certainty that no one will contract the virus. Additionally, the City of Phoenix accepts no liability, and offers no indemnification, for anyone electing to be at this event. Finally, the plan needs to include a waiver that includes the City of Phoenix.

Our understanding of the event is as follows:

- Total attendance for the event is 200 participants, immediate family, and staff
- Players will only be permitted to arrive at the facility at a specific time for warmup
- Players and staff will be given a health questionnaire before participating in the event each day of the tournament
- Any time social distancing is not possible signage and staff will require usage of face masks
- Hand sanitizing stations will be provided at all start and scoring areas on the course
- During the end of tournament ceremony social distancing will be enforced by staff
- All equipment, including scorecards, tees, flags are designated as no touch to ensure social distancing
- Box lunches will be provided by the venue

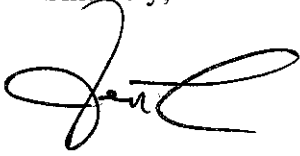
In addition to the above, we require the following stipulations:

- Ensure that spectators are limited to 1 family member to accompany competitor during round
- Include a question about recent exposure to someone diagnosed with COVID-19 in the health screening questionnaire
- Enforce mask wearing during social gatherings at the event
- Ensure that all groups of 3 golfers are socially distanced from other groups while waiting to tee off and during score recording

The City of Phoenix is approving the event scheduled for June 1st through the 4th, 2021. While we are approving your submitted plan we reserve the right to re-evaluate that approval if there is evidence that you are not complying with the protocols set forth in your plan or if there is a sudden and dramatic increase in the COVID-19 infection rates within our community.

The COVID-19 Operational Protocols that you are required to implement and enforce will be posted on the City's website and a copy will be submitted to the Arizona Department of Health Services in accordance with Executive Order 2020-59 issued by the Governor on December 2, 2020.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey J. Barton". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Jeffrey J. Barton
Assistant City Manager



City of Phoenix

Special Event COVID Pre-Application

All public and private events requiring an operating permit shall first complete and submit this pre-application regarding the event’s COVID-19 practices and procedures. This application is intended to provide insight into the event, and it’s planned operations, procedures and considerations for the response to COVID-19. The provided information will be used in the review and evaluation process. This application does not replace any other event permit application required by any other agency/department. If this application is approved the event must still submit for and obtain all necessary event permits and licenses. This application provides no guarantee the event can be held. See attached

Event Information				
Name of Event				
Event Address				Stationary Event? Moving? (parade, etc)
Name of Venue				
Date(s)/Time of Operation	Start Date	End Date	Start Time	End Time
	to		to	
Contact Familiar with COVID Procedures & Plans	Name		Phone	
Contact Email				
Attendance	Anticipated Number of Attendees	Public Event	Private Event	Open to All? Ticket-RSVP?
Social Distancing	Provide plan and documentation on how social distancing will be implemented, monitored, and enforced. See attached <input type="checkbox"/>			
	Provide plan for temperature checks for attendees. See attached <input type="checkbox"/>			
Plan and Layout	Layout (attach plan showing event layout. For inside events, include all seating and food areas). Show pre-COVID setup and proposed setup, if applicable. See attached <input type="checkbox"/>			
Venue Details	Square Footage of Event Space:			
	Indoor	Outdoor	Both	
Arrangement	Seating <input type="checkbox"/>	Standing <input type="checkbox"/>	Reception <input type="checkbox"/>	Booths <input type="checkbox"/> Other
Occupant Load	Maximum Occupants with No Restrictions		Social Distancing Occupant Load	
Barriers/Security	Provide plan on how barriers or que lines for crowd control will be implemented? See attached <input type="checkbox"/>			
	Event Security?		Yes	No <input type="checkbox"/>
Cleaning & Disinfection	Provide plan for reducing touch points and how surfaces will be cleaned and disinfected. See attached <input type="checkbox"/>			
Cleaning and Disinfection Product(s) EPA approved against COVID-19?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
What type of CDC COVID recommend signage and messaging will be provided around venue? Provide examples.	See attached <input type="checkbox"/>			
Outside Vendor Providing Cleaning & Disinfection Service?			Yes <input type="checkbox"/>	No <input type="checkbox"/>

Applications may be faxed to 602-495-7429, submitted in person weekdays 8 am to 5 pm at the address below, emailed to applications.pfd@phoenix.gov or mailed to the address below. For application questions please call: 602-262-6771 For more information visit www.phoenix.gov/fire/prevention

Phoenix Fire Department - Fire Prevention Section
150 S 12th St Phoenix, AZ 85034 - 602-262-6771

WHAT TO EXPECT AT AN AJGA EVENT

The American Junior Golf Association has adopted new guidelines to protect the health and safety of players, parents, spectators, college coaches, AJGA staff, host facility staff and volunteers. Thank you for reviewing, and adopting, these practices to protect all stakeholders at events.

SOCIAL DISTANCING: defined by at least six feet of physical distance between all people, must be practiced and will be enforced via penalty under our Code of Conduct.

LIMITED FIELD SIZES: All AJGA tournament fields (Qualifier, Preview, Junior All-Star, Open, Senior and Invitational) will be limited to no more than 78 players.

ONE-TEE STARTS: Most AJGA events and qualifiers will be a one-tee start to maximize social distancing on practice facilities and during weather delays. In some instances, the size of practice facilities and clubhouse, impending weather or other factors may allow or require a two-tee start to be utilized given local government approval.

SPECTATORS: The AJGA will coordinate with host facilities and local governments to determine the appropriate number of spectators to be allowed on-site. Spectators are limited to **immediate family only** which includes, parents, guardians, grandparents, and siblings. Spectators may be limited to one family member or guardian per player dependent on local restrictions. In some communities we may not be able to allow any spectators. Final determination about the number of spectators allowed per player will be announced prior to respective events. Approved sponsors and media, as well as college coaches may attend AJGA events.

PRACTICE FACILITIES: To help eliminate congestion on practice facilities, warm-up times will be assigned to players and managed by the AJGA staff. Driving range stalls will be spaced to allow for social distancing, balls will be set out without bags or baskets, and holes will be removed from practice putting greens. Practice after rounds may be prohibited.

SAFETY:

- The clubhouse may be closed to all players and spectators with the exception being use of the restrooms.
- We will have an advanced medical professional on-site.
- AJGA staff will have their temperatures taken each morning at all tournament venues.
- Player and spectator will be required to have, and wear, a face mask if social distancing is not possible (i.e. weather evacuation shuttles, indoor sheltering, and scoring).
- Players, volunteers, and staff will be asked a series of health screening questions.
- Hand sanitizer will be provided in starting and scoring areas and will be frequently re-filled as necessary each day
- All AJGA staff will wear a mask when engaging with players.
- Players and parents must call or e-mail the tournament director and should refrain from physically visiting Tournament Headquarters. Contact information can be found on tournament website.
- Anyone showing signs of being symptomatic will immediately need to leave the property to return home
- Signage will be posted in multiple areas reminding people to stay six (6) feet away from one another

VOLUNTEERS:

- Timing station volunteers will wear gloves and a mask to distribute bottled water from a cooler to juniors if desired.

ELIMINATING TOUCH:

- We will no longer provide these items: tees, pencils, permanent markers, sunscreen, insect repellent or ball markers. Players should come prepared with these items.
- No tournament paperwork will be printed on-site. Hole Locations and Notice to Players will be posted to the tournament webpage; a link to these documents will be texted and e-mailed to the field.
- Players must not touch, or remove, the flagstick at any time. Removing the flagstick is a violation of the AJGA Code of Conduct policy and may result in penalty. An insert will be placed at the bottom of the flagstick in the hole to assist the players in removing their golf ball. Please refer to the [AJGA Code of Conduct Policy](#) for additional information.
- All bunker rakes will be removed from the golf course. Players may lift, clean and place their ball within one club length of where their original ball lied that is not nearer the hole and in the same bunker. Players are encouraged to smooth the sand with their shoe or club when exiting the bunker. Please refer to the Notice to Players for additional information.

- We will not host cookouts or social events to eliminate group gatherings. We will negotiate with host venues to provide box lunches or take-out food in lieu of providing a food function. Social activities may take place if social distance measures can be maintained.
- Pertinent information from previous in-person Parent and Player Meetings will be sent digitally.
- Tournament gifts will be sanitized by AJGA staff prior to registration. Registration times will be lengthened, and players will arrive based on tee time to help ensure safe distribution.
- Players must refrain from the traditional handshake or hug prior to, and after, all rounds.

DIGITAL SCORING: Players will be required to use the Golf Genius application (available on iOS and Android app store) which will serve as their Official Tournament Scorecard and Live Scoring. No paper tournament scorecards will be provided. Players may view, and print, a blank scorecard on the tournament webpage.

The AJGA also asks that you use the following precautions:

- If you have a fever, cough or other symptoms of COVID-19, please stay home.
- Avoid touching your mouth, nose, lips and eyes.
- Wash your hands frequently. If you are unable to wash your hands, use hand sanitizer.
- Please familiarize yourself and follow best practices as published by the [Center for Disease Control](#) (CDC), [World Health Organization](#) (WHO) and state / local governments.