

## NOTICE OF PUBLIC MEETING HEAD START POLICY COUNCIL

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **HEAD START BIRTH TO FIVE PROGRAM POLICY COUNCIL** and to the general public that the **HEAD START POLICY COUNCIL** will hold a **Virtual** meeting open to the public on **March 13, 2023**, at **9:30 a.m.**

### OPTIONS TO ACCESS THE MEETING

- **Call in to listen** to the live meeting: Dial (**1-415-655-0001**), Enter the meeting access code (**2450-882-4144**), and press # when prompted for the attendee ID

Observe the live meeting virtually by clicking on the following link and registering to join the meeting online:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m0857bad1f6f4cb9b7c2c7171190ac214>

- **Register to speak and submit a comment** on an agenda item:
  - Contact: Jesus Alex Cadenas
  - At: (602) 679-8716 or Email [jesus.cadenas@phoenix.gov](mailto:jesus.cadenas@phoenix.gov)
  - By: End of business day 5:00 p.m. Wednesday, March 8, 2023.
  - Indicate Item Number 7.

If registered to speak, click on the following link at the time of the meeting to join the event and speak when called upon:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m0857bad1f6f4cb9b7c2c7171190ac214>

Additional information can be found at:

<https://www.phoenix.gov/humanservices/programs/head-start>

The agenda for the meeting is as follows:

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| RESULTS       |    |                                                                                                                                                                |                                 |
|---------------|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| Call to Order | 1. | Call to Order <b>9:37 a.m.</b>                                                                                                                                 | Nichole Lovercheck, Chairperson |
| Info. Only    | 2. | Head Start Seating<br>(Introduction of new members) <ul style="list-style-type: none"><li>• Mackenzie Smith, DV Rep.</li><li>• Salina Peña, EHS Rep.</li></ul> | Nichole Lovercheck, Chairperson |
| Accepted      | 3. | Approval of Meeting Minutes from February 13, 2023.                                                                                                            | Nichole Lovercheck, Chairperson |

|                   |    |                                                                                                                                                                                                                                              |                                                                |
|-------------------|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <b>Info. Only</b> | 4. | Introduction of Staff                                                                                                                                                                                                                        | Nichole Lovercheck, Chairperson                                |
| <b>Accepted</b>   | 5. | Acceptance of Budget Reports / Fiscal Budgets for January 31, 2023.                                                                                                                                                                          |                                                                |
| <b>Accepted</b>   |    | a. Treasurer Report                                                                                                                                                                                                                          | Juliana Panqueva, Accountant III<br>Erica Morales, Treasurer   |
| <b>Accepted</b>   |    | b. Budget Report                                                                                                                                                                                                                             | Juliana Panqueva, Accountant III                               |
| <b>Accepted</b>   |    | c. Education Service Providers Payment Report                                                                                                                                                                                                | Lisa Kilgore, Accountant II,                                   |
| <b>Accepted</b>   |    | d. In-Kind Report                                                                                                                                                                                                                            | Juliana Panqueva, Accountant III                               |
| <b>Accepted</b>   |    | e. CARES Act Report                                                                                                                                                                                                                          | Juliana Panqueva, Accountant III                               |
| <b>Accepted</b>   |    | f. American Rescue Plan Act (ARPA) Report                                                                                                                                                                                                    | Juliana Panqueva, Accountant III                               |
| <b>Accepted</b>   |    | g. Coronavirus, Response and Relief Supplemental Appropriations Act (CRRSAA) Report                                                                                                                                                          | Juliana Panqueva, Accountant III                               |
|                   | 6. | Discussion and Possible Action on:                                                                                                                                                                                                           |                                                                |
| <b>Info. Only</b> |    | a. Personnel Actions:<br><br>Personnel updates:                                                                                                                                                                                              | Patricia Kirkland, Deputy Human Services Director              |
| <b>Accepted</b>   |    | b. Contracts<br>1. Arts, Education and Recreation RFQu (Retro)<br>2. Extension of Teaching Strategies Gold<br>3. Extension of Arts, Education and Recreation Supplies<br>4. Carryover FY 21-22 to 22-23<br>5. Refunding Application FY-23-24 | Daniela Canisales, Administrative Assistant II                 |
| <b>Info. Only</b> |    | c. Great Start Initiative                                                                                                                                                                                                                    | Tim Valencia, Youth, and Education Manager                     |
| <b>Info. Only</b> |    | d. Quality Assurance Update<br>• HSB25 COVID Mitigation Plan                                                                                                                                                                                 | Patricia Kirkland, Deputy Human Services Director              |
| <b>Info. Only</b> |    | e. Enrollment, Recruitment, Selection, Eligibility, Attendance (ERSEA) Updates                                                                                                                                                               | Jose M. Garcia, Program Coordinator                            |
| <b>Info. Only</b> |    | f. Program Updates<br>• Inclusion Presentation                                                                                                                                                                                               | Patricia Kirkland, Deputy Human Services Director, Ana Herron- |

|                   |     |                                                                                                                 |                                                                               |
|-------------------|-----|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
|                   |     |                                                                                                                 | Valenzuela, Inclusion Specialist, and Stephanie Collier, Inclusion Specialist |
| <b>Info. Only</b> |     | g. Governing Body Report                                                                                        | Patricia Kirkland, Deputy Human Services Director                             |
| <b>Info. Only</b> |     | h. Director's Report                                                                                            | Patricia Kirkland, Deputy Human Services Director                             |
| <b>Info. Only</b> |     | i. Program Option Highlights                                                                                    | All Policy Council Representatives                                            |
| <b>Info. Only</b> | 7.  | Call to the Public – Not for Council Discussion                                                                 | Nichole Lovercheck, Chairperson                                               |
| <b>Info. Only</b> | 8.  | Issues and Concerns of Committee Members for Further Study and Future Agenda Items – Not for Council Discussion | Nichole Lovercheck, Chairperson                                               |
| <b>Info. Only</b> | 9.  | Announcements                                                                                                   | Nichole Lovercheck, Chairperson                                               |
| <b>Info. Only</b> | 10. | Adjournment <b>11:13 a.m.</b>                                                                                   | Nichole Lovercheck, Chairperson                                               |

For further information, please call Jesus Alex Cadenas, Secretary III, Human Services Department at 602-495-0815. For reasonable accommodations, call Jesus Alex Cadenas at Voice/602-495-0815 or for TTY: 7-1-1 as early as possible to coordinate needed arrangements.