

NOTICE OF PUBLIC MEETING HEAD START POLICY COUNCIL

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **HEAD START BIRTH TO FIVE PROGRAM POLICY COUNCIL** and to the general public that the **HEAD START POLICY COUNCIL** held a meeting open to the public on **November 13, 2023**, at **9:30 a.m.** located in Phoenix, City Hall Assembly A & B, 200 W. Washington St, Phoenix, AZ 85003.

Pursuant to Arizona Revised Statutes, Section 38-431.02B, notice is given that the Head Start Policy Council may vote to go into Executive Session, or Sessions, for discussion or consultation, for legal advice with the attorney or attorneys of the public body, as authorized by Arizona Revised Statutes, Section 38-431.03 (A)(3) or for discussion of records and/or information that is exempted by law from public disclosure, as authorized by Arizona Revised Statutes, Section 38-431.03(A)(2). If authorized by a majority vote of the Head Start Policy Council, the Executive Session will be held immediately after the vote and will not be open to the public. If a decision is requested, the Head Start Policy Council may decide the matter in the public meeting or defer the decision to a later date.

One or more board members may participate via teleconference.

The Results of the meeting is as follows:

Results			
Call to Order	1.	Call to Order	9:46 a.m.
Info. Only	2.	Head Start Seating Introduction and seating of new members	Melanie Romero, Program Coordinator
Info. Only	3.	Discussion of Meeting Minutes from October 24, 2023.	Melanie Romero, Program Coordinator
Info. Only	4.	Introduction of Staff	Melanie Romero, Program Coordinator
	5.	Acceptance of Budget Reports / Fiscal Budgets September 2023.	
Accepted	a.	Treasurer Report	Juliana Panqueva, Accountant III
Accepted	b.	Budget Report	Juliana Panqueva, Accountant III

Accepted	c.	Education Service Providers Payment Report	Lisa Kilgore, Accountant II,
Accepted	d.	In-Kind Report	Juliana Panqueva, Accountant III
	6.	Discussion and Possible Action on:	
Info. Only	a.	Personnel Actions: Approval to hire Education Coaches Personnel Updates:	Patricia Kirkland, Deputy Director of Human Services
Accepted	b.	Contracts 1. Playground for Booker T. Washington at Foothills Village 2. Shade structures for Deer Valley Unified School District at Sunrise Elementary 3. Fencing and electronic entry for Greater Phoenix Urban League at Byron Barry Elementary 4. Shade Structure for Greater Phoenix Urban League at Byron Barry Elementary	Daniela Canisales, Administrative Assistant II
Info. Only	c.	Election of Policy Council Officers Discussion of roles and responsibilities of positions. Elections will be held in December 2023	Melanie Romero, Program Coordinator
Info. Only	d.	Quality Assurance Update	Alma Quintana, Quality Assurance Manager
Info. Only	e.	Enrollment, Recruitment, Selection, Eligibility, Attendance (ERSEA) Updates • Full Enrollment Initiative Report • Current Enrollment • Monthly Attendance	Jose M. Garcia, Program Coordinator
Info. Only	f.	Program Updates	Melanie Romero, Program Coordinator

Info. Only		g.	Governing Body Report	Melanie Romero, Program Coordinator
Info. Only		h.	Director's Report • Winter Leadership Conference in D.C.	Melanie Romero, Program Coordinator
Info. Only		i.	Program Option Highlights	All Policy Council Representatives
Info. Only	7.		Call to the Public – Not for Council Discussion	Melanie Romero, Program Coordinator
Info. Only	8.		Issues and Concerns of Committee Members for Further Study and Future Agenda Items – Not for Council Discussion	Melanie Romero, Program Coordinator
Info. Only	9.		Announcements • Community Resources	Jesus Alex Cadenas, Secretary-III
Info. Only	10.		Adjournment 11:37 a.m.	Melanie Romero, Program Coordinator

For further information, please call Jesus Alex Cadenas, Secretary III, Human Services Department, at 602-495-0815. For reasonable accommodations, call Jesus Alex Cadenas at Voice/602-495-0815 or Arizona Relay TTY: 7-1-1 at least three business days prior to the meeting date.