

## NOTICE OF RESULTS HEAD START POLICY COUNCIL

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **HEAD START BIRTH TO FIVE PROGRAM POLICY COUNCIL** and to the general public that the **HEAD START POLICY COUNCIL** held a meeting open to the public on **November 18, 2024**, at **9:30 a.m.** located in Phoenix, City Hall Assembly A & B, 200 W. Washington St, Phoenix, AZ 85003.

Pursuant to Arizona Revised Statutes, Section 38-431.02B, notice is given that the Head Start Policy Council may vote to go into Executive Session, or Sessions, for discussion or consultation, for legal advice with the attorney or attorneys of the public body, as authorized by Arizona Revised Statutes, Section 38-431.03 (A)(3) or for discussion of records and/or information that is exempted by law from public disclosure, as authorized by Arizona Revised Statutes, Section 38-431.03(A)(2). If authorized by a majority vote of the Head Start Policy Council, the Executive Session will be held immediately after the vote and will not be open to the public. If a decision is requested, the Head Start Policy Council may decide the matter in the public meeting or defer the decision to a later date.

One or more board members may participate via teleconference.

The Results of the meeting is as follows:

| Results       |    |                                                                                                   |                                                       |
|---------------|----|---------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Call to Order | 1. | Call to Order                                                                                     | 9:41 a.m.                                             |
| Info. Only    | 2. | Head Start Seating<br>Introduction and seating of new members                                     | Patricia Kirkland, Deputy Human Services Director.    |
| Accepted      | 3. | Approval of Meeting Minutes from October 21, 2024                                                 | Patricia Kirkland, Deputy Human Services Director.    |
| Info. Only    | 4. | Introduction of Staff                                                                             | Patricia Kirkland, Deputy Human Services Director.    |
| Accepted      | 5. | Acceptance of Budget Reports / Fiscal Budgets September 30, 2024-FY-I and Low-Cost Extension FY-V |                                                       |
| Accepted      |    | a. Treasurer Report                                                                               | Juliana Panqueva, Accountant III<br>Vacant, Treasurer |
| Accepted      |    | b. Budget Report                                                                                  | Juliana Panqueva, Accountant III                      |

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| <b>Accepted</b>   |    | c. Education Service Providers Payment Report                                                                                                                                                                                                          | Lisa Kilgore, Accountant II,                                                                            |
| <b>Accepted</b>   |    | d. In-Kind Report                                                                                                                                                                                                                                      | Juliana Panqueva, Accountant III                                                                        |
|                   | 6. | Discussion and Possible Action on:                                                                                                                                                                                                                     |                                                                                                         |
| <b>Accepted</b>   |    | a. Personnel Actions:<br>1. Caseworker-aide ERSEA<br><br>Personnel Updates:                                                                                                                                                                            | Patricia Kirkland, Deputy Human Services Director.<br>Katie Perez, Family Engagement & ERSEA Specialist |
| <b>Accepted</b>   |    | b. Contracts <ul style="list-style-type: none"> <li>Increase funding to My Kidz Dentist Bobby Yang contract.</li> <li>Contract Space with Murphy School District.</li> </ul>                                                                           | Daniela Canisales, Administrative Assistant II                                                          |
| <b>Info. Only</b> |    | c. Election of Policy Council Officers Positions: Discussion of roles and responsibilities of: <ul style="list-style-type: none"> <li>Chairperson</li> <li>Vice-Chairperson</li> <li>Treasurer</li> </ul>                                              | Patricia Kirkland, Deputy Human Services Director.                                                      |
| <b>Info. Only</b> |    | d. Enrollment, Recruitment, Selection, Eligibility, Attendance (ERSEA) Updates <ul style="list-style-type: none"> <li>Full Enrollment Initiative Report</li> <li>Current Enrollment</li> <li>Monthly Attendance</li> <li>Classroom Closures</li> </ul> | Jose M. Garcia, Program Coordinator                                                                     |
| <b>Info. Only</b> |    | e. Program Updates                                                                                                                                                                                                                                     | Patricia Kirkland, Deputy Human Services Director.                                                      |
| <b>Info. Only</b> |    | f. Governing Body Report <ul style="list-style-type: none"> <li>Child Incident Report</li> <li>Department of Child Safety Report</li> <li>Nutrition Report</li> <li>Program Instruction/Information Memorandum</li> </ul>                              | Patricia Kirkland, Deputy Human Services Director                                                       |
| <b>Info. Only</b> |    | g. Director's Report                                                                                                                                                                                                                                   | Patricia Kirkland, Deputy Human Services Director                                                       |

|                   |     |    |                                                                                                                 |                                    |
|-------------------|-----|----|-----------------------------------------------------------------------------------------------------------------|------------------------------------|
| <b>Info. Only</b> |     | h. | Program Option Highlights                                                                                       | All Policy Council Representatives |
| <b>Info. Only</b> | 7.  |    | Call to the Public – Not for Council Discussion                                                                 |                                    |
| <b>Info. Only</b> | 8.  |    | Issues and Concerns of Committee Members for Further Study and Future Agenda Items – Not for Council Discussion |                                    |
| <b>Info. Only</b> | 9.  |    | Announcements <ul style="list-style-type: none"> <li>• Community Resources</li> </ul>                           | Jesus Alex Cadenas, Secretary-III  |
| <b>Info. Only</b> | 10. |    | Adjournment                                                                                                     | <b>11:34 a.m.</b>                  |

For further information, please call Jesus Alex Cadenas, Secretary III, Human Services Department, at 602-495-0815. For reasonable accommodations, call Jesus Alex Cadenas at Voice/602-495-0815 or Arizona Relay TTY: 7-1-1 at least three business days prior to the meeting date.