

## NOTICE OF PUBLIC RESULTS HEAD START POLICY COUNCIL

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **HEAD START BIRTH TO FIVE PROGRAM POLICY COUNCIL** and to the general public that the **HEAD START POLICY COUNCIL** will hold a meeting open to the public on **November 10, 2025**, at **9:30 a.m.** located in Phoenix, City Hall Assembly A & B, 200 W. Washington St, Phoenix, AZ 85003.

Pursuant to Arizona Revised Statutes, Section 38-431.02B, notice is given that the Head Start Policy Council may vote to go into Executive Session, or Sessions, for discussion or consultation, for legal advice with the attorney or attorneys of the public body, as authorized by Arizona Revised Statutes, Section 38-431.03 (A)(3) or for discussion of records and/or information that is exempted by law from public disclosure, as authorized by Arizona Revised Statutes, Section 38-431.03(A)(2). If authorized by a majority vote of the Head Start Policy Council, the Executive Session will be held immediately after the vote and will not be open to the public. If a decision is requested, the Head Start Policy Council may decide the matter in the public meeting or defer the decision to a later date.

One or more board members may participate via teleconference.

The results of the meeting are as follows:

| Results              |    |                                                                                                         |                                                                       |
|----------------------|----|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <b>Call to Order</b> | 1. | Call to Order                                                                                           | 9:45 a.m.                                                             |
| <b>Info.Only</b>     | 2. | Head Start Seating<br>Introduction and seating of new members                                           | Alma Quintana, Quality Assurance Manager                              |
| <b>Accepted</b>      | 3. | Approval of Meeting Minutes of October 27, 2025                                                         | Alma Quintana, Quality Assurance Manager                              |
| <b>Info.Only</b>     | 4. | Introduction of Staff                                                                                   | Alma Quintana, Quality Assurance Manager                              |
| <b>Accepted</b>      | 5. | Acceptance of Budget Reports / Fiscal Budgets as of September 30, 2025-FY-I and Low-Cost Extension FY-V | Alma Quintana, Quality Assurance Manager                              |
| <b>Accepted</b>      | a. | Treasurer Report                                                                                        | Juliana Panqueva, Accountant Supervisor<br>Zaida Dominguez, Treasurer |

|                  |    |                                                                                                                 |                                                                                                                                                                                                                                |                                                |
|------------------|----|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| <b>Accepted</b>  |    | b.                                                                                                              | Budget Report                                                                                                                                                                                                                  | Juliana Panqueva, Accountant Supervisor        |
| <b>Accepted</b>  |    | c.                                                                                                              | Education Service Providers Payment Report                                                                                                                                                                                     | Lisa Kilgore, Accountant II,                   |
| <b>Accepted</b>  |    | d.                                                                                                              | In-Kind Report                                                                                                                                                                                                                 | Juliana Panqueva, Accountant Supervisor        |
|                  | 6. | Discussion and Possible Action on:                                                                              |                                                                                                                                                                                                                                |                                                |
| <b>Info.Only</b> |    | a.                                                                                                              | Personnel Actions:<br><br>Personnel Updates:                                                                                                                                                                                   | Alma Quintana, Quality Assurance Manager       |
| <b>Info.Only</b> |    | b.                                                                                                              | Contracts:                                                                                                                                                                                                                     | Daniela Canisales, Administrative Assistant II |
| <b>Accepted</b>  |    | c.                                                                                                              | Child Incident Reporting Policy                                                                                                                                                                                                | Alma Quintana, Quality Assurance Manager       |
| <b>Info.Only</b> |    | c.                                                                                                              | Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA) Updates <ul style="list-style-type: none"> <li>• Full Enrollment Initiative Report</li> <li>• Current Enrollment</li> </ul>                                | Jose M. Garcia, Program Coordinator            |
| <b>Info.Only</b> |    | d.                                                                                                              | Program Updates:                                                                                                                                                                                                               | Alma Quintana, Quality Assurance Manager       |
| <b>Info.Only</b> |    | e.                                                                                                              | Governing Body Report <ul style="list-style-type: none"> <li>• Child Incident Report</li> <li>• Department of Child Safety Report</li> <li>• Nutrition Report</li> <li>• Program Instruction/Information Memorandum</li> </ul> | Alma Quintana, Quality Assurance Manager       |
| <b>Info.Only</b> |    | f.                                                                                                              | Director's Report                                                                                                                                                                                                              | Alma Quintana, Quality Assurance Manager       |
| <b>Info.Only</b> |    | g.                                                                                                              | Program Option Highlights                                                                                                                                                                                                      | All Policy Council Representatives             |
| <b>Info.Only</b> | 7. | Call to the Public – Not for Council Discussion                                                                 |                                                                                                                                                                                                                                | Alma Quintana, Quality Assurance Manager       |
| <b>Info.Only</b> | 8. | Issues and Concerns of Committee Members for Further Study and Future Agenda Items – Not for Council Discussion |                                                                                                                                                                                                                                | Alma Quintana, Quality Assurance Manager       |

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|------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <b>Info.Only</b> | 9.  | Announcements <ul style="list-style-type: none"> <li>• Policy Council Orientation-Virtual Monday, December 1, 2025, at 9:30 am-11:30 am</li> <li>• Policy Council Meeting- in person, December 8, 2025, at 9:30 am-11:30 am</li> <li>• Community Resources</li> </ul> | Claudia Zamarron, Secretary-III |
| <b>Info.Only</b> | 10. | Adjournment                                                                                                                                                                                                                                                           | 11:03 a.m.                      |

For further information, please call Claudia Zamarron, Secretary III, Human Services Department, at 602-495-0815. For reasonable accommodations, call Claudia Zamarron at Voice/602-495-0815 or Arizona Relay TTY: 7-1-1 at least three business days prior to the meeting date.