



**PHOENIX MUNICIPAL COURT**  
**APPLICATION FOR JUDICIAL OFFICE**

NOTE: To apply for the Judicial Officer position, this application, a current resume, and Letters of Recommendation must be submitted to the Phoenix Municipal Court either at [nikki.moore@phoenix.gov](mailto:nikki.moore@phoenix.gov), or personally hand-delivered to Phoenix Municipal Court Judicial Selection Advisory Board, 300 West Washington, 9<sup>th</sup> Floor, Phoenix, AZ 85003. Letters of Recommendation are limited to 5 and must be submitted with your application. Letters of Recommendation that are submitted after the application deadline will not be considered. Some questions allow for limited response space. If additional space is needed for a response, an attachment referencing the item responded to may be added. All attachments should be attached at the end of the application in numerical order.

**Deadline: Applications must be received no later than 5:00 p.m., July 30, 2026.**

**PLEASE NOTE: The Rules of Procedure for the Judicial Selection Advisory Board for the City of Phoenix Municipal Court allow public access to the applications of all applicants:**

**Rule 8(D), Judicial Selection Advisory Board Rules of Procedure provides:**

*Except as provided in subsection (2) below, information provided to the Board by the applicant or by a third-party shall be presumed to be available to the public.*

*(1) The following shall be available to the public:*

*(a) The applicant's name, occupation, employer, relevant work history, any other information provided in response to section I of the application form, and any supplemental materials submitted by the applicant relating to Section I of the application form;*

*(b) Any information that is specifically authorized for release by the source of that information.*

*(2) The following information shall remain confidential throughout the application and appointment process until destroyed pursuant to the applicable municipal court document retention schedule.*

*(a) The applicant's home address, information regarding applicant's family, and all other information that is provided to the Board in response to questions contained in Section II of the application form;*

*(b) Information provided in writing or orally to the Board by third-parties regarding an applicant, and the third-party's identity, unless the third-party specifically states in writing that the information may be made public;*

*(c) Notes of the individual board members that are generated for personal use only and not published to other members of the Board;*

*(d) Any information that is provided to a member of the Board after a promise of confidentiality is properly extended to the source by that Board Member pursuant to rule 9(B) or 10(B) of these rules;*

*(e) Any information obtained by or submitted to the Board that is made confidential by other provisions of law.*

<b>SECTION I – Public Information</b>		
<b>Last Name</b>	<b>First Name</b>	<b>MI</b>
<b>How many years have you resided in Arizona immediately preceding this application?</b>		
<b>Have you had at least five years practice of law? If no, describe what equivalent legal experience you have.</b>		
<b>Arizona State Bar Number</b>		<b>Date of Admission</b>
<b>Schools Attended (preparatory, college and law)</b>	<b>Dates</b>	<b>Degree</b>

**1) Indicate major and minor fields of study.**

**2) Indicate college and law school extracurricular activities.**

**3) Indicate all bar admissions, numbers, and dates.**

**4) If you have been certified as a specialist by the Arizona State Bar, identify specialty.**

**5) Explain if you have been denied admission to any State Bar.**

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<b>6) Current Job Title</b>	<b>Employer</b>	<b>Date(s) of Employment</b>
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**7) Describe chronologically, providing dates, your law practice and relevant experience following your graduation from law school, specifically indicating the following:**

**A.** If you have served as a judge, indicate the court(s) and dates of service.

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**B.** If you have served as a clerk to a judge, indicate the name of the judge, the court, and the dates.

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**C.** If you practiced alone, indicate the addresses and dates.

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**D. Provide the names, addresses and dates of law firms or law offices, companies, governmental agencies, or other organizations for which you have been employed, and describe the nature of that employment.**

**E. Describe the types of major clients you have served and mention areas of law in which you have specialized or focused. Give details of any service you have provided in a fiduciary capacity.**

**8) Indicate your frequency of appearances in court as a lawyer:**

**Describe the nature of your appearances, giving dates, court names, and the nature of the proceedings.**

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**A. Indicate the percentage of these appearances between the listed court types.**

Federal Courts	State Courts	Justice Courts
City Courts	Administrative Boards or Commissions	

**B. Indicate the percentage of your litigation practice.**

Civil	Criminal	Traffic	Administrative
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**C. State the number of cases you tried to verdict or judgment (rather than settled), for each of the following:**

Sole Counsel	Chief Counsel	Associate Counsel
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**D. Percentages of these trials were?**

Jury	Non-Jury
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**E.** Describe not more than five significant litigated matters in which you participated and give the citations, if reported. Give a capsule summary of the substance of each matter and a succinct statement of the particular significance. Please identify the party or parties whom you represented; describe the nature of your participation in the matter; and the final disposition. Please state, as to each matter: 1) the date of the matter; 2) the name of the court and the judge before whom the matter was presented; and 3) the names and addresses of counsel for the other parties.

**1)**

**2)**

**3)**

4)

5)

**9) If you are or have been a judge, describe not more than five significant cases you have tried, or opinions you have written. For opinions, give the citations if the opinions were reported as well as citations to any appellate review of such opinions. Finally, please attach copies of the opinions, to include any appellate review of those opinions.**

**10) Have you ever been engaged in any occupation, business, or profession other than the practice of law or holding judicial office? If yes, please provide details, including dates.**

**11) Are you now, or have you ever been an officer or director or otherwise engaged in the management of any business enterprise? If yes, give details, including the name of the enterprise, the nature of the business, the title or other description of your position, the nature of your duties, and the terms of your service.**

**12) Is it your intention to resign such position and withdraw from any participation in the management of any of such enterprises if you are appointed? If no, please explain.**

**13) Have you ever been sued by a client or a party? If yes, give details, including dates.**

**14) Have you published any legal or other books or articles?  
giving the citations and dates.**

**If yes, please list them,**

**15) Are you in compliance with the continuing legal education requirements applicable to you?  
If yes, list the courses and dates of attendance for the last two (2) years.**

**16) Have you taught any courses on law or lectured at Bar Associations, conferences, law school forums, or continuing legal education seminars? If yes, please describe by providing the name of the course, the subject matter, the date and the place.**

**17) List any honors, prizes, awards, or other forms of recognition which you have received.**

**18) List any public offices held and dates.**

**19) List memberships and activities in professional organizations, including offices held and dates.**

***Optional: List memberships and activities in civic organizations, including offices held.***

**20) List vocational interests and hobbies.**

**21) Has any complaint of professional misconduct ever been filed, in any jurisdiction, where any form of disciplinary action has been taken against you? If yes, when and where? How was it resolved?**

**22) Have you ever been convicted of any misdemeanor or felony, or violation of the Uniform Code of Military Justice in the United States, or any foreign country? If yes, when and where? How was it resolved?**

**23) Phoenix City Code (“P.C.C.”), Section 2-96(C)(3) provides that merit shall be the primary consideration for the Judicial Selection Advisory Board in making recommendations to the City Council for appointment to judicial office. Under P.C.C. § 2-96 (C)(3) and consistent with the Arizona Constitution (see AZ Const. Art. 6, § 37(C)), the Judicial Selection Advisory Board has the duty to consider the diversity of the City’s population. Please provide any information about yourself (e.g., your heritage, background, life experiences, etc.) that you believe is relevant to this consideration.**

**24) Include any further information relative to your candidacy or qualifications that you wish to transmit to the Judicial Selection Advisory Board at this time.**

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**SECTION II – Confidential Information Section**

**APPLICANT’S ADDRESS**

Office Street Address	City	State	Zip Code
Home Address	City	State	Zip Code
Work Phone	Home Phone	E-mail address	

**REFERENCES**

**List three references who are neither lawyers nor judges with whom you have had contact other than professionally, who would enthusiastically recommend you as qualified to serve on the judiciary.**

	Name	Address	(Area Code) - Phone Number
	Email Address		
<b>1</b>			

2			
3			

**List three professional adversaries with whom you have dealt.**

	Name	Address	(Area Code) - Phone Number
			Email Address
1			
2			
3			

**List three references who are lawyers or judges who are familiar with your professional activities and who would enthusiastically recommend you as qualified to serve on the judiciary.**

	Name	Address	(Area Code) - Phone Number
			Email address
1			
2			
3			

The undersigned hereby authorizes the Arizona State Bar Association, all other Bar Associations, listed references, employers, other listed business and professional associations, and all governmental agencies to release to the Judicial Selection Advisory Board any information requested by said Board pertinent to processing and evaluation of this application for judicial appointment.

**Certification**

*By my signature below I certify that the information contained herein is true and complete and includes any information about me that might reflect upon my ability to serve as a judge in full compliance with the Arizona Code of Judicial Conduct. I acknowledge that if I am a successful external applicant, I will be required to take and pass a drug test and that employment will be contingent upon successful completion of this drug test, and consideration of background, reference, and other job-related selection information.*

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**If your application is to be personally, or hand-delivered to the Judicial Selection Advisory Board, please submit the original copy of the application in an envelope marked "Personal" to the Judicial Selection Advisory Board, c/o Office of the Chief Presiding Judge, Phoenix Municipal Court, 300 West Washington, 9<sup>th</sup> Floor, Phoenix, Arizona 85003.**