

**ADDENDUM 2**

(please sign and return with the submittal)

CHANGES:

1. Section II – Scope of Work, No. 9 Applicant Requirements

- a. The following language is added to the end of the last paragraph in Section 9. Applicant Requirements on Page 19:

The City will require the addition of a Termination for Convenience clause in all loan agreements.

QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	We're going through the CFI and noticed Tab S in the evaluation criteria for scoring differs from the CFI that was just released. Can you clarify what is required? Is the minimum 1 community meeting required, however, 2 if we are trying to achieve 40 points?	<p>A minimum of one community meeting is required that meets all criteria outlined in the Call for Interest. If your proposal does not include a minimum of one community meeting that meets all criteria outlined in the Call for Interest, then it will not pass threshold and will not be evaluated for funding.</p> <p>Two or more community meetings that meet all criteria outlined in the Call for Interest may achieve 40 points per the Evaluation Criteria and Scoring document.</p>
2.	"According to the CFI there is no noted date for when projects will be awarded; however, the presentation on 11/4 reported that the funds will be awarded on April 22, 2026. This date is after the ADOH 9% application deadline and reduces the ability for these projects to utilize HOME funds this round. Has the HD taken this deadline into account and	Should your proposal be recommended for funding through this Call for Interest process, you will receive a conditional support letter from the City of Phoenix Housing Department prior to the Arizona Department of Housing (ADOH) 9% Low Income Housing Tax Credit (LIHTC) application deadline (April 1, 2026).



	will the award date still likely be 4/22/2026?"	Formal Phoenix City Council consideration of the project's HOME award will not occur until later in April or May 2026, but prior to the June 1, 2026 ADOH 9% LIHTC award announcement.
3.	Are all third-party reports due at the time of application submission? I thought I heard on the webinar that some third-party reports can be submitted post application submission in February but needed to be submitted pre application award in April. Please advise.	<p>Please see Addendum 1 of the Call for Interest with language inserted below for your reference:</p> <p>1. Tab J, Page 26 The following language has been inserted into a.</p> <p>a. A professional, third-party market demand analysis must be included for all projects. However, in the interest of time, the Market Analysis or Study may be delivered to the HD after the City's submission deadline but no later than the day after the 9% LIHTC submission deadline for 2026. The Market Analysis or Study must be submitted before the City's application deadline to receive points.</p> <p>2. Tab T, Page 28 The following paragraph will be inserted after a.</p> <p>b. In the interest of time, the Phase I and/or Appraisal may be delivered to the HD after the City's submission deadline but no later than the day after the 9% LIHTC submission deadline for 2026. The Phase I and/or Appraisal must be submitted before the City's application deadline to receive points.</p>
4.	Could you please define what constitutes a "neighborhood organization" for the community outreach? I understand we must	Check for neighborhood organizations within the vicinity of your project on the City of Phoenix Neighborhood Services Department website at the following:



	reach out to all neighborhood organizations within a mile and all property owners within 500 ft, but I don't think I understand the former requirement.	https://nsdonline.phoenix.gov/NeighborhoodOrgs/ByGeographicArea Any neighborhood organizations found at this website within one mile of your proposed project must be notified.
5.	How do I apply for this loan to rehab single family homes in Phoenix and then rent the homes out for HUD or low income housing?	Please reference the Call for Interest documents as well as the Affordable Housing Loan Program and Underwriting Guidelines and associated Attachments as well as other HOME Program documents at the following website: https://www.phoenix.gov/administration/departments/housing/building-affordable-housing/rental-loan-documents.html
6.	Any 4% deal that receives private activity bonds from the AFA will have to close by 6/30/2026 at the latest. If a project is awarded HOME funds, would there be a firm letter of commitment executed prior to 6/30/2026? When should awardees expect a firm letter of commitment?	Should your proposal be recommended for funding through this Call for Interest process, you will receive a conditional support letter from the City of Phoenix Housing Department prior to the Arizona Department of Housing (ADOH) 9% Low Income Housing Tax Credit (LIHTC) application deadline (April 1, 2026). Formal Phoenix City Council consideration of the project's HOME award will not occur until later in April or May 2026, but prior to the June 1, 2026 ADOH 9% LIHTC award announcement. Should Phoenix City Council approve the project, then other conditions must be satisfied such as environmental review, HOME Program underwriting analysis, HOME Program Loan Agreement execution, etc.



7.	I was curious how the set asides work with City HOME funds from pervious rounds. It says 20% of the HOME units need to be set aside for units at or below 60% of AMI. If we have 150 units, a \$50 million development cost budget, and receive \$1 million of HOME, how do we determine how many units need to be restricted at 50% AMI?	For the purposes of this Call for Interest, all HOME units required by the City's underwriting will be restricted to 50% of the Area Median Income (AMI) or below, unless you select 40% AMI as your proposed project's special population.
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The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____