City of Phoenix
PLANNING & DEVELOPMENT DEPARTMENT

Self-Certification Program
Plan Permit Application

PLAN TYPE TO BE SELF-CERTIFIED

☐ **Building Plan**
  ☐ Commercial   ☐ Residential

☐ **Site Plan** (Parking lot)   Date:

☐ **Civil Plans**
  ☐ Grading & Drainage Plan   ☐ Grading & Drainage Plot   ☐ Landscape Plan
  ☐ Inventory   ☐ Salvage   ☐ Inv/Salv Combo
  ☐ Storm Water Management

Property Information

Project Address:	Assessor's Parcel Number(s):
Suite/Space #:	Lot #:
Description of work:	
Retaining walls proposed: ☐ Yes ☐ No	Proposing driveways, sidewalks, or any other right-of-way work over 10'6"? ☐ Yes ☐ No

Professional Record Information

Name:	Company Name:	
Address:		
City:	State:	Zip Code:
Phone #:	Email:	
AZ license #	Certificate # and date of completion:	
Professional of Record Signature:		Date:

Responsible Tenant or Owner Information

Name:	Company Name:	
Address:		
City:	State:	Zip Code:
Phone #:	Email:	

General Contractor Information

Name:	Company Name:	
Address:		
City:	State:	Zip Code:
Phone #:	Email:	
Local Business (Phx PLT) #:	Sales Tax #:	State ROC #:

For more information or for a copy of this publication in an alternate format, contact Planning & Development at (602) 262-7811 voice or TTY use 7-1-1.

Applicant information (if other than the SC professional)	
Name:	Company Name:
Address:	
City:	State:	Zip Code:
Phone #:	Email:

FOR RESIDENTIAL PROJECTS ONLY

Project Valuation:	Project Area:	
Proposed Construction Areas		
1st floor habitable (sq. ft.):	Walk deck:	Porch (sq. ft.):
Storage:	Other (sq. ft):	2nd floor habitable (sq. ft.):
Patio (sq. ft.):	Garage (sq. ft.):	Detached Bld (sq. ft.):
No. of dwelling units:	No. of stories:	
Existing Remodel Areas		
Livable (sq. ft.)	Other (sq. ft.)	

FOR NON-RESIDENTIAL PROJECTS ONLY

Project Valuation:		Project Area:		
Building #	**Building Area**	**Building Valuation**	**Construction Type**	**Occupancy Type**
No. of stories:		No. of dwelling units (if applicable):		