



Teen Volunteer

Service Summary: This Program is for high school-aged students (14-17) interested in gaining professional development experience at a cultural institution. The Teen Volunteers will gain hands-on experience by engaging with the public and sharing knowledge concerning topics about the Ancestral Sonoran Desert People. Teen Volunteers will be part of the Museum's Front Desk Ambassador Volunteers, as such, are expected to welcome, help and assist guests. Recruitment will be open until all available positions are filled, after that a waitlist will be created for interested volunteers.

Supervisor: Community Engagement Coordinator/Volunteer Program Specialist

Duties:

- Stay up to date with upcoming programs and events
- Proactively welcome guests with a smile and a friendly greeting
- Maintain a broad understanding of the Ancestral Sonoran Desert People's culture and way of life as it is currently understood
- Listen and learn from staff, Front Desk Ambassadors and Engagement Guide Volunteers to stay up to date on current interpretations
- Facilitate interpretation for multi-generational groups (primarily elementary schools and adults)
- Utilize techniques of dialogue and inquiry, role play, and storytelling that encourages visitors to explore
- Stationed out in the open lobby area to welcome and help guests.
- Give guests maps and point out main features, including main gallery, special exhibits, and outside trail
- Be prepared to give guests an introduction to the site and background of the Ancestral Sonoran Desert People
- Be aware of what is happening that day and week at the Museum to offer guests suggestions for their visit
- Promote upcoming events or special exhibits
- During slow times, help staff maintain clean admissions station and exhibits, and/or prep supplies for upcoming events (e.g., crafts, brochures, etc.)

Available Days and Times:

- October – April:
 - Saturday Mornings/Afternoons





Required Time Commitment:

- Minimum 3-4 hours per month
- If there is a referred regular (bi-monthly or monthly) commitment to day and/or time slot
- The option of volunteering on special event days

Required Training:

- Orientation
- Teen Front Desk Ambassador Training
- Volunteer Education Manual
- Shadow with a Front Desk Ambassador for 4 or more shifts and meet with Community Engagement Coordinator and Volunteer Program Specialist before working independently

Required Skills:

- Must be enthusiastic, kind, and willing to learn
- An interest in working with people,
- Flexibility and willingness to learn new skills
- Comfortable engaging visitors in conversations about specific topics
- Must be responsible, reliable, and punctual

Additional Helpful Skills:

- Enthusiastic about learning history, anthropology, archaeology, and culture heritage

Desired Impact on Museum and Visitors:

- Advance the Museum's mission to be a space where all members of the community feel welcomed and included
- Visitors will gain an understanding of the purpose and activities of the Museum
- Visitors will take away information about the Ancestral Sonoran Desert People's culture, archaeology, Phoenix history, and cultural sensitivity

Benefits to Volunteer:

- Gain professional development at a cultural institution
- The program will satisfy both volunteer and internship graduation requirements.
- Allow students to build skills and network prior to college
- Will open new opportunities for unique letters of recommendation
- Gain an understanding of the purpose and activities of the Museum
- Learn more about Native tribes, both ancient and modern
- Opportunities to participate in workshops and attend continuing education classes, lectures, exhibit openings, and trips





- Access to researching in the S'edav Va'aki Museum's Research Library
- Opportunities to develop friendships with others who share similar interests
- Free admission to the Museum for the volunteer only
- Opportunity to participate in the annual Volunteer Recognition event each spring
- Discount in Museum Store

