



(Project Name)
EXAMPLE MOPO 1 - Water Transmission Main Crossing

Date MOPO submitted: 1/1/2025
 Project Start Date: 2/3/2025
 Approximate Duration: 2 Days

DRAFT

Contracting Company Name		MOPO written by:		NAME (Company)
Site Location:	Intersection of North "A" Street and West "B" Avenue	Cell Phone:		555-555-5555
		City Project Manager (or MOPO Contact):		NAME
PROJECT #:	WS00000000	City Project Manager (or MOPO Contact) Phone:		555-555-5555
Work Description:	New sewer main crossing under top of an existing 42" DIP water transmission main.			

Pre-work Items

	Activity	Start Time	Date	Departments / Section / Contractor
a	Preconstruction meeting and MOPO review	-	-	WSD & Contractor
b	Request Blue Stake	-	-	Contractor
c	Pothole utility crossing	-	-	Contractor
d	Acquire City Of Phoenix TRACS permit for Traffic control set up	-	-	Contractor
e	Identify limits of work adjacent to transmission line	-	-	Contractor
f	Provide Notification to WSD 2 weeks prior to crossing work.	-	-	Contractor
g	Follow City's Water and Wastewater System Design Standards Manual Section IV.D.13, unless approved by WSD	-	-	Contractor

MOPO Activities

	Activity	Start Time	Date	Departments / Section / Contractor
1	Excavate and install new sewer pipe at ~3ft below existing 42" water transmission main. When Contractor is within 10' from the existing 24" DIP transmission main they will use soft dig methods. If minimum 24" of seperation cannot be maintained between transmission main and sewer pipe per MAG Standard Detail 404 and Specification Section 610, Contractor to stop and contact Engineer.	7:00 AM	Monday, February 3, 2025	Contractor
2	slurry backfill	7:00 AM	Tuesday, February 4, 2025	Contractor

Additional items that will need to be addressed

	Activity	Start Time	Date	Departments / Section / Contractor
a		-	-	-

SAFETY

1	Safety protocols met before work to commence. Contractor safety officer (NAME, 555-555-5555) will be on site or available for duration of work.			
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EMERGENCY / 24-HR CONTACT LIST

Engineer's Name A	Company (Project Manager)	555-555-5555
Engineer's Name B	Company (Role/Title)	555-555-5555
Inspector's Name	Company (Role/Title)	555-555-5555
Contractor's Name A	Company (Superintendent)	555-555-5555
Contractor's Name B	Company (Project Manager)	555-555-5555
City Project Manager A	City of Phoenix (Project Manager)	555-555-5555