

Helping YOU Feel SAFER

Orders of Protection & Injunctions Against Harassment



300 West Washington, Room 608
Phoenix, AZ 85003
Monday - Friday
8:00am - 4:30pm

WHAT IS AN. . . .

ORDER OF PROTECTION?

A court order to seek protection from a person you live with or is an immediate family member.

INJUNCTION AGAINST HARASSMENT?

A court order to seek protection from a person other than someone you live with or a family member.

WHAT IT DOES

- Prohibits a person from coming near a home, work site, school, or other locations listed on the Court Order. The Protective Order is **valid for 1 year** from the date of service.
- Can provide you with legal recourse if the served person violates the order

WHAT IT DOES NOT DO

- Does not resolve landlord/tenant disputes
- Does not change custody or visitation orders
- Does not guarantee your safety

INFORMATION WE WILL NEED

- ✓ Name, date of birth, address of the person you are seeking protection from
- ✓ Past or present court proceedings involving yourself and the person from who you seek protection
- ✓ Address and phone number of the person where the court order can be served

MORE INFORMATION

For more information on Orders of Protection and Injunctions Against Harassment, please visit:

www.phoenix.gov/court/protection-order

OBTAINING A PROTECTIVE ORDER

1. Go to the Phoenix Municipal Court on the 6th floor.
2. Court staff will help you determine the correct Court action for your situation.
3. Complete the paperwork for the judge to review.
4. Once completed, you will meet with a judge to discuss your request.

SERVING A PROTECTIVE ORDER

If you **KNOW** the defendant's location:

- The Orders Office will work with Phoenix Police to attempt to have it served in Phoenix.

OR

- Take the order with you and when you are ready to have it served in Phoenix, contact Crime Stop and they will provide instruction on how to have the defendant served by police.

OR

- Hire a private process server at your own expense and have the order served on the defendant.

If you **DO NOT KNOW** the defendant's location:

- Take the order with you and work with the Orders Office to locate the defendant's and have the police attempt to serve the order.

OR

- Take the order with you and if you locate the defendant, call Crime Stop and they will provide instruction on how to have the defendant served by police.

OR

- Take the order with you and if you locate the defendant, hire a private process server to serve the order on the defendant.

REMEMBER - The Protective Order is not valid until it has officially been served by police or a process server. The more detailed and accurate information you can provide regarding the locations where the defendant can be served greatly increases the likelihood the order will be served successfully.

COURT HEARINGS

The person you filed against can request a hearing anytime prior to the expiration of the Court Order. If this occurs, the hearing will be set 5 to 10 days from the request and you will be notified by the Court. It is critical that you keep the Protective Order's Office informed of any change in telephone or address.

➤ **If you fail to appear at the hearing, the judge may dismiss the Court Order.**

DISMISSAL OF A PROTECTIVE ORDER

Orders of Protection & Injunctions Against Harassment can only be dismissed by a judge. If the individual that requested the Protective Order would like the court to consider dismissing the Order, they must go to the Protective Order's Office and complete the required paperwork provided by court staff.

ADDITIONAL INFORMATION

- Separate paperwork is required for each person you are seeking protection from.
- Your address and phone number may be kept confidential (only available to court staff).
- Not all requests are granted and some may require a court hearing with the person you are seeking protection from before issuance.
- If the Court Order will be served outside the City of Phoenix, it may be in your best interest to request the Order in the jurisdiction where it will be served.

RESOURCES

- ◆ **Call 911 to Report an Emergency**
- ◆ **Phoenix Police Department**.....(602) 262-6151
- ◆ **Phoenix Municipal Court**.....(602) 262-7120
- ◆ **Phoenix Family Advocacy Center**.....(602) 534-2120
- ◆ **Phoenix Victim Advocate**.....(602) 261-8192
- ◆ **Coalition Against Domestic Violence**.....(602) 279-2900
- ◆ **Domestic Violence Shelters**.....(602) 263-8900
- ◆ **Crime Stop**.....(602) 262-6151