

STATE OF ARIZONA	Plaintiff
-vs-	
Defendant (FIRST, MI, LAST)	DOB

COMPLAINT NO.

MOTION TO SET JURY TRIAL

The undersigned parties request the Court to set a firm Jury Trial date for the above case.

SCHEDULING & STAFFING INFORMATION

Defense Prosecution

- An Interpreter may be needed Spanish, Other Language: _____
- An Expert Witness may be called to testify and counsel will determine availability by the Trial Date Conference.
- The defendant or a witness will be appearing from out of state.
- Other: _____

COUNSEL ACKNOWLEDGEMENTS

1. All discovery has been completed.
2. All Pretrial Motions will be filed at least 20 days prior to the firm Jury Trial date pursuant to ARCP Rule 16.1.
3. Counsel will appear in person or telephonically at the Trial Date Conference.
4. Counsel will identify any scheduling conflicts prior to the Trial Date Conference.
5. Counsel will file a Certificate of Readiness in Courtroom 607 by Calendar Call.
6. Defense counsel will notify the defendant regarding the date, time and location of all scheduled court dates.
7. Defense counsel will provide the defendant with their name and contact phone number below:

Defense Counsel Name (print) _____ **Contact Phone** (_____) _____

DEFENDANT ACKNOWLEDGEMENTS

Initials	I will stay in regular contact with Defense Counsel. I will notify Defense Counsel and the Court of any mailing address and phone number changes. I will call Defense Counsel on the day of the Trial Date Conference to learn of the firm Jury Trial date. I will maintain frequent contact with Defense Counsel and understand that failing to appear at my Jury Trial date may result in an arrest warrant, loss of posted bail, a trial in absentia, and defaulted civil citations.
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DEFENDANT CONTACT INFORMATION - REQUIRED

Defendant Address _____ Apt# _____
City _____ State _____ Zip _____ E-Mail (optional) _____
Home Phone (_____) _____ Cell Phone (_____) _____ Other Phone (_____) _____

TRIAL DATE CONFERENCE

Is scheduled for _____, 20____ at **8:30 a.m.** in **Courtroom 607**. At this conference, counsel should be prepared to discuss and schedule a firm Jury Trial date to occur within 30 days of the Trial Date Conference. Prior to the Trial Date Conference the parties may stipulate to a firm Jury Trial date. If the stipulated Jury Trial date is accepted by the court the Trial Date Conference will be vacated. **Courtroom 607:** (voice) **602-261-8152**, or (fax) **602-534-3552**.

I have read, understand and concur with the above acknowledgements and responsibilities.

Defense Counsel Signature Date Defendant Signature Date

Prosecutor Signature Date Interpreter

To request this document in an alternative format, please call 602-262-1625 or 602-495-0733 TTY.