SAFETY, ENVIRONMENTAL AND TECHNICAL TRAINING REQUIREMENTS CONTRACT

Question and Answer

1. Can you tell me who are the companies who were previously awarded under this contract?

   City Response: The following are current contractors
   - BTS of Arizona LLC
   - H2O In Motion
   - Workplace Safety Specialist

CLARIFICATION

SECTION III- SPECIAL TERMS AND CONDITIONS – Change and replace with the following:

4.3.2 Proposal Evaluation Criteria

The following constitute the criteria, listed in order of importance, by which the CITY will evaluate and rank Proposals for purposes of determining the Competitive Range and selecting a Proposal for a potential award.

The Contracting Officer will review and analyze all Proposer exceptions, conditions, reservations or understandings, if any, stated in each proposal. If the exceptions, conditions, reservations or understandings are acceptable, the Evaluation Committee will evaluate the proposal according to the evaluation criteria affected by the exceptions, conditions, reservations or understandings. The CITY may reject any and all exceptions. Proposer may not take exception to mandatory RFP requirements or to requirements that are conditions of responsiveness.

<table>
<thead>
<tr>
<th>Evaluation Item</th>
<th>POINTS</th>
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</thead>
<tbody>
<tr>
<td>Proposer’s knowledge, experience and qualifications to provide training services for each of the training courses bid.</td>
<td>300</td>
</tr>
<tr>
<td>Proposer’s documentation and material for one example course that demonstrates the ability to develop and deliver training programs that meet current educational standards. Examples would include the Essential Elements of Instruction (EEI) or Analysis, Design, Development, Implementation, and Evaluation (ADDIE) instructional design models.</td>
<td>300</td>
</tr>
<tr>
<td>Proposer’s availability and flexibility to provide training on an as needed basis for each of the training courses bid.</td>
<td>150</td>
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<tr>
<td>Proposer’s services rate for each of the training courses bid.</td>
<td>150</td>
</tr>
<tr>
<td>Proposer’s professional references.</td>
<td>100</td>
</tr>
<tr>
<td>Total Available Points</td>
<td>1000</td>
</tr>
</tbody>
</table>
SECTION IV- SCOPE OF WORK

TRAINING TOPICS – Change and replace with the following:
Proposers may respond to any combination of one, several or all of the following training courses as presented here. Each training topic will be evaluated individually, with an award offered to the top proposer. Multiple awards may result from this RFP.

Course Code and Name: WSDEHS, Intro EH&S Regulations and Policy
Description: New-hire, basic introductory review of Federal, State and local laws and regulations that govern the environmental (EPA), safety (OSHA), and transportation (DOT) activities of WSD. Includes review of the Environmental Health and Safety Compliance Procedures manual (ECP).
Training Location: Deer Valley WTP, Other Possible
Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.
Estimated Annual Sessions: 5
Number of Students Per Session: 18
Session Contact Hours: 8

Course Code and Name: WSEHWD, EHS Awareness for Water and Wastewater Treatment
Description: Advanced overview of applicable EH&S requirements for WT and WWT personnel. This training will fulfill requirements under OSHA 1910.120 to develop First Responder Awareness Level employees. This class is also one part of three classes (WSCOMR & WSRHTR) to develop Incident Commander and HAZMAT Technician under OSHA 1910.120, paragraph Q.
Training Location: Deer Valley WTP, Other Possible
Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.
Estimated Annual Sessions: 25
Number of Students Per Session: 18
Session Contact Hours: 8

Course Code and Name: WSENRH, EHS Awareness for Water Distribution and Collection
Description: Advanced overview of applicable EH&S requirements for WD and WC personnel. This training will fulfill requirements under OSHA 1910.120 to develop First Responder Awareness Level employees. This class is also one part of three classes (WSCOMR & WSRHTR) to develop Incident Commander and HAZMAT Technician under OSHA 1910.120, paragraph Q.
Training Location: Deer Valley WTP, Other Possible
Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.
Estimated Annual Sessions: 16
Number of Students Per Session: 18
Session Contact Hours: 8

Course Code and Name: WSCOMR, Hazwoper Incident Command
Description: Advanced overview of requirements necessary to fulfill the role Incident Commander under OSHA 1910.120, paragraph Q. It is intended to develop Incident Command and HAZMAT Tech qualified employees in combination with two other classes.
Regulatory Basis: 29 CFR 1910.120q (6)(v) – IC, 40 CFR 302 - Emerg Plan
Training Location: Deer Valley WTP, Other Possible
Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.
Estimated Annual Sessions: 16
Number of Students Per Session: 18
Session Contact Hours: 8

Course Code and Name: WSRHTR, Hazwoper Spill Response
Description: Advanced overview of emergency response procedures and the Incident Command System, as required by OSHA 1910.120q, WSD ERP, and WSD site ICPs. It is intended to develop Incident Command and HAZMAT Tech qualified employees in combination with two other classes.
Regulatory Basis: CFR 20 1910.120q (6)(iii) – HMT, 40 CFR - Emerg Plan
Training Location: Deer Valley WTP, Other Possible
Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.
Estimated Annual Sessions: 16
Number of Students Per Session: 18
Session Contact Hours: 8

Course Code and Name: WSDOTA, DOT HAZMAT Training
Description: Review of DOT regulations for employees who play a role in preparing, transporting, or receiving placarded quantities of hazardous materials. Required for affected new hires, with triennial refresher.
Training Location: Deer Valley WTP, Other Possible
Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.
Estimated Annual Sessions: 10
Number of Students Per Session: 18
Session Contact Hours: 8

Course Code and Name: WSCP16, Required CPR/AED/BBP
Description: CPR, Blood-borne Pathogens, AED, and First Aid for electricians and personnel with occupational exposure to blood-borne pathogens.
Training Location: Deer Valley WTP, Other Possible
Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.
Estimated Annual Sessions: 17
Number of Students Per Session: 16
### Course Code and Name: WSCSRR, Confined Space Training
**Description:** Training incorporates all roles included in a confined space entry. Including entrant, attendant and supervisor roles. Incorporates lecture and hands-on instruction to ensure the employee understands the regulations and the inter-relationships between each role during a confined space entry.
**Regulatory Basis:** 29 CFR 1910.146(g)
**Training Location:** Deer Valley WTP, Other Possible
**Shift/Delivery Time(s):** 1st shift
**Estimated Annual Sessions:** 25
**Number of Students Per Session:** 16
**Session Contact Hours:** 8

### Course Code and Name: WSLOTO, Hazardous Energy Control (LOTO)
**Description:** Training to ensure the knowledge and skills required for the safe application, usage, and removal of the energy controls are acquired by employees.
**Regulatory Basis:** 29 CFR 1910.147(c)(7)
**Training Location:** Deer Valley WTP, Other Possible
**Shift/Delivery Time(s):** Primarily 1st shift, with possibility of 2nd or 3rd.
**Estimated Annual Sessions:** 12
**Number of Students Per Session:** 16
**Session Contact Hours:** 8

### Course Code and Name: WSATCT, Trenching & Shoring Training
**Description:** Regulations and procedures associated with trenching and shoring, asbestos piping, isolation of mains and confined spaces. Including vaults and manholes for distribution and asbestos negative Exposure Assessments. As well as Temporary Traffic control.
**Training Location:** Deer Valley WTP, Other Possible
**Shift/Delivery Time(s):** 1st shift
**Estimated Annual Sessions:** 16
**Number of Students Per Session:** 12
**Session Contact Hours:** 8

### Course Code and Name: WSDFLB, Temporary Traffic Control
**Description:** Barricading for WSD personnel to ensure compliance with COP Traffic Barricade Manual and MUTCD.
**Regulatory Basis:** COP Traffic Barricade Manuel, DOT FHA MUTCD
**Training Location:** Valley WTP, Other Possible
**Shift/Delivery Time(s):** 1st shift
**Estimated Annual Sessions:** 16
**Number of Students Per Session:** 16
<table>
<thead>
<tr>
<th>Session Contact Hours:</th>
<th>4</th>
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<tbody>
<tr>
<td><strong>Course Code and Name:</strong> WSBK24, WSD Backhoe, Loader Only</td>
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<tr>
<td><strong>Description:</strong> This 16-hour, hands-on training course is designed to instruct operators in both theory and practical application of safe backhoe operation. Proper operation of heavy equipment is paramount to workers operating the equipment safely. Employees will be instructed on equipment pre-operation inspection techniques, equipment operation and job site work practices related to the front bucket of the backhoe. WSD divisions must provide a backhoe, truck, and trailer for each student enrolled.</td>
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<tr>
<td><strong>Regulatory Basis:</strong> COP Policy, Industry Standards</td>
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<td><strong>Training Location:</strong> COP Driver Training Academy, Deer Valley WTP, Other Possible</td>
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<tr>
<td><strong>Shift/Delivery Time(s):</strong> 1st shift</td>
<td></td>
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<tr>
<td><strong>Estimated Annual Sessions:</strong> 6</td>
<td></td>
</tr>
<tr>
<td><strong>Number of Students Per Session:</strong> 8</td>
<td></td>
</tr>
<tr>
<td><strong>Session Contact Hours:</strong> 16</td>
<td></td>
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</tbody>
</table>

| Course Code and Name: WSBKHO, Backhoe/Stinger/Dig  |
| Description: This 16 hour, hands-on training course is designed to instruct operators in both theory and practical application of safe backhoe operation. Proper operation of heavy equipment is paramount to workers operating the equipment safely. Employees will be instructed on equipment pre-operation inspection techniques, equipment operation and job site work practices related to the "stinger" of the backhoe. WSD divisions must provide a backhoe, truck, and trailer for each student enrolled.  |
| Regulatory Basis: COP Policy, Industry Standards  |
| Training Location: COP Driver Training Academy, Deer Valley WTP, Other Possible  |
| Shift/Delivery Time(s): 1st shift  |
| Estimated Annual Sessions: 6  |
| Number of Students Per Session: 8  |
| Session Contact Hours: 24  |

| Course Code and Name: WSSTMB, Stormwater Plant Staff  |
| Description: This annual training fulfills the MS4 and MSGP training requirements for water and wastewater treatment plants. Competencies include Phoenix City Code Chapter 32C, Municipal Separate Storm Sewer System (MS4) permit, Stormwater Management Plan (SWMP), and Stormwater Pollution Prevention Plan (SWPPP) requirements. Training will also include illicit discharge identification, material handling and spill management procedures, and other best management practices to minimize stormwater pollution.  |
| Regulatory Basis: MS4, MSGP, SWMP, SWPPP, SPCC, City Code 32C  |
| Training Location: Deer Valley WTP, Other Possible  |
| Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.  |
| Estimated Annual Sessions: 10  |
| Number of Students Per Session: 18  |
| Session Contact Hours: 2  |
Course Code and Name: WSSTMD, Stormwater Field Staff
   Description: This annual training fulfills the MS4 permit training requirements for Collection and Distribution staff. Competencies include the MS4 permit, Stormwater Management Plan, and Phoenix City Code Chapter 32C. Training will include illicit discharge identification, and water and sanitary sewer system maintenance and repair practices to minimize discharges to the storm drain system.
   Regulatory Basis: MS4 Permit, SWMP, City Code 32C
   Training Location: Deer Valley WTP, Other Possible
   Shift/Delivery Time(s): Primarily 1st shift, with possibility of 2nd or 3rd.
   Estimated Annual Sessions: 16
   Number of Students Per Session: 18
   Session Contact Hours: 2

Course Code and Name: WSMOCR, Crane Operation/Qualification
   Description: Training for all WSD employees who use mobile cranes. Attendees will learn inspection, proper set-up, basic rigging, signaling, and safe operation of mobile cranes.
   Training Location: Deer Valley WTP, Other Possible
   Shift/Delivery Time(s): 1st shift
   Estimated Annual Sessions: 6
   Number of Students Per Session: 6
   Session Contact Hours: 40

Course Code and Name: WSMOKE, Smoke School
   Description: This course is designed for staff who are required to conduct EPA Reference Method 9 visible emission observations. Facilities that flare waste gas or handle bulk material will require that a certified visible emissions observer conduct a Method 9 observation in the event that visible emissions are released from these sources. Initial certification includes a classroom lecture and field certification. Field certification is required every six months and the classroom lecture every two years after the initial certification.
   Regulatory Basis: Maricopa County Air Pollution Control Regulation III, Rule 300
   Training Location: TBD
   Shift/Delivery Time(s): 1st shift
   Estimated Annual Sessions: 10
   Number of Students Per Session: 30
   Session Contact Hours: 6

Course Code and Name: ST6130, OSHA Class III (NEA) Asbestos
   Description: Required for employees who perform operations and maintenance activities such as repair, renovation and limited demolition work that disturb building materials which may contain asbestos.
**Training Location:** Deer Valley WTP, Other Possible

**Shift/Delivery Time(s):** Primarily 1st shift, with possibility of 2nd or 3rd.

**Estimated Annual Sessions:** 10

**Number of Students Per Session:** 16

**Session Contact Hours:** 16

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by returning the *entire* addendum with the bid or proposal submittal.

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**Name of Company:** ________________________________________________________________

**Address:**

__________________________________________________________________________________

**Authorized Signature:** _____________________________________________________________

**Print Name and Title:** _____________________________________________________________