



Flammable/Combustible Liquids Storage, Use & Handling Permit

This guide is an outline of the steps necessary to obtain a Flammable/Combustible Liquids Storage, Use & Handling Permit. (F173) Applications will not be accepted without all required information at the time of submittal per A.R.S. § 9-836.

WHEN IS A PERMIT REQUIRED?

A permit is required to store, use or handle flammable / combustible liquids when amounts exceed the permit quantities listed in the Permit Amounts and Fees by Hazardous Materials Classification and Quantity Table in the Fee Chapter of the Phoenix Fire Code.

PERMIT PROCESS

Step 1: Complete the permit application and attach a site map.

Step 2: Complete the Fire Department application and requested time of inspection. Only complete application packages will be accepted.

Step 3: Submit the following:

- Plan Review Application
- Site Plan
- Permit Fee

Submittal may be mailed, faxed or delivered in person, Phoenix Fire Department – Fire Prevention Division, 150 South 12th Street, Phoenix, Arizona 85034-2301 Fax 602-495-7429. Office Hours; 8:00 AM to 4:00 PM Monday – Friday.

Note: Payment due upon acceptance of your application.

Step 4: Your application will be reviewed by a Fire Prevention Staff for approval. You will be contacted if any addition information is required.

Review time will not exceed 90 days.

Step 5: The Inspector will contact you and schedule an inspection. Permit will be issued when the inspection is completed and in compliance with the Fire Code.

An applicant may receive a clarification from the city of its interpretation or application of a statute, ordinance, code or authorized substantive policy statement. To request clarification or to obtain further information on the application process and applicable review time frames, please contact Fire Prevention.

Phoenix Fire Department

Fire Prevention



Flammable/Combustible OTC Permits Application Form

Permit Name / Number	Fee
<input type="checkbox"/> Slurry Fill Tank F463	\$300
<input type="checkbox"/> Abandon or Place out of Service (above or underground) Tank F464	\$300
<input type="checkbox"/> Mfg, Process, Blend or Refine F462	\$300
<input type="checkbox"/> Pump-out Tank F460	\$300
<input type="checkbox"/> Flammable/Combustible Liquids Storage/Handling Class IIIB (Biofuels) F174	\$300
<input type="checkbox"/> U/G Tank Removal (includes inerting) F456 Number of Tanks _____	X \$300
<input type="checkbox"/> A/G Tank Removal (includes inerting) F456 Number of Tanks _____	X \$300

- Copy of ADEQ Closure Letter Required
- Contractor must be certified with ADEQ for type of work being performed
- *ADEQ Tank Closure Report (90-92D) Closure Information Section must be completed at the time of application

*This form is available at the Fire Prevention Administration Counter

Business Information	
Job Site Name:	
Site Address:	
Date of Operation:	Date & Time of Inspection:
Contractor:	Phone Number:
Contractor Address:	
Site Contact Name:	Phone Number:
Site Contact Email:	
A.D.E.Q. Closure #:	Decommissioning Cert # (if applicable):

Payment is due at the time of application submittal. All fees are non-refundable. Inspection will not be scheduled until payment has been processed.

Permit applications may be faxed to 602-495-7429, submitted in person weekdays 8:00 am to 5:00 pm, or mailed.

For permit questions or to speak to a Fire Inspector call: 602-262-6771.

For more information see www.phoenix.gov/fire/prevention

Phoenix Fire Department

Fire Prevention



Credit Card Payment Form*

This form is provided for convenience only. Checks and cash are also accepted.

* Credit card payments can only be accepted via fax, postal mail or in person.

This form does NOT qualify as the permit application, a separate permit application must be submitted.

Use This Section for Public Records Requests Only

Address Researched:

Company Requesting Research:

APPLICATION INFO

What are you paying for?

Public Records Permit Event Inspection Appeal/Eng. Interpretation

Address of Business or Event

Name of Event (if applicable)

CREDIT CARD INFO

Credit Card Number (use dashes)	Amount to be Charged	Expiration Date (00/00)
---------------------------------	----------------------	-------------------------

Billing Address and Zip Code

Cardholder Name

Phone Number

Other Instructions (i.e. fax/email receipt) – Please print clearly

Payment is due at the time of application submittal.

Credit card payments will not be accepted by email.

Credit card payments may be faxed to 602-495-7429, submitted in person weekdays
8:00 am to 5:00 pm or mailed.

For permit questions or to speak to a Fire Inspector call: 602-262-6771.

For more information see www.phoenix.gov/fire/prevention

Please note: This form will be destroyed once payment has been processed.

Phoenix Fire Department | Fire Prevention
150 South 12th Street
Phoenix, AZ 85034