



Bonfire Permit Application – Site Plan Required

*Bonfire (F183) **\$150**

*Must be submitted 10 business days prior to event start date.

\$25 per day *Late Submittal Fee

A penalty fee of \$25 per day, up to 10 days, shall be assessed for permit applications not received within the established timeframes.

Permit Price = _____

*Late Submittal Fee: _____ x **\$25** = _____

Total Cost of Permit = _____

Event Information				
Name of Event				
Event Address				
Date(s) of Operation	Date(s)	Time(s)	Desired Inspection Date/Time: <i>(Equipment shall be setup and all items ready for inspection at this time)</i>	
		to	@	
On-site Responsible Party	Name		Phone	
On-site Responsible Party	Email		Alt Phone	
Applicant	Individual Name		Company Name	
Applicant	Address		City:	State: Zip:
Applicant	Email		Phone	
Payment is due at the time of application submittal. Plan Review and inspection will not be scheduled until payment is processed.				

Permit applications may be faxed to 602-495-7429, submitted in person weekdays 8 am to 5 pm at the address below, emailed to applications.pfd@phoenix.gov or mailed to the address below.
For permit questions or to speak with a Fire Inspector please call: 602-262-6771
For more information visit www.phoenix.gov/fire/prevention



Bonfire Application Checklist

This checklist has been provided to assist the applicant in preparing a complete application. Only complete applications will be accepted.

Name of Event:		
Site Contact:	Name:	Cell Phone:
Site Contact Email:		

1. Complete the application and plan review submittal. Please ensure each of the required elements listed are provided.

Required Information

- Detailed site map, including location of bonfire and distance to structures, materials used to ignite the fire, what is being burned, adjacency buildings and fire lanes.
 - Location of fire extinguishers.
2. The application shall be submitted 10 business days in advance of the event date or be subject to a \$25 per day late fee.
 3. The application and floor plan will be reviewed and approved by Fire Prevention Inspection Staff. You will be notified if any additional information is required.
 4. The inspector will contact you to schedule an inspection. The permit will be issued when the inspection is completed and in compliance with the current Phoenix Fire Code.



Credit Card Payment Form

Credit card payments may be emailed, faxed to 602-495-7429, or called in to 602-262-6771 when your application is submitted, or payments can be made in person weekdays between 8:00am and 5:00pm.

Submission of this form authorizes the City of Phoenix Fire Prevention Division to charge the credit card listed below:

Credit Card information:	
What are you paying for?	
Credit Card Number	Expiration Date
Name as it Appears on the Card	Amount to be Charged
Credit Card Billing Address	
Billing City, State & Zip	
Contact Information:	
Contact Name	Phone Number
Contact Email	
Payment is due at the time of application and/or plan submittal. Inspections will not be scheduled until payments have been processed.	