



**Correctional Facility Permit Application** (F419) **\$150**

- An operational permit for Correctional Facilities shall be required. A fire inspection is conducted upon opening, upon change of ownership, and prior to expiration, and complies with the Arizona Department of Health Services (ADHS) requirements.
- Prior to submitting this application you must have the following:
  - ✓ Certificate of Occupancy or Certificate of Completion

Base Price = \_\_\_\_\_  
 Expedite Inspection (optional) + \$450 = \_\_\_\_\_  
 Total Cost of Permit = \_\_\_\_\_

Business Information	
DHS License Number:	Number of State Licensed Beds:
Name of Facility:	
Facility Address:	
Facility Major Cross Streets:	
Is this a change of ownership? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Owner of Facility:	Owner Phone:
On-site Contact Name:	
On-site Phone:	On-site Fax:
Contact for Inspection:	Phone:
Email:	
Payment is due at the time of application submittal. Inspection will not be scheduled until payment is processed.	

Permit applications may be faxed to 602-495-7429, submitted in person weekdays 8 am to 5 pm at the address below, emailed to [applications.pfd@phoenix.gov](mailto:applications.pfd@phoenix.gov) or mailed to the address below.

For permit questions or to speak with a Fire Inspector please call: 602-262-6771

For more information visit [www.phoenix.gov/fire/prevention](http://www.phoenix.gov/fire/prevention)



## Credit Card Payment Form

Credit card payments may be emailed, faxed to 602-495-7429, or called in to 602-262-6771 when your application is submitted, or payments can be made in person weekdays between 8:00am and 5:00pm.

Submission of this form authorizes the City of Phoenix Fire Prevention Division to charge the credit card listed below:

<b>Credit Card information:</b>	
What are you paying for?	
Credit Card Number	Expiration Date
Name as it Appears on the Card	Amount to be Charged
Credit Card Billing Address	
Billing City, State & Zip	
<b>Contact Information:</b>	
Contact Name	Phone Number
Contact Email	
<b>Payment is due at the time of application and/or plan submittal. Inspections will not be scheduled until payments have been processed.</b>	