

Phoenix Fire Department

Fire Prevention Division



Vehicle Display Application

Permit Fee F188 \$150

A complete packet must be **submitted 10 business days prior to the event start date**. Incomplete submittals will not be accepted.

Late Submittal Fee \$25 per day

A late fee, of \$25 per day shall be assessed for late applications.

Permit Fee =	\$ 150
Late Submittal Fee (\$25 x Number of Days) =	\$
Total Cost of Permit =	\$

Event Information			
Location:			
Name of Event:			
Location Address:			
Date(s)/Time of Operation:	Date:	Time:	Desired Inspection Date/Time:
Site Contact:	Name:	Cell Phone:	
Site Contact Email:			
Responsible Party:	Name:	Phone:	
Responsible Party Email:			
Payment is due at the time of application submittal. All fees are non-refundable. Inspections will not be scheduled until payments have been processed.			

Permit applications may be faxed to 602-495-7429, submitted in person weekdays 8:00 am to 4:30 pm, or mailed.

For permit questions or to speak to a Fire Inspector call: 602-262-6771.

www.phoenix.gov/fire/prevention

This publication can be made available in alternate formats (Braille, large print, computer media, or audiotape) upon request.

Phoenix Fire Department | Fire Prevention Division
 150 South 12th Street Phoenix, AZ 85034
 602-262-6771 | (602) 495-5555 TTY
www.phoenix.gov/fire/prevention

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Vehicle Display Application

This checklist has been provided to assist in preparing a complete application. Only complete applications will be accepted.

Location:		
Site Contact:	Name:	Cell Phone:
Site Contact Email:		

1. Complete the application and ensure each of the required elements listed are provided.

Required Information

- Detailed floor plan
 - Location of vehicle(s)
 - Type and quantity of vehicle(s)
 - Type of fuel for each vehicle
 - Location and size of exits
 - Location of fire extinguishers
 - Location of booths, if applicable
2. The application shall be submitted 10 business days in advance of the event date or be subject to a \$25 per day late fee.
 3. The application and floor plan will be reviewed and approved by Fire Prevention Inspection Staff. You will be notified if any additional information is required. Review time will not exceed 90 days.
 4. The inspector will contact you to schedule an inspection. The permit will be issued when the inspection is completed and in compliance with the current Phoenix Fire Code.

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Credit Card Payment Form

This form is provided for convenience only. Cash and checks, made out to the City of Phoenix are also accepted.

Credit card payments may be faxed to 602 495-7429, or may be submitted in person weekdays between 8:00am and 4:30pm.

Credit card payments will not be accepted by email.

Please fill out the following information:			
What are you paying for?			
• Public Records	Researched Address:		
Company Requesting Research:			
• Job	Name:	Address:	
• Event Name	Name:	Address:	
• Permit Number	Number: F	Address:	
Credit Card Information:			
Credit Card Number:		Expiration Date:	
Card Holder Name:		Amount to be Charged:	
Credit Card Billing Address:			Billing Zip:
Contact Information:			
Contact Name:		Phone Number:	
Email/Fax:			
Payment is due at the time of application and/or plan submittal. Inspections will not be scheduled until payments have been processed.			

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Date	
Initials	