Fire Emergency Dispatcher

Do you want to be part of a team that protects your community?

Do you want to help save lives in a dynamic multi-tasking environment utilizing the latest public safety technology?

Do you want to enter the exciting field of emergency services as the first of the first responders?

Challenge yourself by applying for the position of Fire Emergency Dispatcher with Phoenix Fire Department!

Applications are available at:

City of Phoenix Personnel Department
135 N. 2nd Avenue
Phoenix, AZ  85003-2018

Job Line: 602-534-JOBS (5627)

Applications also on-line at:

www.phoenix.gov

For more information, visit the Phoenix Fire Department web site at:

www.phoenix.gov/fire

or E-mail us your interest/questions:

dispatcher.recruitment.pfd@phoenix.gov

City of Phoenix Fire Department

How to Apply

Applications can only be obtained during the recruitment period

Recruitment period is typically once a year

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For additional information, or a copy of this publication in an alternate format, contact the Phoenix Fire Department at 602-262-7496/voice or 602-495-5555/TTY

July 2019
Compensation

$19.64 - $28.79 (hourly)
$40,851 - $59,883 (annually)
Full-time and Part-time positions

Duties

- Operate Fire Computer Aided Dispatch and other computerized communication equipment
- Accurately receive and transmit information of an emergency nature for the community
- Evaluate calls and determine appropriate level of Fire / EMS assistance required
- Dispatch Fire / EMS units
- Support field personnel
- Give first aid and pre-arrival medical instructions as needed
- Multi-task efficiently in a fast-paced, highly intensive environment
- Demonstrate extensive communication skills

Position Requirements

- Work irregular hours, weekends, evenings, nights and holidays
- Attend a minimum of 26 weeks of training (40 hours per week)
- Successfully complete training program
- Complete and maintain PFD EMD Certification

Required Skills

- Type 40 words per minute
- 1 year experience in public contact work, including general typing

Desirable Education/Skills

- Emergency Medical Communications (EMD)
- Emergency Medical Technician
- Fluent in Spanish

Courses available at community colleges

Benefits

Full-time Employee’s Benefits:

- Medical and Dental Insurance
- Paid Vacation & Sick Leave
- Holiday Pay
- Shift Differential
- Employee’s Retirement Plan
- Deferred Compensation Plan
- Tuition Reimbursement
- Child Care Programs
- Employee Assistance Programs
- Wellness Program

Part-time employees do not receive city benefits.