

PHOENIX FIRE DEPARTMENT

VOLUME 1 – Operations Manual

UNIFORM, INSIGNIAS AND HAIR REGULATIONS

MP102.02 07/09 – R

This procedure identifies the standard uniform and hair regulations of the Phoenix Fire Department and the wearing regulations for each.

UNIFORMS

The appropriate uniform, as noted below, shall be worn by all members of the Phoenix Fire Department when on duty. All Fire department members are responsible for obtaining and maintaining the uniform items required for their assignment. All uniform items shall be maintained in presentable condition. Faded, worn or damaged clothing is not acceptable; this includes faded lettering or markings on uniform items requiring such markings. All uniform shirts shall display the member's name in plain view.

Civilian clothes are optional for members assigned to staff and special assignments as authorized by the Fire Chief.

GENERAL INSTRUCTIONS

All members of an Operations Fire Company, while engaged in public contact duties, shall wear the same type of uniform at the same time (i.e., all members wearing the regulation dress shirt and appropriate trousers, not just the company officer). Company Officers will assure that all members are appropriately dressed for the specific activity.

Paramedics shall wear the paramedic patch on the right sleeve of the uniform jackets, and the silk-screened replica on the right sleeve of fatigue shirts.

Personnel appearing for a trial or hearing representing the Phoenix Fire Department shall wear the dress uniform (Refer to M.P. 106.05).

Personnel attending funerals or assigned to funeral detail shall wear the dress uniform with a navy blue necktie and badge shroud. Pallbearers may wear White gloves. Female members may wear the optional dress uniform listed later in this M.P.

The wearing of miniature replica pins such as those given with the Medal of Valor, Medal of Honor or other awards of Merit or City of Phoenix Service Pins SHALL follow the guidelines specified in M.P. 105.05.

WHAT UNIFORM TO WEAR

The following are the approved standard uniforms of the Phoenix Fire Department. Items described as "regulation" must meet approval standards established by the department. Information regarding what items are "Approved" is available at the clothing store.

FATIGUE UNIFORM

This is the normal uniform for wear by Operations Personnel. Section heads may authorize the wearing of the fatigue uniform for staff personnel.

Shirts

All shirts shall be 100% cotton or F.R. rated material and either tee or golf shirt style. Your name shall be printed on the front left side and your rank with the Maltese cross shall be printed on the front right side. Name shall include first or middle name and your last name or first and middle initial and last name. (Common names that members regularly go by are acceptable, i.e. Doug instead of Douglas, Nick, etc.). No nickname shall be allowed. (These items shall comprise the appropriate PFD markings for all shirts). The appropriate division shall be printed on all non-sworn members' shirts.

Shirt Color

The following positions shall wear the specified colored shirt:

OPERATIONS PERSONNEL shirts shall be NAVY BLUE.

COMMAND OFFICERS shall be NAVY BLUE

NON-SWORN PERSONNEL shall be ROYAL BLUE.

RECRUIT FIREFIGHTERS and FIREFIGHTER TRAINEES shall be RED.

CADETS shall be GRAY.

ALTERNATIVE RESPONSE COUNSELORS shall be GREEN.

Trousers

Regulation trousers shall be navy blue and made of F.R. material. Chief Officer's trousers shall be nomex, F.R. wool or P.B.I.

Shorts (optional)

Navy blue 100% cotton "dicker" style shorts purchased at the Uniform Supply Store with City of Phoenix logo embroidered on the front right thigh.

Shoes/Boots

Shoes and boots must be regulation safety type meeting ANSI Z41 toe impact and compression specifications. They must be plain, smooth black leather, can range from standard height to high tops, and can be secured by velcro straps, zippers, laces or pull-on style. The shoe must be securely fastened while being worn to assure proper ankle support. The Uniform Supply Store maintains a list of approved footwear. Female members may wear the authorized black or navy blue leather pump shoe when wearing the optional skirt.

Members, while performing rescues on rough terrain and brush firefighting may utilize approved boots issued by the department.

It will be mandatory for Fire Prevention Inspectors to wear Safety Shoes while inspecting the following areas:

- a. Construction sites
- b. U/G Tank inspections
- c. U/G sprinkler or hydrant plumbing systems
- d. Hazardous occupancy sites
- e. Industrial occupancy sites
- f. Blasting sites
- g. Tank truck inspections
- h. Any sites under OSHA jurisdiction
- i. Any area where footing may be uneven, loose, slippery, or in any manner detrimental to ones safety

Socks

Socks shall be PLAIN black, white, or navy blue.

Belt/Buckle

Belts shall be 1 1/2" wide, black, and either plain or basket weave. All members shall use an approved buckle or the official "PFD" buckle.

Jackets

The regulation uniform jacket shall be navy blue. Name, rank, and the Phoenix Fire Department insignia shall be sewn or silk-screened on the jacket. Jackets may be approved "Bomber" jacket, Windbreakers, windshirts, or approved winter uniform jackets. All are available through Uniform Supply.

Cap (optional)

Caps shall be navy blue PFD approved hats or sun visors with the PFD insignia, or navy blue knitted watch cap purchased at the PFD Uniform Supply Store. Customized caps may be worn if prior approval is obtained from the uniform review committee.

Safety Hat (hard hat)

Fire prevention inspectors shall have an approved hard hat to wear at construction and blasting sites (when needed).

Sweatshirts (optional)

Sweatshirts shall be regulation 100% cotton or F.R. sweatshirts with appropriate PFD markings (i.e., name, rank, medic). They may be pullover or zipper type, with or without a hood. Civilian employees are authorized to wear royal blue sweatshirts.

Jumpsuits (optional)

Jumpsuits shall be navy blue Flamex, Nomex or brown PBI with the appropriate PFD markings. Civilian employees are authorized to wear navy blue jumpsuits exclusive of the back stencil.

Purse (optional)

Purse shall be plain black or navy leather.

MINIMAL PERSONAL UNIFORM INVENTORY

All operations personnel are required to have the following minimal uniform inventory at all times while on duty:

- Two navy blue fatigue shirts
- One pair of navy blue fatigue trousers
- One pair of ANSI Z41 black leather shoes
- Socks
- One black leather belt
- One jacket
- One complete physical fitness uniform

DRESS UNIFORM

Shirt

Regulation blue shirt with long or short sleeves, regulation white shirt with long or short sleeves for Command Officers and certain staff members, badge, nameplate, and collar insignia appropriate to rank or title. The shirt is to be worn over a plain white 100% cotton crewneck undershirt.

Collar Insignias

Collar insignia devices, depicting rank or title, shall be worn in a manner consistent throughout the Department. Bugle or star devices shall be affixed so as to be parallel with the front edge and centered between the top and bottom edges of the collar. (See drawings). Initials or letter style devices should be affixed so as to be parallel with the top edge of, and centered between the top and bottom edges of the collar. The front edge of the device shall not be more than one-half to three-quarter inches from the front edge of the collar.

Tie

A tie shall only be worn for special events or funerals. Tie shall be navy blue or black in color. For female members they shall be navy blue scarf is optional.

Trousers

For Command Officers, trousers shall be of F.R. wool, Nomex or P.B.I. and of approved style. For all other sworn members they shall be navy blue and made of regulation F.R. material.

Slacks/Pants (Non-sworn Personnel)

Navy blue slacks with a plain waistband and fly front or navy blue slacks with a belt.

Skirts

Woman assigned as Fire Prevention Specialists or to the Operations Division may, for special events, wear a regulation blue skirt with regulation navy blue half-lined blazer in lieu of the approved dress trousers. This skirt shall be one of the following:

- a. Regulation navy blue, A-line skirt with a single center front pleat
- b. Regulation navy blue, straight line with back overlap slit

NOTE: Members WILL NOT be permitted to respond on any fire apparatus while wearing this uniform.

Socks

Socks shall be plain black or navy blue; however, they may be worn with a white undersock or be black or navy blue with white soles attached. White socks may be worn with high top boots.

Belt/Buckle

Belts shall be 1 1/2" wide, black, and either plain or basket weave design. All members shall use an approved buckle or the official "PFD" buckle.

Jackets

The regulation uniform jacket shall be navy blue with name, rank, and the Phoenix Fire Department insignia affixed to it.

NOTE: The regulation navy blue windbreaker is optional.

Sweater

Regulation navy blue, collarless sweater. Customized sweaters may be submitted for approval to the uniform review subcommittee.

BRUSH UNIFORM

The standard fatigue uniform is to be worn during brush fire fighting operations. High top uniform boots are recommended for additional ankle support. Approved brush jackets, brush pants and brush boots should be worn when appropriate to protect the member's arms, legs, feet and upper body.

Brush pants should only be worn while assigned on emergency calls or after PT prior to arrival at the fire station. Brush pants are not authorized to replace the fatigue uniform and should not be worn as an alternative.

PHYSICAL FITNESS UNIFORM

This uniform is the normal wear for participating in a Physical Fitness Program. The complete P.T. uniform must be maintained neat and clean at all times. The Physical Fitness uniform shall be worn only at the station, during hydrant inspection, and while participating in physical fitness activities or at the discretion of the Company Officer.

Shirt

Standard fatigue shirts will be worn as part of the Physical Training Uniform. The sweatshirt described above may also be worn. In addition, a plain white T-shirt may be allowed while participating in team sports.

Shorts

Regulation all navy blue, 100% cotton with the PFD Maltese printed on the front of the right leg.

Sweat Pants (optional)

Shoes

Must be appropriate for the type of activity and should provide good ankle support. High tops are required for participating in basketball.

Socks

Athletic socks should be worn.

Hat (optional)

Hats shall be same as standard fatigue uniform (refer to Cap guideline).

SPECIAL EVENTS/BIKE TEAM

During special events, bicycles may be utilized to provide EMS support. The uniform shall be the standard fatigue uniform including the use of approved fatigue shorts. It shall be mandatory to wear an A.N.S.I. approved bicycle helmet while riding the bicycle.

MATERNITY UNIFORM

Regulation blouse may be worn with maternity slacks and top or dress.

HAIR

Hair will be clean, well-groomed and safe. Any hairstyle considered unsafe shall be trimmed accordingly or bound to eliminate the hazard. Sideburns can extend to the bottom of the ear lobe.

Sideburns and mustaches will be trimmed and well-groomed. Other facial hair, such as a beard, is not acceptable. Any hairstyle that significantly distracts from the uniform appearance of the members will not be allowed. Facial hair shall not be allowed at points where the SCBA face piece is designed to seal with the face. Any facial hair considered to be unsafe shall be trimmed/shaved to eliminate the hazard. Fire personnel who because of illness are unable to shave facial hair, may not be assigned to a line position in Operations and cannot wear a Fire Department uniform.

TATTOOS/PIERCINGS

While on duty, tattoos will only be displayed on the arms and legs while in uniform. No other visible tattoos are authorized. The display of ANY unprofessional or offensive tattoo or brand (nudity or violence, sexually explicit or vulgar art, words, phrases; profane language, symbols to incite negative reactions, initials or acronyms that represent criminal or oppressive organizations) regardless of its location, while members are in uniform, is prohibited.

Members may wear jewelry of a conservative style at their discretion so long as it does not present a safety concern. Members are prohibited from wearing any jewelry that is considered inappropriate or offensive to any individual or group. All earrings will be attached to the ear lobe and will not rise above the ear canal opening. While on duty members may wear one stud earring per ear not to exceed 2 mm. Female personnel in business/formal attire may wear one dangling and one stud earring per ear or two stud earrings per ear so long as they are not in a response position.

Piercing of visible body parts other than those written in this policy are prohibited.

UPDATES

This procedure will be updated on an annual basis in May of each year. Any changes prior to May will be recorded in the Personnel Section.