



## **City of Phoenix**

# **LANDSCAPE ARCHITECT I**

**JOB CODE 23210**

Effective Date: 12/94

### **DISTINGUISHING FEATURES OF THE CLASS:**

The fundamental reason this classification exists is to perform professional landscape architect work relating to the planning, design, and construction of parks and other public facilities. Work is performed under the general supervision of a Landscape Architect II, Principle Landscape Architect, or Parks Development Administrator, who evaluates performance based upon results.

### **ESSENTIAL FUNCTIONS:**

- Conducts research, gathers data, prepares reports, project budgets and drawings, and makes necessary public contacts leading to the design of parks, recreation facilities, or other municipal projects;
- Prepares detailed drawings, studies, and presentations independently or from sketches and verbal instructions;
- Prepares quantity and cost estimates of proposed landscape projects;
- Prepares working drawings such as layouts, grading, drainage, and planting plans;
- Coordinates work with consultants, other City departments, and applicable city, county, state, or other agencies;
- Prepares and participates in presentations before the public and/various City Boards and commissions;
- Participates in field inspections of landscape projects under construction;
- Maintains regular and reliable attendance;
- Demonstrates superior seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity;
- Works more than forty hours in a workweek without additional compensation to perform assigned job duties, including weekends, evenings, early morning hours, and holidays as required.

### **Required Knowledge, Skills and Abilities:**

Knowledge of:

- Principles and practices of landscape architecture and design and for landscape construction methods.



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- Standard sources of landscape and architectural information.
- Characteristics and requirements of various plant materials.
- Principles and practices of architecture, civil engineering and surveying.
- Design equipment and procedures.
- Administrative principles.

### Ability to:

- Produce written documents in the English language with clearly organized thoughts using proper sentence structure, punctuation, and grammar.
- Prepare designs, perspective drawings, and color renderings.
- Works cooperatively with other City employees and the public.
- Work independently in the performance of duties.
- Work safely without presenting a direct threat to self or others.
- Use blueprints, layouts, or other visual aids.
- Bend or stoop continually over time to work at a drafting table.
- Travel across uneven or rocky surfaces to make field inspections.
- Make oral presentations to various public or City groups.

### **Additional Requirements:**

- Some positions require the use of personal or City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, possess a valid driver's license and have an acceptable driving record. Use of a personal vehicle for City business will be prohibited if the employee is not authorized to drive a City vehicle or if the employee does not have personal insurance coverage.
- Some positions will require the performance of other essential or marginal functions depending upon work assignment, location, or shift.

### **ACCEPTABLE EXPERIENCE AND TRAINING:**

One year of landscape architectural experience and a bachelor's degree in landscape architecture. Other combinations of education and experience that meet the minimum requirements may be substituted.