



## **City of Phoenix PARK RANGER III**

**JOB CODE 40120**

Effective Date: 12/92

### **DISTINGUISHING FEATURES OF THE CLASS:**

The fundamental reason this classification exists is to supervise staff involved in the recreation programming and preservation and maintenance of the natural habitat and facilities located at a desert mountain parks and flatland parks. The Park Ranger III ensures that the park area is adequately patrolled, that damage to park equipment and facilities are repaired, and that park rules, regulations, ordinances and statutes are obeyed. Work involves considerable public contact and requires tact and restraint. Assignments received are general and employees exercise initiative and judgment in accordance with accepted practices. This classification reports to a Park Manager and work is subject to review through reports and observations of results accomplished. Broad program responsibilities, handling the more complex problems, and supervision of subordinates distinguish this class from the class of Park Ranger II.

### **ESSENTIAL FUNCTIONS:**

- Supervises employees engaged in the maintenance of grounds and facilities, refuse disposal, and the enforcement of parks rules and regulations and recreation programming.
- Handles the most difficult situations involving citizen complaints.
- Attends meetings, seminars, training sessions, and workshops.
- Keeps work, time and material records.
- Insures safety conditions, equipment and procedures for assigned personnel.
- Cites misdemeanor offense within the jurisdiction of the park.
- Performs physical inventories.
- Maintains regular and reliable attendance.
- Demonstrates superior seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

### **Required Knowledge, Skills and Abilities:**

Knowledge of:

- Materials, methods, and techniques used in desert park maintenance.
- Hazards and safety precautions applicable to desert park environment.
- Rules, regulations, City ordinances and State statutes pertaining to municipal parks.
- Native flora and fauna and Arizona history.



## **City of Phoenix**

- Advanced first aid.
- Geography, geology, climate and natural history.
- Supervisory methods and techniques.

Ability to:

- Perform a broad range of supervisory responsibilities over others.
- Ride horses at a level which meets mounted patrol standards upon completion of the Park Ranger Mounted Patrol training program.
- Communicate orally in the English language with customers, clients or the public using a telephone or face-to-face in a one-to-one or group setting.
- Observe or monitor object to determine compliance with prescribed operating or safety standards.
- Comprehend and make inferences from written materials.
- Walk over rough, uneven, or rocky surfaces.
- Use common hand tools, such as a hammer, saw, screwdriver or similar tool.
- Work in a variety of weather conditions with exposure to the elements.
- Learn job-related material primarily through oral instruction and observation. This learning takes place primarily in an on-the-job training setting.
- Produce written documents in the English language with clearly organized thoughts using proper sentence construction, punctuation and grammar.
- Work cooperatively with other City employees and the public.
- Work safely without presenting a direct threat to self or others.

### **Additional Requirements:**

- Some positions require the use of personal or City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, possess a valid driver's license and have an acceptable driving record. Use of a personal vehicle for City business will be prohibited if the employee is not authorized to drive a City vehicle or if the employee does not have personal insurance coverage.
- Some positions will require the performance of other essential and marginal functions depending upon work location, assignment, or shift.

### **ACCEPTABLE EXPERIENCE AND TRAINING:**

Three years experience as a park ranger including completion of a one year training program as a park ranger and completion of advanced first aid training including CPR. Other combinations of experience and education that meets the minimum requirements may be substituted.