



## **City of Phoenix CEMENT FINISHER\*U2**

JOB CODE 74011

Effective Date: Rev. 02/02

### **DISTINGUISHING FEATURES OF THE CLASS:**

The fundamental reason this classification exists is to perform skilled concrete finishing techniques, primarily on flat surface cement projects including sidewalks, curbs, gutters, and streets. Responsibility extends to participation in operations preliminary to concrete finishing and driving equipment to transport personnel, equipment, and materials to the job site. Some positions exercise supervision over one or more employees. Skilled cement finishing is performed according to accepted standards and practices and is inspected in progress and upon completion by a foreman.

### **ESSENTIAL FUNCTIONS:**

- Supervises employees assigned to crew;
- Participates in setting steel and wooden forms for concrete;
- Inspects and supervises the mixing of concrete;
- Directs pouring, tamps, screeds, floats; and prepares for finishing troweling and edging;
- Lays blocks for meter vaults, headwalls, etc.;
- Installs and grouts concrete pipe as required for street modifications;
- Drives trucks utilized to transport employees, materials and equipment to and from job locations;
- Maintains regular and reliable attendance.
- Demonstrates superior seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

### **Required Knowledge, Skills and Abilities:**

Knowledge of:

- Concrete tools, techniques, and practices; and concrete and cement mixtures and their elementary properties.
- Block laying and concrete pipe installation.

Ability to:

- Perform a broad range of supervisory responsibilities over others.



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- Read simple plans, make measurements, and set up forms preparatory to pouring and finishing.
- Understand and follow oral and written instructions in the English language.
- Work in a variety of weather conditions with exposure to the outdoor elements.
- Move heavy objects (50 pounds or more) long distances (greater than 20 feet).
- Operate trucks and equipment related to concrete repair in a skillful and safe manner.
- Bend or stoop repeatedly or continually over time.
- Work safely without presenting a direct threat to self or others.
- Travel across rough, rocky, or uneven surfaces at construction sites.

### **Additional Requirements:**

- This classification requires the use of personal or City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, possess a valid driver's license and have an acceptable driving record. In addition, some positions may require individuals to pass an Arizona Department of Transportation physical exam and possess the appropriate commercial driver's license (CDL). Pre-employment drug testing is required, and employees in CDL positions will be subject to unannounced alcohol and drug testing as a condition of continued employment. Use of a personal vehicle for City business will be prohibited if the employee does not have personal insurance coverage.
- Some positions will require the performance of other essential or marginal functions depending upon work assignment, location, or shift.

### **ACCEPTABLE EXPERIENCE AND TRAINING:**

One year of experience as a skilled cement finisher or completion of a recognized apprenticeship in this work. Other combinations of experience and education that meet the minimum requirements may be substituted.