

1. **Call to Order/Roll Call and Announcements:**
The meeting of the Environmental Quality and Sustainability Commission (EQSC) was called to order with a roll call at 3:04 p.m. There were 9 members present at roll call. The following commissioners arrived after the initial roll call:
 - Kevin Groman at 3:10 p.m.
2. **Review and approval of August 13, 2020 Minutes:**
ACTION:
Commissioner Caroline Lobo made a motion to approve the June 11, 2020 minutes. Commissioner Penny Allee Taylor seconded the motion and it carried 12:0.
3. **Public Comment – No one spoke:**
Chair Colin Tetreault indicated that attendees wishing to offer comments to feel free to do so. There were no public comments.
4. **New Member Welcome**
Chair Tetreault welcomed Commissioners Penny Sanders and Timothy Franquist to the Commission. Penny Sanders spoke about her background in building systems and development background along with her ventures in the sustainability field, including a project involving collecting roofing samples to determine how sustainable and durable the samples are in an effort to keep the material out of the landfill. Timothy Franquist, Deputy Director at Arizona State Parks and Trails, spoke about his interest to participate in government as a private citizen and his expertise in air quality from his time at Arizona Department of Environmental Quality.
5. **Urban Heat Island and Tree and Shade Subcommittee Update**
Vice Chair Ginger Torres, serving as Chair on the Urban Heat Island and Tree and Shade Subcommittee, gave an update as to the most recent meeting of the Subcommittee. She detailed the process of obtaining quorum and how it was not established prior to the meeting, so the meeting was cancelled. Commissioner Dwayne Allen, serving as Vice Chair on the Subcommittee, expanded on the anticipation of the upcoming meeting and the work that would be done by the Subcommittee.

Chair Tetreault enumerated and described members of the Subcommittee, and indicated the need for two new members on the subcommittee, with one being a student and the other a landscape architect.

ACTION:

Commissioner Penny Allee Taylor made a motion to approve the proposed changes to UHITS made by Chair Tetreault to increase the membership by two. Commissioner Ginger Torres seconded the motion and it carried 13:0.

6. **Climate Action Plan Update**
Dr. Matthew Potzler, Environmental Air Quality and Climate Specialist for the City of Phoenix Office of Environmental Programs, gave an update to the efforts towards producing a C40-compliant climate action plan. He described the process to bring actions and goals from different departments throughout the city and how there are climate liaisons that will be providing ongoing support and updates to the plan in the future. The goals will be aligned with previously established 2050 Sustainability Goals along with the requirements from C40. Commissioner Kimberly Ruht asked about the timeline for public comments, indicating that it was

a short period and comments may derail the work. Office of Environmental Programs Administrator Nancy Allen indicated that the timeline is abbreviated due to time constraints from C40, as the plan must be approved by city council by the end of the year. Administrator Allen stated that the plan would be continually evolving and described the engagement process moving forward to include workshops, modeling, and a dashboard. Commissioner Ruht added that it would be helpful for businesses to be given updates. Vice Chair Torres asked about the requirements of the plan and how often it needed to be updated. Dr. Potzler stated that C40 requires the plan to be updated every five years or when a new mayor is elected, whichever occurs first. Chair Tetreault commented that five years may be too long of a gap, making it difficult to measure progress of goals. Administrator Allen indicated that the city plans to update the plan as often as the greenhouse gas emissions inventories are updated (every two years). Administrator Allen added that there are several items in the plan where assistance would be appreciated, like heat, air quality and equity and engagement. Commissioner Franquist offered to provide feedback on the air quality goals. Commissioners then entered into a discussion about the best way to seek feedback on the plan, in addition to the various organizations that should be asked for feedback.

7. EQSC Mayoral Business Engagement Request Update

Chair Tetreault described the request from Mayor Gallego to obtain input from various sectors for the climate action plan. Chair Tetreault described his efforts to contact larger businesses. Commissioners Lobo and Groman provided an update to their efforts at reaching small businesses and incubators and spoke of a collective letter of support. Vice Chair Torres and Commissioner Lobo provided an update to their efforts at contacting schools and nonprofits, with Commissioner Taylor willing to aid in contacting nonprofits. Chair Tetreault indicated he had made contacts concerning the plan with different faith communities. Commissioner Allen recommended including restaurants as part of the business engagement process. Commissioner Chapman spoke about his efforts in contacting minority and women business owners regarding the plan. Commissioner Howell spoke about contacting the healthcare sector. Commissioner Lobo volunteered to contact construction and design associations regarding the plan. Commissioner Sandweg spoke about the 7th Avenue business association being involved in the development of the plan. Commissioner Ruht and Chair Tetreault entered into a discussion about what is the specific ask from the Mayor's Office and the best way to gather support for the plan. Chair Tetreault indicated that the plan would be presented to the City Council Transportation, Infrastructure and Innovation Subcommittee on November 4, 2020. Chief Sustainability Officer Mark Hartman suggested creating a survey for businesses to comment on the plan with Chair Tetreault indicating he preferred a more formal letter of support from the different organizations. The Commissioners spoke about the need for different methods to obtain support for the plan. Commissioner Ruht then asked about organizations that may not be headquartered in Phoenix, but do work in the city. Chair Tetreault stated he would like to see regional involvement and that Phoenix is the capital city and provide leadership to other municipalities. Chief Sustainability Officer Hartman added that the City Council values local businesses.

8. Announcements and Review of Future Agenda Items

Future possible agenda items include:

Status of AZ Recycling Industry
Permitting for Rooftop Solar: City and State
Batteries / Storage & Fire Codes

Mayor Kate Gallego
Rio Reimagined
EQSC Branding
Heat and Trees/Shade
Tree Text Amendment Update
Air Quality Update
Phoenix Water Drought Pipeline Project
Opioids in Water
Increase in population of individuals facing homelessness
SCN Green Infrastructure Handbook
Walkability throughout the City
Climate Action Plan
Urban Heat Island Committee Formation

9. Adjournment

The meeting was adjourned at 4:28 p.m.

Respectfully Submitted,
Dr. Matthew Potzler, Environmental Quality Specialist