



City of Phoenix
PARKS AND RECREATION DEPARTMENT

Pueblo Grande Museum & Archaeological Park

Outreach Information

The museum offers an outreach program that provides a volunteer or staff person that comes to your site to provide a short presentation and/or craft activity on a variety of topics including the Ancestral Sonoran Desert People, pottery, petroglyphs, or desert plants and animals.

Program Cost: \$75.00 *

*An additional fee will be required for multiple programs exceeding one hour. If your location is more than 20 miles from the Pueblo Grande Museum or in a location outside of the city Phoenix boundaries, a travel charge will be added

Scheduling Information:

- Payment for the outreach must be made in advance of the scheduled program. We accept checks (payable to Pueblo Grande Museum), cash, credit cards (in person only) and purchase orders. Purchase Orders must be either faxed or mailed to the museum. If payment is not received in advance, we reserve the right to cancel the program.
- Please notify us immediately to cancel or reschedule the outreach program.
- Remember to confirm your outreach program **1 week** prior to the scheduled program.
- You will be notified by a staff person if your outreach has been approved.

Booking Information:

To book an outreach at Pueblo Grande Museum, please download the attached request form and e-mail it to pueblo.grande.museum.pks@phoenix.gov or mail it to the museum. Please note that this is a request only. All outreaches must be approved. A staff person will contact you regarding your request.

**Pueblo Grande Museum • 4619 East Washington Street • Phoenix, AZ 85034
602-495-0901 • 602-495-5645 (Fax) • www.pueblogrande.com**



Pueblo Grande Museum & Archaeological Park Outreach Request Form

Date(s) of Outreach: _____ Time: _____ am/pm

Organization _____

Address _____

City _____ State _____ Zip _____

Directions to the site: _____

On-Site Contact Person: _____

Phone: () _____ - _____ E-Mail: _____

Number of Participants: _____ Type of program: _____

*Special Considerations and/or needs: _____

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For Staff Use: Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No Staff/Volunteer: _____ Approved by: _____ Date _____
