Informal Interpretation and Determination Letter Requests

The following submittals, as deemed necessary, may be required for an Informal Interpretation of Determination Letter.

1. Written request of information needing interpretation or determination

2. May include:
   a) Tax Parcel Number(s) (APN) and legal description
   b) General vicinity of desired location
   c) Description of existing activity/use
   d) Description of proposed activity/use
   e) Zoning
   f) Parcel map with site/area delineated

3. Check for $350 made payable to the City of Phoenix

4. Address letter to: Zoning Administrator
   City of Phoenix
   Planning and Development Department
   200 West Washington Street, 2nd Floor
   Phoenix, AZ 85003

Should you require assistance, please contact the Planning and Development Department, Zoning Division at (602) 262-7131, Option 6.