Prior to developing a plot plan, contact the Planning and Development Department’s Zoning section at 602-262-7131 to verify the property’s zoning, required setbacks and allowable lot coverage. Property dimensions and easements can be found on the recorded subdivision plat. Subdivision plats can be viewed online through Maricopa County at recorder.maricopa.gov/maps

Two copies of the plot plan must be submitted with each permit application and should include the following minimum information:

**Note:** If submitting through the Electronic Plan Review system, multiple copies of submittal documents are not required.

- North arrow and scale (suggested scale 1” = 20’)
- Location and dimension of all property lines
- Right of way dimensions
- Location and dimension of all easements
- Location and dimensions of all sight visibility triangles
  - Structures and landscaping within a sight visibility triangle shall have a maximum height of 3 feet
  - Arterial street to local streets- 33’ X 15’
  - Local street to local street - 33’ X 33’
  - Local street to alley - 20’ X 20’
  - Alley to alley - 15’ X 15’
  - Driveway to local street - 20’ X 10’
- Location of existing and proposed structures
- Delineate proposed construction from existing
- Actual and required building setbacks
- Location of electric, gas and water services
- Location, type and height of proposed fence (identify on plan as -x-x-x-)
- Zoning district
- Lot area
- Existing, proposed and total square feet under roof
- Allowable lot coverage
- Proposed lot coverage
  - Roof area ÷ net area of lot
    (first three feet of roof overhang not included in roof area)

Please use the template on page 2 to help with your plot plan.