



City of Phoenix

PLANNING AND DEVELOPMENT DEPARTMENT

Thank you for your interest in the city's Backflow Prevention Program. The safety of our city's drinking water is of vital interest to all involved. All owners of backflow assemblies are responsible for assuring their reliability and efficiency when it comes to protecting the water supply from contaminants. As an approved Backflow Tester, you will be an important link between the city of Phoenix and the owner of the backflow assembly.

Original test report(s) are required on all testable backflow assemblies, which includes new backflow installations, relocated backflow preventers, replacement of a backflow preventer, hydrant meter, new construction, annual testing, etc. Receipt of timely and accurate testing reports are essential elements in the smooth operation of the city's program.

All forms, instructions, code references, technical guidelines, approved testers, and other information are available on the Backflow Prevention web site located at <http://phoenix.gov/development/quickreference/backflow.html>.

Please familiarize yourself with all information and requirements. You will be responsible for compliance with all requirements. Inaccurate or incomplete reports will not be accepted. Reports lacking information or with inaccurate information will be returned to the tester for correction, along with a copy to the owner of the backflow assembly. This will include any blank information, incorrect information, lack of meter number, lack of tester's signature, etc.

Reports must be complete and accurate. Penalties for non-compliance include, but are not limited to:

- First Notice – Written warning to tester by certified mail for at least ten (10) verified incomplete or inaccurate reports with a one-year period.
- Second Notice – Three month suspension from recognized testers list for an additional ten (10) verified incomplete or inaccurate reports within one year following first notice.
- Third Notice – Six month suspension from recognized testers list if tester continues to submit incomplete or inaccurate reports.

The city reserves the right to remove a tester from the approved list permanently for repeat incidents or a serious incident such as submitting false test results. Following any suspension, a tester must file a new application.

Original test report(s) must be signed and Emailed to Backflow.Prevention@phoenix.gov, or mailed to:
City of Phoenix Backflow Prevention
438 West Adams Street
Phoenix, Arizona 85003

If you have any questions or need additional information, please contact me at 602-534-2140 or Email at Backflow.Prevention@phoenix.gov.

Sincerely,

William Fagiola
Plumbing/Mechanical Inspections Field Supervisor
Backflow Prevention Program