



ISSUE DATE:	June 10, 2008. Revised March 2010.
APPROVED:	Tom Wandrie, Building Official

A permit may be issued for adaptive reuse projects utilizing an Evaluation Report sealed by a registrant. This method focuses on using an evaluation report in lieu of a full plan submittal. This is targeted toward projects with very little new construction work. While a full set of as-built plans will not be required, plans may be needed for any new construction.

A separate procedure which details this process can be found in the TRT documents called "Issuing Permit Using Evaluation Report".

This policy applies to Tiers 1, 2, and 3 for structures permitted prior to 2000.

Tier 1: 5,000 sq. ft. maximum. This can include an addition to the existing building. The addition cannot exceed 50% of the square footage of the existing building and a combined total of 5,000 square feet.

Tier 2: Greater than 5,000 sq. ft. to 25,000 sq. ft.

Tier 3: Greater than 25,000 sq. ft. to 100,000 sq. ft. and Large Scale Commercial Retail as defined in the Zoning Ordinance "big box" (Mercantile Occupancy).

This publication can be made available in alternate formats (Braille, large print, computer diskette, or audiotape) upon request. Contact the Development Services Department at (602) 262-7811 voice or (602) 534-5500 TTY.