

Walk-in customers are always welcome, however appointments are strongly encouraged.

Appointments allow staff time to research the project site and provide the most accurate information possible.

For more information or to schedule an appointment, please contact us at:
602-534-7344

or

<https://www.phoenix.gov/pddsite/Pages/pddarp.aspx>

This publication can be made available in alternative formats upon request. Contact the Planning & Development Department.



City of Phoenix
Planning & Development Department
Office of Customer Advocacy



Development Assistance for Small Business



City of Phoenix

200 W. Washington St.
Phoenix, AZ 85003
phoenix.gov/pdd
602-262-7811 (voice)
602-534-5500 (TTY)



Opening or expanding a small business?

Not sure what plans and permits you may need?

The Planning & Development Department's Office of Customer Advocacy can assist you in understanding the development requirements for your specific project.



Our goal is to make your experience as seamless as possible and provide you the highest level of service.

Projects we specialize in:

- Remodel of existing commercial buildings
- Adaptive reuse of existing buildings for new business purposes
- Conversion of residences into business offices
- Minor additions to existing commercial buildings

Services we provide:

- Central point of contact
- Pre-project research
- Identify specific submittal requirements
- Liaison between design team and plan review staff
- Facilitate and resolve technical issues
- Administration of the Adaptive Reuse Program
- Assistance with Temporary Indoor Building uses

