



<b>ISSUE DATE</b>	February 19, 2010; Revised May 2010.
<b>APPROVED:</b>	Erynn Crowley, Neighborhood Services Department Deputy Director

## **POLICY**

The Neighborhood Services Department (NSD) agrees to extend timeframes for enforcement efforts as long as continued progress is being made on a monthly basis to correct code violations.

Customers with Notices of Violation who also meet the criteria for the Adaptive Reuse Program need to meet with NSD inspections and the Office of Customer Advocacy staff to discuss specific requirements and timelines.

NSD also agrees to promote the Adaptive Reuse Program and refer potential customers to the Office of Customer Advocacy when dealing with neighborhood organizations.

### **This policy applies to Tiers 1, 2, and 3 for structures permitted prior to 2000.**

Tier 1: 5,000 sq. ft. maximum. This can include an addition to the existing building. The addition cannot exceed 50% of the square footage of the existing building and a combined total of 5,000 square feet.

Tier 2: Greater than 5,000 sq. ft. to 25,000 sq. ft.

Tier 3: Greater than 25,000 sq. ft. to 100,000 sq. ft. and Large Scale Commercial Retail as defined in the Zoning Ordinance “big box” (Mercantile Occupancy).